



## ***Council Executive***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

3 March 2017

A Special meeting of the **Council Executive** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre** on **Wednesday 8 March 2017** at **10:00am**.

For Chief Executive

### **BUSINESS**

1. Apologies for Absence
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
3. Order of Business

### **Public Items for Decision**

4. Time Limited Investment: Gala Days and Festivals Support Fund - Report by Head of Planning, Economic Development and Regeneration (herewith).
5. Time Limited Third Sector Ambition Fund - Report by Head of Planning, Economic Development and Regeneration (herewith).

-----  
NOTE **For further information please contact Eileen Rollo on 01506 281621 or email [eileen.rollo@westlothian.gov.uk](mailto:eileen.rollo@westlothian.gov.uk)**





**Councillor John McGinty  
Bathgate Ward  
Leader of the Council**

**West Lothian Council  
Civic Centre  
Howden Road South  
Livingston  
West Lothian  
EH54 6FF**

**Tel 01506 281733  
Fax. 01506 281745  
e-mail: [john.mcGinty@westlothian.gov.uk](mailto:john.mcGinty@westlothian.gov.uk)**

**Home Tel. 01506 634190**

J M/mm

2<sup>nd</sup> March 2017

**Mr Graham Hope  
Chief Executive  
West Lothian Council  
Civic Centre  
Howden Road South  
Livingston  
West Lothian  
EH54 6FF**

Dear Graham

I am calling a special meeting of Council Executive, under Standing Order 5, to deal with the following items of business:-

- Gala Day & Festivals Support Fund
- Third Sector Ambition Fund

Grateful if you could make the necessary arrangements and confirm the date and time of the meeting.

Yours sincerely

**Councillor John McGinty  
Leader of the Council**





**COUNCIL EXECUTIVE**

**TIME LIMITED INVESTMENT: GALA DAYS AND FESTIVALS SUPPORT FUND**

**REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT & REGENERATION**

**A. PURPOSE OF REPORT**

The purpose of this report is to obtain Council Executive's approval for a means of disbursement of the monies held in Gala Days and Festival Support Fund. The fund has been established following an allocation of £150,000 of time limited funding in the council's revenue budget for 2017/18.

**B. RECOMMENDATION**

It is recommended that the Council Executive:-

1. notes the availability of the Gala Days and Festivals Support Fund; and
2. approves the proposed means of disbursing funds as set out in this report.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; working in partnership
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	The report does not raise any policy, legal strategic environmental assessment, equality, health or risk matters.
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	Supports the development of Gala Day committees through additional funding for equipment and supplies.
<b>V Relevance to Single Outcome Agreement</b>	Supporting the delivery of outcomes at a local and council wide level.

<b>VI Resources - (Financial, Staffing and Property)</b>	£150,000 time limited expenditure approved as part of the 2017/18 revenue budget.
<b>VII Consideration at PDSP</b>	None
<b>VIII Other consultations</b>	Consultation with relevant officers within council services and partner organisations.

## **D. TERMS OF REPORT**

### **D.1 Introduction**

West Lothian Council agreed on 20 February 2017 to invest £150,000 in a time limited Gala Days and Festivals Support Fund. This report sets out a proposal to Council Executive on how the time limited funding will be allocated.

### **D.2 Purpose and approach.**

West Lothian has a vibrant gala day tradition with 31 gala days receiving funding in 2016, sharing £46,000 of gala grants plus 15 awards of £250 for smaller events. The Gala Days and Festivals Support Fund provides further support for local gala days and festivals and, in particular, will allow committees to invest in equipment and supplies to continue gala days' and festivals' valued contribution within local communities.

Gala days are an important social event each year for the local villages and towns in West Lothian, many with historical significance through the mining communities. Festivals, such as the Bathgate Highland Games also make valued contributions to the community and local economy as well.

It is proposed that each recognised gala day and festival committee will be awarded a share of the fund based on their annual grant and as such, no application process is necessary. A schedule of proposed awards is set out at Appendix 1. £5,000 will be reserved from the fund to support any new community run galas or festivals. Where no new groups come forward the balance will be distributed to the existing groups on the same basis as set out in Appendix 1. Notwithstanding that an application for the additional funding is not required the normal conditions for gala day grants will apply to the additional support.

Each committee will be asked to confirm to the council's Economic Development & Regeneration section, by 31 March, that they accept the funding and providing an indication of what the additional funding will be used for.

## **E. CONCLUSION**

The proposals for allocating £150,000 of time limited funding to Gala Day committees, through the Gala Days and Festivals Support Fund, will provide additional support for the activities undertaken by gala day and festival committees.

**F. BACKGROUND REFERENCES**

West Lothian Council Approved Revenue Budget: Report to West Lothian Council 20 February 2017.

Appendices/Attachments: One  
Proposed allocation of grants to Gala Days and Festivals.

Contact Person: Ian Hepburn, Community Regeneration Manager  
E mail: [ian.hepburn@westlothian.gov.uk](mailto:ian.hepburn@westlothian.gov.uk) Phone 01506 281089.

**Craig McCorrison**  
**Head of Planning, Economic Development & Regeneration.**

8 March 2016

**Appendix 1: Proposed allocation of grants to Gala Days and Festivals.**

**APPENDIX 1: ALLOCATION OF AMBITION FUND GRANTS**

<b><u>Gala Day &amp; Festival Grants</u></b>	<b><u>Amount of Grant 2016 (+1%)</u></b>	<b><u>Capital Grant</u></b>
<b><u>Organisation</u></b>		
Bathgate Procession and John Newland Festival CIC	£4,344	£13,696
Friends of Kirkton Park (F.K.A. Boghall Drop-In/Funday)	£991	£3,125
West Lothian Highland Games CIC / Bathgate Highland Games	£980	£3,090
Armadale Children's Gala Day	£3,047	£9,607
Blackridge, Westrigg and Westcraigs Gala Day	£854	£2,692
Torphichen Children's Gala Day Committee	£622	£1,961
Broxburn Gala Week Committee	£2,831	£8,927
Ecclesmachan and Threemiletown Gala Day Committee	£503	£1,587
Uphall Children's Gala Day	£1,436	£4,527
Winchburgh and District Children's Gala Day	£1,064	£3,356
Craigshill Festival Association	£1,985	£6,260
East Calder and District Gala	£1,743	£5,495
Kirknewton Gala Committee	£980	£3,090
Mid Calder Children's Gala	£1,268	£3,996
Uphall Station Gala Committee	£630	£1,985
Fauldhouse Children's Gala Committee	£1,541	£4,859
Harburn Village Hall Festival	£454	£1,432
Loganlea and District Gala Day	£765	£2,412
Parkhead Children's Gala	£1,251	£3,944
Polbeth Children's Gala Day	£1,075	£3,389
Stoneyburn and Bents Children's Gala	£667	£2,104
Court of the Deacons of the Ancient and Royal Burgh of Linlithgow	£2,628	£8,286
Linlithgow and Linlithgow Bridge Gala Day	£3,793	£11,961
Deans Gala Day	£1,617	£5,097
Harrysmuir Children and Parent Council	£599	£1,890
Livingston Village Gala Day Committee	£1,094	£3,449
Blackburn Children's Gala Day	£1,669	£5,262
East Whitburn and Redmill Children's Gala Day	£736	£2,322
Harthill, Eastfield and Greenrigg Children's Gala Day	£685	£2,160
Seafield and District Children's Gala and Civic Week	£765	£2,411
Whitburn Gala Day Committee	£3,370	£10,626
<b>TOTAL</b>	<b>£45,987</b>	<b>£145,000</b>
<b>Contingency</b>		<b>£5,000</b>
<b>GRAND TOTAL</b>	<b>£49,357</b>	<b>£150,000</b>





**COUNCIL EXECUTIVE**

**TIME LIMITED THIRD SECTOR AMBITION FUND**

**REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT & REGENERATION**

**A. PURPOSE OF REPORT**

The purpose of this report is to obtain Council Executive's approval to commence discussions with the Third Sector about eligibility criteria and the means of disbursing funds from Third Sector Ambition Fund. The fund has been established following an allocation of £200,000 of time limited funding in the council's revenue budget for 2017/18.

**B. RECOMMENDATIONS**

It is recommended that the Council Executive:

1. notes the availability of the Third Sector Ambition Fund; and
2. agrees to engagement with the Third Sector on the eligibility criteria for organisations accessing funds.

**C. SUMMARY OF IMPLICATIONS**

<b>I. Council Values</b>	Working in partnership Focusing on customers' needs Being honest, open and accountable
<b>II. Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	The report does not raise any policy, legal strategic environmental assessment, or risk matters. The fund should assist organisations to address equality and health issues.
<b>III. Implications for Scheme of Delegations to Officers</b>	None
<b>IV. Impact on performance and performance indicators</b>	Supports the development of third sector organisations to delivery new activities and services.
<b>V. Relevance to Single Outcome Agreement</b>	Supporting the delivery of outcomes at a local and council wide level.

<b>VI. Resources (Financial, Staffing and Property)</b>	£200,000 time limited expenditure approved as part of the 2017/18 revenue budget.
<b>VII. Consideration at PDSP/Executive required</b>	at None Committee
<b>VIII. Details of consultations</b>	Finance. Further consultation is proposed.

## **D. TERMS OF REPORT**

### **D.1 Introduction**

West Lothian Council agreed on 20 February 2017 to invest £200,000 in a time limited Third Sector Ambition Fund. This report sets out a proposal for engagement with the Third Sector about how that money can best be disbursed in order to gain the maximum benefit for the work of Third Sector organisations.

### **D.2 Purpose and approach.**

The purpose of the Third Sector Ambition Fund is to provide funding for third sector organisations to enable them to increase their capacity to develop existing or new services.

It is intended that the funding will be used to:

- Purchase capital equipment which would improve their ability to develop and / or deliver services.
- Support the development of existing and / or new services by front-loading staff and other costs.
- Provide match funding for grants from external organisations for investment in new projects to lever in additional external funding to pilot, develop and / or improve delivery of services.

However, it will be important to engage with the Third Sector to ensure that the broad criteria set out above meets the needs of the sector and will deliver the outcomes expected from the fund.

It is intended that a short term working group comprising council officers and representatives from the Third Sector is established to inform the efficient and effective operation of the fund. It is intended that the working group is chaired by the Head of Planning, Economic Development & Regeneration and that the Voluntary Sector Gateway be invited to appoint three representatives to the working group. Council officers from Economic Development & Regeneration, Finance and Social Policy will also attend the working group.

The working group will be invited to report on the proposed eligibility criteria for accessing funding within one month of the group being set up.

**E. CONCLUSION**

The Third Sector Ambition Fund follows an allocation of £200,000 of time limited funding to provide funding for Third Sector organisations which will enable them to increase their capacity to develop existing or new services.

**F. BACKGROUND REFERENCES**

West Lothian Council Approved Revenue Budget: Report to West Lothian Council 20 February 2017.

**Appendices/Attachments:** None

Contact Person: Ian Hepburn. Email: [ian.hepburn@westlothian.gov.uk](mailto:ian.hepburn@westlothian.gov.uk) Phone 01506 281089.

**Craig McCorrison**  
**Head of Planning, Economic Development & Regeneration.**

8 March 2017