



West Lothian Licensing Board

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

1 November 2023

A hybrid meeting of West Lothian Licensing Board will be held within the **Council Chambers, West Lothian Civic Centre, Livingston, EH54 6FF** on **Friday 10 November 2023 at 10:00am**.

Clerk to the Licensing Board

BUSINESS

Public Session

1. Apologies for Absence.
2. Declarations of Interest - Members must declare any interests they have in the items of business for consideration at the meeting, identifying the relevant agenda items and the nature of their interests.
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business.
4. Confirm Draft Minute of Meeting of West Lothian Licensing Board held on 13 October 2023 (herewith).
5. Application for a Provisional Premises Licence -
Name of premises: Sainsburys, Duntarvie Castle Drive, Winchburgh -
report by Clerk to the Licensing Board.

NOTE **For further information please contact the Licensing Team on 01506 281632 or email licensingboard@westlothian.gov.uk**

MINUTE of MEETING of the WEST LOTHIAN LICENSING BOARD held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, LIVINGSTON, EH54 6FF, on 13 OCTOBER 2023.

Present – Councillors Tony Boyle (Chair), Alison Adamson, Damian Doran-Timson and George Paul

Apologies – Councillor Tony Pearson (Convener)

In Attendance

Audrey Watson, Depute Clerk, West Lothian Licensing Board
Sergeant Gail Wood, Police Scotland
PC Scott Dishington, Police Scotland

1. ORDER OF BUSINESS

In the absence of Councillor Pearson, the Board unanimously agreed to appoint Councillor Boyle as Chair for the meeting.

The Chair advised the Board that agenda Item 5 - Sainsburys, Winchburgh - would be carried forward and considered at a later date.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made.

3. MINUTE

The Board confirmed the draft Minute of its Meeting held on 8 September 2023 as a correct record. The Minute was thereafter signed by the Chair.

4. APPLICATION FOR A PROVISIONAL PREMISES LICENCE - NAME OF PREMISES: SAINSBURYS, DUNTARVIE CASTLE DRIVE, WINCHBURGH

At the request of the applicant, the application was carried forward to be considered at a later date.

5. APPLICATION FOR VARIATION OF A PREMISES LICENCE 0 NAME OF PREMISES: AMMAN STORE, 146 HURON AVENUE, HOWDEN, LIVINGSTON

The applicant took part in the meeting. Introductions were made and procedures explained.

The Board considered a report (copies of which had been circulated) by the Clerk with regard to the application for the variation of premises

licence.

The report recommended that the Board consider and determine the application having regard to the content of the report and any information or submissions made by or on behalf of the applicant. The Board heard submissions from the applicant in relation to the application.

Decision

To grant the application.

6. REVIEW OF STATEMENT OF ALCOHOL LICENSING POLICY - DRAFT POLICY STATEMENT 2023-2028

The Board considered a report (copies of which had been circulated) by the Clerk recalling the obligation on the Board to prepare and publish a statement of licensing policy within 18 months of the local government election. A new statement of policy must be published by 4th November 2023 to cover the subsequent five-year period.

As reported to the Board previously, an initial online public consultation exercise had been completed, the results of which had been reported to the Board in August 2023. A further online consultation on the wording of the draft policy for 2023/28 had been undertaken from 1-25 September. The report provided members with information on the responses received to the second consultation.

The report advised that two responses had been received to the second consultation. One had been very positive in terms recommending no changes to the draft policy. The other suggested that the policy should be changed but had not indicated what part should be amended. A further response was received by email from NHS Lothian which had not answered the questions on the wording of the draft policy and instead focussed on overprovision. A response would be sent to NHS Lothian explaining that their response had not been received timeously. The document was insufficient to commence any consideration of overprovision and they would be asked to liaise with the Licensing Forum should they wish to take the issue forward in future. In view of the responses received, no changes to the draft policy were suggested.

It was recommended that the Board consider the terms of the report and approve the wording of the draft policy statement as set out in the appendix to the report to allow it to be published by 4 November 2023 subject to the correction of any formatting or typing errors.

Decision

To approve the terms of the report and agree that any errors should be amended prior to publication.