

MINUTE of MEETING of the COUNCIL EXECUTIVE held within MS TEAMS VIRTUAL MEETING ROOM, on 8 JUNE 2021.

Present – Councillors Lawrence Fitzpatrick (Chair), Kirsteen Sullivan, Frank Anderson, Harry Cartmill, Tom Conn, David Dodds, Damian Doran-Timson, Peter Heggie, Chris Horne, Carl John (substituting for Councillor Janet Campbell), Charles Kennedy, Cathy Muldoon and George Paul

Apologies – Councillor Janet Campbell

## 1 DECLARATIONS OF INTEREST

### Agenda Item 7 – UK Community Renewal and Levelling Up Funds - Project Update

Councillor Tom Conn declared an interest as a council-appointed director of West Lothian Leisure; a special dispensation from the Standards Commission applied, which allowed Councillor Conn to participate in the item of business.

Councillor Chris Horne declared an interest as a council-appointed member of West Lothian Chamber of Commerce Board and as a council appointed director of West Lothian Leisure. Given the nature of the decisions to be made, he would not participate in this item of business.

### Agenda Item 8 – Scotland Loves Local - West Lothian Gift Card Initiative

Councillor Tom Conn declared an interest as a board member of One Linlithgow. He would participate in the item of business.

Councillor Chris Horne declared an interest as a member of BID Board for Linlithgow. As his interest was remote, he would participate in this item of business.

### Agenda Item 9 – Regeneration Capital Grant Fund Bathgate Reconnect Regal

Councillor Frank Anderson declared an interest as Chair of the Craigshill Good Neighbour Network. He would participate in the item of business.

### Agenda Item 12 – The Lanthorn Centre, Livingston - Update

Councillor Lawrence Fitzpatrick declared an interest as a council-appointed member and Chair of the Lanthorn Community Trust; he would not participate in this item of business.

Councillor Peter Heggie declared an interest as a member of the management committee at Lanthorn Centre and as a member of a subgroup helping tenants work with the council to find new

accommodation. As this item was an update, he would participate in the item of business.

Agenda Item 15 – Bus Partnership Fund

Councillor Tom Conn declared an interest as a council representative on Edinburgh and South East Scotland City Region Deal Oversight Committee. He would participate in the item of business.

Councillor Lawrence Fitzpatrick declared an interest as a council-appointed member on City Region Deal Joint Committee. He would participate in the item of business.

Councillor Chris Horne declared an interest as a council-appointed member of SEStran, for which a dispensation applied. He would therefore participate in the item of business.

Councillor Cathy Muldoon declared an interest as a council-appointed member of SEStran, for which a dispensation applied, and as a council representative on Edinburgh and South East Scotland City Region Deal Oversight Committee; however, Councillor Muldoon indicated that she was also involved in the Lothian Buses Regional Group and would therefore not participate in this item of business.

2 ORDER OF BUSINESS

The Chair ruled in terms of Standing Order 8 that agenda item 12 (*The Lanthorn Centre, Livingston - Update*) would be considered as the last item of business.

Council Executive agreed, in accordance with Standing Order 8(3), that agenda items 15 (*Bus Partnership Fund*) and 16 (*SO31 - Education Quality Assurance Committee Meeting Timetable*) were to be taken as read with their recommendations noted without further consideration.

3 MINUTES

The Council Executive approved the minute of its meeting held on 18 May 2021.

4 FOOD SERVICE PLAN 2021/22

The Council Executive considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration making members aware of the obligation upon the council to approve an annual Food Service Plan, and seeking approval for the Food Service Plan 2021/2022.

It was recommended that the Council Executive:

1. Note the content of the report and accompanying Food Service Plan; and
2. Approve the Food Service Plan 2021/2022.

Decision

To approve the terms of the report.

5 HEALTH AND SAFETY SERVICE PLAN 2021/22

The Council Executive considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration making members aware of the obligation upon the council to approve an annual Health and Safety Service Plan, and seeking approval for the Health and Safety Service Plan 2021/2022.

It was recommended that the Council Executive:

1. Note the content of the report and accompanying Health and Safety Service Plan; and
2. Approve the Health and Safety Service Plan 2021/2022.

Decision

To approve the terms of the report.

6 UK COMMUNITY RENEWAL AND LEVELLING UP FUNDS - PROJECT UPDATE

The Council Executive considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration seeking agreement on the projects to be progressed as applications to the UK Government's Community Renewal & Levelling Up Funds.

It was recommended that the Council Executive:

1. Agree the proposed projects as detailed within the report as the council's bids into the funds;
2. Delegate the Head of Planning Economic Development and Regeneration to consider any external applications following the given assessment process and ensure applicants were informed of the outcome; and
3. Delegate the Head of Planning, Economic Development and Regeneration to complete and submit applications by the deadline of 18 June 2021.

Motion

To approve the terms of the report.

- Moved by the Chair and seconded by Councillor Kirsteen Sullivan.

Amendment

To approve the terms of the report subject to adding a fourth recommendation for future bids to include an option regarding dualling of the A71.

- Moved by Councillor Frank Anderson and seconded by Councillor Carl John.

A roll call vote was taken. The result was as follows:

<u>Motion</u>	<u>Amendment</u>	<u>Abstain</u>
Harry Cartmill	Frank Anderson	Charles Kennedy
Tom Conn	Damian Doran-Timson	
David Dodds	Peter Heggie	
Lawrence Fitzpatrick	Carl John	
Cathy Muldoon		
George Paul		
Kirsteen Sullivan		

Decision

Following a vote, the motion was successful by 7 votes to 4, with 1 abstention and 1 member absent, and it was agreed accordingly.

## 7 SCOTLAND LOVES LOCAL - WEST LOTHIAN GIFT CARD INITIATIVE

The Council Executive considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration detailing the proposed creation of a localised gift card initiative across West Lothian, with support from the Scottish Government and the Scotland's Towns Partnership. This would form an integral part of the Scotland Loves Local national gift card campaign scheduled to launch from mid-June 2021.

It was recommended that the Council Executive:

1. Note the scope and remit of the proposed West Lothian gift card;
2. Note the anticipated timing for the national launch and the subsequent local launch within West Lothian;
3. Approve participation in this initiative, and delegate authority to the Head of Planning, Economic Development and Regeneration to provide support and sign appropriate concordat agreement on

behalf of the council;

4. Agree that the council should continue to participate in the scheme provided that the approach continued to receive support from the Scotland's Town Partnership; that all costs were met externally and the scheme continued to demonstrate positive benefits; and
5. Agree that where the tests in Recommendation 4 were not met the Head of Planning, Economic Development and Regeneration be delegated to withdraw the council from the scheme unless a further report agreeing on-going participation on a different basis was agreed by Council Executive.

#### Decision

To approve the terms of the report.

### 8 REGENERATION CAPITAL GRANT FUND BATHGATE RECONNECT REGAL

The Council Executive considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration outlining the proposal to submit a Stage 1 application to the Scottish Government Regeneration Capital Grant Fund 2022/23 for the potential redevelopment of the Reconnect Regal Theatre in Bathgate.

It was recommended that the Council Executive:

1. Note the background, application process and eligibility for the proposed stage 1 application;
2. Note the prescribed short timing and date for submission of the proposed stage 1 application; and
3. Approve preparation and submission of Stage 1 application and delegate authority to the Head of Planning, Economic Development and Regeneration to finalise the Stage 1 application on behalf of the council.

#### Decision

To approve the terms of the report.

### 9 COMMUNITY TRANSPORT PROVISION UPDATE

The Council Executive considered a report (copies of which had been circulated) by the Head of Operational Services providing an update on the Community Transport Provision project and asking members to agree the approach for utilising the £300,000 fund allocated for 2021/22 for Community Transport within West Lothian.

It was recommended that the Council Executive:

1. Note the update on existing community transport operations;
2. Note the requirement to complete a wide scale community engagement exercise and TRACC analysis refresh;
3. Agree the recommended allocation of funding for 2021/22; and
4. Instruct officers to progress the next steps and associated timeline.

Decision

To approve the terms of the report.

10 1 DROVERS ROAD, BROXBURN - PROPOSED EXTENSION TO LEASE TO JWR HOLDINGS LIMITED

The Council Executive considered a report (copies of which had been circulated) by the Head of Finance and Property Services seeking approval for the extension of the lease for 1 Drovers Road, Broxburn to JWR Holdings Ltd.

It was recommended that the Council Executive:

1. Approve the extension of the lease of 1 Drovers Road, Broxburn to JWR Holdings Limited subject to the terms and conditions set out at D2 in the report; and
2. Agree to provide delegated authority to the Head of Finance and Property Services to carry out any further negotiations and conclude the extension of the lease for the property, on the basis that any revised terms and conditions still represented best value for the council.

Decision

To approve the terms of the report.

11 BEATLIE SCHOOL CAMPUS - LEARNING ESTATE INVESTMENT PROGRAMME UPDATE

The Council Executive considered a report (copies of which had been circulated) by the Head of Education (Learning, Policy and Resources) and the Head of Finance and Property Services providing an update on progress on delivery of the new, replacement, Beatlie School Campus and seeking approval for the location of the new school and the formal submission of a New Project Request on the basis outlined in the report.

It was recommended that the Council Executive:

1. Approve progressing the development of a new Beattie School Campus to the east of the Xcite Craigswood Leisure Facility off Grange Road, Craigswood Livingston;
2. Note the inclusion of the NHS Child Development Centre (CDC) as part of the new school campus;
3. Note that the current projected total cost and proposed affordability cap of the new facilities, including the CDC, was £14.753 million (Fourteen Million, Seven Hundred and Fifty Three Thousand pounds);
4. Approve the formal submission of a New Project Request to Hub South East Territory Partnership (HUBco) for the delivery of the new school;
5. Note the progress to date to develop the project including the selection of a Tier One Contractor and Design Team;
6. Note the proposed delivery timescales including completion by September 2023;
7. Delegate authority to the Head of Finance and Property Services to approve progressing of the project through the next key stages, on the basis that there were no material changes to the project or its parameters as outlined in the report;
8. Approve the principles of the funding agreement with the NHS to finance their contribution towards the development cost of the CDC;
9. Note that, prior to financial close and construction commencement a further update report would be presented to Council Executive for approval; and
10. Note the ongoing separate statutory Education Consultation process.

#### Decision

To approve the terms of the report.

## 12 EAST LIVINGSTON AND EAST CALDER LOCAL GOVERNMENT BY-ELECTION

The Council Executive considered a report (copies of which had been circulated) by the Chief Executive advising members of the Local Government By-Election to be held in the East Livingston and East Calder Ward and seeking agreement on the polling scheme to be used.

It was recommended that the Council Executive:

1. Note the arrangements being made;
2. Agree the polling scheme in the report;
3. Agree that the Chief Executive have delegated authority to make any required changes (e.g. as a result of the loss of a polling place) in consultation with the Leader of the Council, Leaders of the other Political Groups, and local elected members.

#### Decision

To approve the terms of the report.

### 13 BUS PARTNERSHIP FUND

The Council Executive considered a report (copies of which had been circulated) by the Head of Operational Services informing members of the launch of the Bus Partnership Fund (BPF), providing an update on the establishment of Transport Partnerships on both a regional and local level and advising on the next steps required in submitting a West Lothian submission to the fund.

It was recommended that the Council Executive note the:

1. Launch of the Bus Partnership Fund and the timescales for applications;
2. Formation of the South East Scotland Partnership and the West Lothian Bus Alliance;
3. April submission of the South East Scotland Partnership bid to the BPF; and
4. Proposed timeline for reporting to committee on a West Lothian specific submission.

#### Decision

To note the terms of the report.

### 14 ACTION TAKEN IN TERMS OF STANDING ORDER 31 (URGENT BUSINESS) - EDUCATION QUALITY ASSURANCE COMMITTEE MEETING TIMETABLE

The Council Executive noted the action taken in terms of Standing Order 31 (Urgent Business) to approve the terms of the report as outlined by the Depute Chief Executive.

### 15 THE LANTHORN CENTRE, LIVINGSTON - UPDATE



The Council Executive considered a report (copies of which had been circulated) by the Head of Finance and Property Services providing an update on the current position in relation to The Lanthorn Centre, Livingston and in particular the progress on the relocating of services and user groups, the engagement with community, funding support and governance and the timescales for reporting the development of the remedial works programme.

It was recommended that the Council Executive:

1. Note the ongoing engagement with the community and the establishment of a project steering group;
2. Note the progress made in relation to the relocation of services and user groups;
3. Note the council's provision of funding and logistical support to enable the provision of temporary storage and to temporarily relocate user groups;
4. Note that officers were liaising with Lanthorn Community Education Association on their funding request; and
5. Agree that a further update report that would include the remedial works scope and timescales would be presented to Council Executive on 22 June 2021 for consideration.

#### Decision

To approve the terms of the report.