MINUTE of MEETING of the PUBLIC AND COMMUNITY SAFETY POLICY DEVELOPMENT AND SCRUTINY PANEL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, LIVINGSTON, on 27 AUGUST 2024.

Present – Councillors Craig Meek (Chair), Cathy Muldoon, Alison Adamson, Lynda Kenna, Maria MacAulay and George Paul

Apologies – Councillor Tony Pearson; and Helen Davis (Voluntary Sector Gateway representative)

In attendance - John Sives (Joint Forum of Community Councils representative)

Councillor Tony Pearson was absent due to leave authorised under the Leave Scheme for Elected Members.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTES

The panel confirmed the Minute of its meeting held on Thursday 20 June 2024 as a correct record. The Minute was thereafter signed by the Chair.

3. SCRUTINY OF POLICE SCOTLAND PERFORMANCE IN WEST LOTHIAN REPORT

The panel considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services updating on the performance of Police Scotland in West Lothian for the period 1 April 2024 to 30 June 2024.

It was recommended that the panel note the contents of the report.

Decision

To note the contents of the report.

4. SAFER NEIGHBOURHOOD TEAM PERFORMANCE

The panel considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services which provided performance information for the period 1 April – 30 June 2024 Quarter 1 for the Safer Neighbourhood Team, and a general update on community safety partnership working that supported the Community Safety Plan 2022-2025.

It was recommended that the panel note the performance information

detailed for the Safer Neighbourhood Team and note the update provided in respect of the Community Safety Partnership working that supported the Community Safety Plan.

Decision

To note the contents of the report.

5. SCOTTISH FIRE AND RESCUE LOCAL PLAN PERFORMANCE REPORT

The panel considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services updating on the Local Plan Performance for the Scottish Fire and Rescue Service in West Lothian for the period 1 April 2024 to 30 June 2024.

It was recommended that the panel note the contents of the report.

Decision

To note the contents of the report.

6. 2023/24 FINANCIAL PERFORMANCE – MONTH 12 MONITORING REPORT

The panel considered a report (copies of which had been circulated) by the Head of Finance and Property Services which provided an update on the financial performance of the Public and Community Safety portfolio.

It is recommended that the panel note:

1. the financial performance of the Public and Community Safety portfolio in 2023/24;

2. that the Public and Community Safety portfolio position at month 12 was part of the overall council budget position reported to Council Executive on 26 June 2024; and

3. actions to be taken by Heads of Service and budget holders to manage spend within available resources.

Decision

To note the contents of the report.

7. PERFORMANCE REPORT QUARTER 1 2024-2025

The panel considered a report (copies of which had been circulated) by the Head of Social Policy reporting the level of performance for the quarterly indicators up to quarter 1 of 2024-2025 (April 2024 – June 2024) that supported the Corporate Plan and were the responsibility of Public

and Community Safety Policy Development and Scrutiny Panel.

It is recommended that the panel note the performance information and determine if further action or enquiry was necessary for any of the performance indicators in the report.

Decision

To note the contents of the report.

8. FOOD STANDARDS SCOTLAND – APPROVED ESTABLISHMENTS OFFICIAL CONTROLS AUDIT

The panel considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration that advised of the outcomes of the audit carried out by Food Standards Scotland to assess food safety official controls carried out in approved food establishments in West Lothian by the environmental health team.

It was recommended that the panel note the content of the report and the audit report produced by Food Standards Scotland which was found in Appendix 1.

Decision

To note the contents of the report.

9. REVOCATION OF LINLITHGOW AIR QUALITY MANAGEMENT AREA

The panel considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration making them aware of the final revocation report for the Linlithgow Air Quality Management Area, and that the process required to consider revocation had been followed and a final determination was now required by the Council Executive.

It was recommended that the panel note and consider the following recommendation which was intended to be submitted to Council Executive:

1. note the content of the final revocation report;

2. note that the air quality objectives in Linlithgow had been met continuously over a number of years since the designation of the air quality management area;

3. note the process of consideration and consultation on the proposal to revoke the air quality management area in Linlithgow had been completed; and

4. agree to revoke the West Lothian Council (Linlithgow) Air Quality

Management Area Order 2016.

Decision

1. To note the contents of the report; and

2. To agree that the report be presented to a future meeting of Council Executive for approval.

10. REVOCATION OF NEWTON AIR QUALITY MANAGEMENT AREA

The panel considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration making them aware of the final revocation report for the Newton Air Quality Management Area, and that the process required to consider revocation had been followed and a final determination was now required by the Council Executive.

It was recommended that the panel note and consider the following recommendation which was intended to be submitted to Council Executive:

1. note the content of the final revocation report;

2. that the air quality objectives in Newton had been met continuously over a number of years since the designation of the air quality management area;

3. note the process of consideration and consultation on the proposal to revoke the air quality management area in Newton had been completed; and

4. agree to revoke the West Lothian Council (Newton) Air Quality Management Area Order 2016.

Decision

1. To note the contents of the report; and

2. To agree that the report be presented to a future meeting of Council Executive for approval.

11. REGULATION OF INVESTIGATORY POWERS

The panel considered a report (copies of which had been circulated) by the Depute Chief Executive which reported on activity in 2023/24 under the Regulation of Investigatory Powers (Scotland) Act 2000 (RIPSA).

It was recommended that the panel note the council's continuing restricted use of RIPSA powers in 2023/24.

Decision

To note the contents of the report.

12. REVIEW OF EVENTS PLANNING

The panel considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services which provided an update on the review of the council's policies relating to events generating noise and anti-social behaviour.

It was recommended that the panel note the terms of the report and that a further report with detailed recommendations would be presented to PDSP on 22 October 2024.

Decision

To note the contents of the report.

13. WORKPLAN

A workplan had been circulated for information.

Decision

To note the workplan.