

## 6. TIMETABLE OF MEETINGS 2019/20

The Council Executive considered a report (copies of which had been circulated) by the Chief Executive providing a timetable of meetings to July 2020 of the council, its committee's and working groups (including Policy Development and Scrutiny Panel's) which met according to a regular timetable.

Attached to the report at Appendix 1 was a timetable of meetings for the period August 2019 to July 2020 and had been designed in accordance with best practice following the general pattern and frequency of meetings of bodies of the council's decision-making structure. Also attached to the report at Appendices 2 and 3 was the same information but presented in an alternative format.

Additionally meetings had been arranged in accordance with a decision taken by council on 26 September 2017 which concerned Family Friendly Working Arrangements which meant that meeting arrangements were to avoid the main school holiday periods and avoid starting before 9.30am and after 3.30pm

Meetings for other bodies such as the Licensing Board, St John's Hospital Stakeholder Group and the Integration Joint Board were set independently but were also shown in the timetable of meetings for information purposes only.

Under the council's Scheme of Administration, meetings of Policy Development and Scrutiny Panels were to be fixed by the Clerk in consultation with Chair's and Lead Officer's. Those arrangements had now been completed.

Additionally Local Area Committees were required to agree each year a schedule of regular meetings for the succeeding twelve months to be submitted to the Council Executive for approval. For all local area committee's these dates have now been agreed and were reflected in the appendices.

It was recommended that Council Executive :-

1. Subject to the following, to note and approve the arrangements shown in the appendices for meetings of the council, its committees and working groups from August 2019 until July 2020.
2. In relation to Policy Development and Scrutiny Panels (PDSP's) :-
  - a) To note that their meeting dates were set through Lead Officers and Chair; and
  - b) To note that although Lead Officers and Chairs had been consulted about the dates proposed in this report those dates may be subject to later change
3. In relation to Local Area Committee (LAC's) :-

a) To note that each LAC sets its own meeting dates and that those in the appendices were not yet all agreed; and

b) To delegate authority to the Chief Executive to make any changes required after LACs had agreed their meeting arrangements.

4. In relation to Members' Training Days :-

a) To note and agree the proposed dates; and

b) To delegate authority to the Chief Executive to adjust those dates in the event of a change of circumstances arising.

#### Motion

To approve the terms of the report

- Moved by the Chair and seconded by Councillor Kirsteen Sullivan

#### Amendment

To agree that all meetings proposed to meet at 2.00pm would commence at 1.00pm which was more in keeping with the council's approved family friendly working arrangements

- Moved by Councillor Frank Anderson and seconded by Councillor Peter Johnston

A roll call vote was taken which resulted as follows :-

#### Motion

Alison Adamson

Harry Cartmill

Tom Conn

David Dodds

Lawrence Fitzpatrick

Peter Heggie

Charles Kennedy

Dave King

George Paul

Kirsteen Sullivan

Damian Timson

#### Amendment

Frank Anderson

Peter Johnston

## Decision

Following a vote the Motion was successful by 11 votes to 2 and it was agreed accordingly