

13. ANNUAL PROCUREMENT REPORT

The Council Executive considered a report (copies of which had been circulated) by the Head of Corporate Services presenting the Annual Procurement Report for the period 1 January 2017 to 31 March 2018, a copy of which was attached to the report at Appendix 1.

The Procurement Reform (Scotland) Act 2014 required that all Contracting Authorities who were eligible to prepare and publish a procurement strategy, must publish an annual procurement report which reported on :-

- Actual and planned regulated procurement activities;
- Achievement of community benefits;
- Activity with supported businesses; and
- Any regulated procurement i.e above £50,000 for goods and services and £2,000,000 for works contracts that did not comply with the procurement strategy.

This was a new requirement and the first time the council had prepared such a report. The first report covered the period 1 January 2017 to 31 March 2018, however future reports would cover a specific financial year.

The report set out the number and value of the council's regulated procurements over the period and reinforced the council's commitment to achieving superior procurement performance through advanced sustainable procurement practices for the benefit of the council and its stakeholders.

The report confirmed that all regulated procurement activity across the council was undertaken in accordance with the Contract Standing Orders for the Regulation of Contracts, the Corporate Procurement Procedures and relevant legislation, ensuring that all regulated procurement were compliant with the Corporate Procurement Strategy.

The report would be published on the council's internet page and on publication the council must also notify the Scottish Government.

It was recommended that the Council Executive notes the Annual Procurement Report.

Decision

1. To note the contents of the report and the Annual Procurement Report; and
2. To request that the Head of Corporate Services provided Council Executive members with details of local companies awarded council contracts.