

#### 14. DELIVERING EFFECTIVE PROCUREMENT

The Council Executive considered a report (copies of which had been circulated) by the Head of Finance and Estate advising of proposals related to the Delivering Effective Procurement workstream

The report recalled that, following the Delivering Better Outcomes consultation, the Council had approved a Corporate Plan that was based on eight priorities. The Corporate Plan outlined that the priorities would be delivered via nine workstreams, one of which was Delivering Effective Procurement.

As agreed by Council in January 2013, officers had been working on a procurement strategy and other proposals that would enable the council to successfully deliver effective procurement. The report outlined for consideration by the Council Executive a corporate procurement strategy, a methodology for procurement delivery plans, a community benefits procedure, and other proposed changes designed to assist in securing a modernised, comprehensive and fully corporate approach to procurement by the council.

The report provided two appendices:-

Appendix 1: Corporate Procurement Strategy 2013/18.

Appendix 2: Community Benefits in Procurement Procedure

In relation to Community Benefits, the Head of Finance and Estates advised that the council was committed to maximising Community Benefits from its procurement activities and considering Community benefits in line with Corporate Plan priorities.

It was recommended that the Council Executive :-

1. Approve the Corporate Procurement Strategy as set out in Appendix 1 of the report;
2. Agree that officers should prepare a five year procurement delivery plan, and more detailed annual delivery plans, as set out in section 3 of the report;
3. Agree that a report of the delivery plans should be presented to the Partnership & Resources Policy Development and Scrutiny Panel (PDSP) after the summer recess, that progress against the delivery plan should be reported to the PDSP annually and that the annual plans for the forthcoming year should be reported to the PDSP in advance of the start of the financial year;
4. Approve the Community Benefit Procedure as set out in Appendix 2 of the report, noting that it would added as an appendix to the Corporate Procurement Procedures;
5. Agree the recommendations set out in Section 5.1 of the report

related to Social Policy procurement and works procurement; and

6. Approve the following recommendations as set out in Section 5.1 reflecting the proposed change to one responsible officer for procurement :-
  - Approves the necessary changes to the council's Standing Order for the Regulation of Contracts to reflect the transfer of all procurement activity into the Corporate Procurement Unit, in particular the change from three Responsible Officers for services, works and CHCP contract procurement to one (Head of Finance and Estates);
  - Authorises the Chief Solicitor, in consultation with the Head of Finance and Estates, to make those necessary amendments to the council's Standing Orders for the Regulation of Contracts and to publish those changes, to take effect from 1 July 2013;
  - Approves a corresponding change to the Scheme of Delegation to Officers
7. Approve the category management structure as set out in Section 5.2 of the report;
8. Notes that changes proposed to the council's Standing Order for the Regulation of Contracts in relation to low value contracts and exemptions from Standing Order, as set out in Section 5.3 would be subject to and form part of a fuller review of those Standing Orders to be carried out through the Working Group on Contracts Standing Order and the Corporate Procurement Board;
9. Approve the process for supplier financial reviews as set out in Section 5.4 of the report; and
10. Approve a review of approval levels for contracts as set out in Section 5.5 of the report.

#### Decision

To approve the terms of the report