

15. PROCUREMENT ARRANGEMENTS – EMPLOYERS AGEND TO DELIVER THE NEW BUILD COUNCIL HOUSING PROGRAMME

The Council Executive considered a report (copies of which had been circulated) by the Head of Finance and Estates seeking approval to commence tendering procedures for the procurement of a five year contract, for the procurement of an Employers Agent to deliver the new build council housing programme.

The report advised that there was an identified need for quality affordable housing throughout West Lothian and the council was committed to continuing with its investment in the delivery of new homes throughout the area. To date the council had agreed to construct 1,000 new build council houses. This programme represented the council's biggest undertaking in council house additional social rented stock.

The council wished to employ the provision of Employer's Agent to carry out the following activities throughout the anticipated five year period of tendering, planning and delivery of all anticipated units.

The Head of Finance and Estates advised that the requirement would be advertised in accordance with the European Union Directives. It was proposed that the Open Procedure was used, whereby all suppliers who expressed an interest in the contract would be invited to tender.

The following criteria was proposed following consultation with the service area concerned:-

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| Price - | 60% |
| Quality - | 40% |

The evaluation criteria was proposed following consultation with the services concerned and the anticipated start date was 1 July 2013.

The report recommended that the Council Executive approve:-

1. The use of the Open Procedure whereby all suppliers expressing an interest in the contract would be invited to tender for a five year contract for an Employers Agent for the new build council house programme.
2. The award criteria as set out in Section D of the report.

Decision

To approve the terms of the report.