

5. TIMETABLE OF MEETINGS 2012/2013

The Council Executive considered a report (copies of which had been circulated) by the Chief Executive seeking approval for a timetable of meetings to July 2013, as attached to the report at Appendix 1.

The report advised that the pattern of meetings followed the same cycle as before and that account had been taken as far as practicable of public and schools holidays. Additionally in consultation with HR Services (Learning and Development) a number of training days had been identified and included in the timetable. These would be in addition to the induction and training opportunities for members following the election on 3 May 2012.

The Council Executive were also advised that the report contained a minor error in that two additional meeting dates for the Whitburn and Blackburn Local Area Committee, these being 20th August 2012 and 20th May 2013, had been included but these were to be deleted from the timetable.

It was recommended that the Council Executive :-

1. Notes and approves the arrangements shown in Appendix 1 of meetings of the council, its committees and working groups from August 2012 until July 2013;
2. Notes that the dates for meetings of the Policy and Development Scrutiny Panels may be subject to change after consideration by Chairs and Lead Officers and that any changes shall be incorporated into the calendar;
3. Authorises the Chief Executive to adjust the arrangements in Appendix 1 in the event of any changes being advised by Lead Officers for Local Area Committee before 30 June 2012; and
4. Notes and approves the dates proposed for Members' Training Days.

Decision

1. To approve the terms of the report; and
2. Agreed to delete the two additional meetings of the Whitburn and Blackburn Local Area Committee proposed for 20th August 2012 and 20th May 2013 and which were accidentally included in the timetable of meetings.