

APPENDIX 2: DRAFT EXPRESSIONS OF INTEREST TEMPLATE



West Lothian
Council

EXPRESSION OF INTEREST FORM (DRAFT)

West Lothian Council is charged with preparing a Local Development Plan (LDP) for the West Lothian area. Preparation of the LDP is a requirement of the Planning etc (Scotland) Act 2006. The LDP will, in time, replace the current adopted West Lothian Local Plan.

The LDP will set out detailed policies and proposals for the area which, together with supplementary planning guidance, will inform decisions on future development when the council assesses planning applications. This is important as Section 25 of the Town and Country Planning (Scotland) Act 1997 requires that planning applications be determined in accordance with the development plan unless material considerations indicate otherwise.

As part of the process in producing the LDP, a Main Issues Report (MIR) must be published. The council is now seeking to engage formally with interested parties to inform the preparation of the MIR. This “Expression of Interest” form invites the submission of expressions of interest for future development or land use allocations. We are also interested in your views on what you consider to be the key issues which should be taken into account in preparing the LDP.

As part of the MIR, all sites will be assessed on their own merits and in the context of the strategic requirement for new housing land and other land uses, in addition to identifying and assessing any constraints. Strategic requirements for housing land are set out in the Strategic Development Plan, prepared by SESplan – the Strategic Development Plan Authority.

Where appropriate, all information will be made available to the public, in order to promote an open, accessible and transparent process.

Please note that by submitting a site for consideration as part of the LDP, this does not guarantee that the site will move forward for inclusion and allocation in the West Lothian Local Development Plan. Any sites that are included will also be subject to the normal planning application process.

NB This form must be returned by no later than 4pm on Friday 29 April 2011. Any submissions received after this date or where no contact name or address is provided will not be considered. It will also be preferred if submissions can be made electronically by e-mail, or by submission on CD.

Please use one form for each proposed site.

Submissions should also be limited to no more than 2000 words, in the interests of expediency.

Submissions must be returned to:

E-mail: localdevelopmentplan@westlothian.gov.uk

Development Planning
Planning And Economic Development
West Lothian Council
County Buildings
High Street
Linlithgow
West Lothian
EH49 7EZ

Site Reference (FOR OFFICIAL USE ONLY)	
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Please fill in your contact details so that we can keep you informed of progress with the West Lothian Local Development Plan.

Contact Details (e.g. agent where applicable)		
Title	Mr/Mrs/Miss/Ms	Other:
First Name		
Surname		
House name and/or number		
Address		
Town/City		
Post Code		
Telephone Number		
E-mail Address		

Land Owner Details (if different from above)		
Title	Mr/Mrs/Miss/Ms	Other:
First Name		
Surname		
House name and/or number		
Address		
Town/City		
Post Code		
Telephone Number		
E-mail Address		

Site Details: Please attach an Ordnance Survey (OS) location plan/map (if possible) showing the boundary of the site. Maps can be purchased from OS through the following web link: <http://www.ordnancesurvey.co.uk/oswebsite/>

Site Address: (including any name and/or number)	
Town	
Post Code	
National Grid Reference (if known)	
Size (hectares)	
What is the site currently used for or most recently used for	
What is the proposed use for the site: (e.g. housing, business, retail, other)	
If the site is vacant, have there been any buildings on the site in the past	
If housing is proposed, please indicate the number of units	
Has there been any planning application on this site within the last 10 years (<i>include reference number if known</i>)	
Please circle the availability of this site for housing development or other developments.	0-5 years 5-10 years over 10 years

Supporting Statement:

Please use the space below to provide any supporting statement for the above site and proposal (*this will be expanded for the final version of the template*)

Site Constraints: (Please tick any known constraints that relate to the site below)

Roads access/parking/traffic impact	
Flood Risk	
Nature Conservation (e.g. trees, TPOs, protected species etc)	
Archaeological or built	

heritage (conservation area/listed buildings)	
Contamination	
Water Supply	
Foul Drainage disposal	
Surface Water disposal	
Ownership	
Rights of Way	
Other	
If other, please indicate the constraint(s):	
Please indicate how any constraints can be overcome:	

What do you consider to be the key issues which should be taken into account in preparing the Local Development Plan for West Lothian?

Answer: *(this will be expanded for the final version of the template)*

Thank you for taking the time to complete this questionnaire.

This questionnaire can be made available on tape, in large print and various computer formats by contacting the council at the address below. The form is also available in other languages available from the council's interpretation and translation service on 01506 775000.

Text phones offer the opportunity for people with hearing impairment to access the council. The text phone number is 18001 01506 464427. A loop system is also available in all council offices.

Should you wish to contact us to discuss completion of this form please telephone us on: Tel: 01506 775231 or please E-mail us at: localdevelopmentplan@westlothian.gov.uk