

## 7. WORKSMART WEST LOTHIAN

The Council Executive considered a report (copies of which had been circulated) by the Director of Customer and Support Services to update the members on progress of the Worksmart West Lothian (mobile and flexible working) project and to seek approval to progress the implementation phase.

The proposals for Worksmart Project covered four elements – our people, processes, technology and physical environment.

The Director of Customer and Support Services explained that it was expected that staff who were able to work in a mobile and flexible manner would achieve a 15% gain in productivity. As a result of staff being able to base themselves closer to where they were required to be, significant savings were also expected to be made from a reduction in business mileage claims.

The total capital investment required for the Worksmart project was detailed in the report. This investment had been incorporated into the general service capital programme update, which had been previously reported in the General Services Capital Budget Report, considered earlier in the agenda. It was anticipated that the net realisable productivity and mileage savings from these new methods of working would generate in excess of £3 million per annum.

It was recommended that the Council Executive note the progress being made on the Worksmart Project and to note that the associated capital investment would be included in the annual capital programme update by the Head of Finance and Estates.

### Decision

To approve the terms of the report.