

MINUTE of MEETING of the WEST LOTHIAN INTEGRATION STRATEGIC PLANNING GROUP held within STRATHBROCK PARTNERSHIP CENTRE, 189(A) WEST MAIN STREET, BROXBURN, EH52 5LH, on 6 OCTOBER 2016.

Present – Jim Forrest (Chair, Director, West Lothian Council), Alan Bell (Social Care Professional), Ian Buchanan (User of Social Care), Carol Bebbington (Health Professional), Jacqui Campbell (Health Professional), Jane Houston (Union Health), Mairead Hughes (Health Professional), Jane Kellock (Health Professional), Mary-Denise McKernan (Carer of Users of Health Care), Charles Swan (Social Care Professional), Robert Telfer (Commercial Provider of Social Care) and Patrick Welsh (Chief Finance Officer)

Apologies – Marion Barton, Margaret Douglas, Elaine Duncan, Pamela Main, James McCallum, Carol Mitchell and Alistair Shaw

1. MINUTE

The Group confirmed the Minute of its meeting held on 11 August 2016 as being a correct record. The Minute was thereafter signed by the Chair.

Matters Arising

Page 41, item 6 – Participation and Engagement Strategy

The Panel was advised that the draft Participation and Engagement Strategy consultation process was still underway. It was proposed to submit the draft to the January 2017 meeting of the Integration Joint Board for approval.

2. ADULTS' MENTAL HEALTH COMMISSIONING PLAN

A report had been circulated by the Director in respect of the Strategic Commissioning Plan for Adults' Mental Health.

The report advised that at the meeting of 24 March 2016 the Integration Joint Board (IJB) approved its strategic plan which included details of how high level outcomes were to be achieved through a process of strategic commissioning. The Strategic Plan also included a commitment to develop a series of care group based commissioning plans.

The West Lothian Strategic Commissioning Plan for Adults' Mental Health set out strategic ambitions, priorities and next steps required to deliver integrated health and social care support and services for adults with mental health problems, their families and carers in West Lothian for the next three years. Attached to the report at Appendix 1, was the draft of the Plan. The Group was invited to comment on the commissioning plan for Adults' Mental Health before it was presented to the IJB on 18 October 2016 for approval.

During the course of the discussion the Senior Manager, Community Care Support & Services, suggested that some amendments be made to the

Plan prior to it being submitted to the IJB for approval to include more detailed information relating to the programme of changes and delivery of service.

In response to a question relating to the gap in specialist service provision for people aged 65+, it was suggested that this issue related more to the redesign programme and the role of specialist teams rather than the commissioning plan.

The following amendments were recommended to be made to the Plan:

Page 1 – Councillor Toner was no longer the Chair of the Integration Joint Board. To be amended to Councillor Danny Logue to reflect the change; and

P14 – Hosted Health Services – Provider should be NHS Lothian on behalf of West Lothian – not West Lothian IJB.

The Group agreed that the Plan be updated to reflect the recommended amendments and circulated to members of the SPG for consideration prior to it being submitted to the IJB for approval.

#### Decision

- To note the contents of the commissioning plan for Adults' Mental Health;
- To note that the plan would be presented to the IJB on 18 October 2016 for approval subject to the amendments outlined above.

### 3. LEARNING DISABILITY COMMISSIONING PLAN

A report had been circulated by the Director in respect of the strategic commissioning plan for adults with a learning disability.

The report recalled that at the meeting on of 24 March 2016 the Integration Joint Board (IJB) approved its strategic plan which included details of how high level outcomes were to be achieved through a process of strategic commissioning. The Strategic Plan also included a commitment to develop a series of care group based commissioning plans.

The West Lothian Strategic Commissioning Plans for Adults with a Learning Disability set out the strategic ambitions, priorities and next steps required for delivering integrated health and social care support and services for people with a learning disability and autism, their families and carers in West Lothian for the next three years. Attached to the report at Appendix 1 was the draft Learning Disability Commissioning Plan.

The Group was advised that this particular commissioning plan was complex to produce. It was proposed to develop a Lothian-wide resource for people from West Lothian with very complex care needs. Providers of

local support services available for people with challenging behaviour would also be reviewed with cost comparisons carried out between local resources and out of area resources. It was also important to ensure that respite and short break opportunities were available to meet the needs of service users, families and carers.

During the course of the discussion a number of risks were highlighted, details of which were outlined in the report. The following amendments to the Plan were also recommended:

- Page 1, Councillor Toner was no longer the Chair of West Lothian Integration Joint Board. To be amended to Councillor Danny Logue to reflect the change; and
- Page 7, point 14, referred to West Lothian CHCP. This should read “West Lothian needs to continue.....”

The Group was asked for comments on the details of the strategic commissioning plan for adults with a learning disability. A report on the strategic commissioning plan for adults with a learning disability would be presented to the IJB meeting on 18 October 2016 for approval.

#### Decision

- 1) To note the contents of the commissioning plan for adults with a learning disability;
- 2) To note that the plan would be presented to the IJB on 18 October 2016 for approval, subject to the amendments outlined above.

#### 4. PERFORMANCE REPORT

The Group considered a report (copies of which had been circulated) by the Director providing details of the current performance report on the indicators supporting the National Health and Wellbeing Outcomes. The Group also considered details contained within the Balanced Scorecard (copies of which were tabled).

The report explained that each Integration Authority would be required to publish an annual performance report to set out how the national health and wellbeing outcomes were being improved based on a core suite of indicators and measures. The core suite of indicators, based on both administrative data and survey feedback, were developed to support integration of health and social care and designed to allow comparison between areas and to assess improvement over time.

The current West Lothian performance was summarised in Appendix 1 to the report. It was noted that this information was provisional at this time as some of the datasets were still being developed. As outlined in the Strategic Plan the framework for strategic measurement and management system would be based on a balanced scorecard approach. The scorecard would measure organisational performance across four balanced perspectives:

- Financial & Business;
- Customer – experiences and outcomes;
- Internal Processes; and
- Learning and Growth.

Consideration was also required in relation to the additional local measures which would form the basis of the scorecard. Improved data sharing across health and social care would play a key role in the integration agenda.

The Group then considered the Balanced Scorecard. During the course of the discussion the Group was invited to comment or to email Carol Bebbington directly once they had considered the Balanced Scorecard in more detail. The Head of Social Policy recommended that the “Services are safe” outcome in the Balance Scorecard should include adult protection data.

The Group agreed that the performance report was useful in reporting progress and identifying areas for improvement. Further analysis of the survey results was in progress to provide a better understanding of the issues. While the provisional data demonstrated that West Lothian was on par or better than the Scottish average there were known challenges with regards to unscheduled care and reducing delayed discharge for which there was focussed improvement work in progress.

The Group was asked to:

1. Note the contents of the report and discuss the usefulness of the Summary Performance National Health and Wellbeing Indicators to report progress and identify areas for improvement; and
2. Discuss the data requirements to support local performance and to provide a broader picture and context for West Lothian which would support the development of the Annual Report.

#### Decision

1. Noted the contents of the report and Balanced Scorecard;
2. Noted the recommendation to include adult protection data within the “Services are safe” outcome in the Balanced Scorecard; and
3. Agreed that comments relating to the Balanced Scorecard be forwarded to Carol Bebbington.

#### 5. WORKPLAN

A workplan had been circulated which provided details of the work of the Strategic Planning Group over the coming months.

The following changes to the workplan were recommended:

- Lothian Hospital Plan Update – to be considered on 19.01.17;
- Risk Register Review – Lead Officer to be Carol Bebbington;
- Primary Care Update to be included for consideration at the meeting on 17.11.16 – Lead Officer Carol Bebbington;
- West Lothian Winter Plan – to be included for consideration at the meeting on 17.11.16 – Lead Officer Carol Bebbington;
- January 2017 meeting to include the following items:
  - Technology Enhanced Programme Update (TEC) – Lead Officer Alan Bell;
  - Health Improvement Health Intelligence (HIHI) Update – Lead Officer Carol Bebbington;
  - West Lothian Frailty Programme Update – Provisionally to January meeting – to be confirmed.

#### Decision

To note the content of the workplan and the changes outlined above.

#### 6. FINAL COMMENTS

In conclusion, Jacquie Campbell advised the Group that she had been appointed as Interim Chief Officer based at Waverley Gate. Aris Tyrothoulakis has been appointed as Hospital Director based at St John's Hospital and would attend future meetings of the SPG.

#### Decision

- To note the update from Ms Campbell; and
- To note that COINS be updated to reflect this change.