

MINUTE of MEETING of the WEST LOTHIAN INTEGRATION STRATEGIC PLANNING GROUP of WEST LOTHIAN COUNCIL held within STRATHBROCK PARTNERSHIP CENTRE, 189(A) WEST MAIN STREET, BROXBURN, EH52 5LH, on 3 DECEMBER 2015.

Present – Jim Forrest (Chair, Health Professional), Alan Bell (Social Care Professional), Jackie Campbell (Non Commercial provider of health care), Marion Christie (Health Professional), Margaret Douglas (Health Professional), Mairead Hughes (Health Professional), Jane Houston (Unison Health), Jane Kellock (Social Care Professional), Mary-Denise McKernan (carer of users of health care), Carol Mitchell (NHS Lothian), Robert Naysmith (Health Professional), Alistair Shaw (Non Commercial provider of social housing), Robert Telfer (commercial provider of social care)

Apologies – Alex McMahon (NHS Lothian) and Elaine Duncan (NHS Lothian)

1. DECLARATIONS OF INTEREST

No declarations of interest were made.

2. MINUTE

The Group confirmed the Minute of the meeting held on 8 October 2015. The Minute was thereafter signed by the Chair.

3. MEMBERSHIP UPDATE

A report had been circulated by the Director providing an update with regards to membership of the Strategic Planning Group (SPG).

At its meeting on 8 October 2015 the SPG noted the proposed and current membership of the SPG which was then submitted for approval to the first formal meeting of the West Lothian Integrated joint Board (IJB). At that meeting the IJB authorised officers to continue to work to identify individuals to fill the remaining vacancies.

Since that time the following members had been proposed for inclusion in the SPG :-

- Jackie Campbell, Site Director, St John's Hospital
- Robin Strang, West Lothian Leisure
- Jane Houston, Unison Health
- Martin Murray, Unison Council

A list of the current membership as at 24 November 2015 was attached to the report at Appendix 1 noting that officers would continue to progress the remaining vacant positions

The Director then explained that since the report had been prepared there had been a further appointment in that Ian Buchanan had been appointed as the representative for the Public Partnership Forum to both the SPG and IJB with immediate effect.

#### Decision

Noted the contents of the report.

#### 4. STRATEGIC COMMISSIONING UPDATE

A report had been circulated by the Director providing an update on strategic commissioning in respect of the development of care group specific plans.

The Director explained that in August 2011 the West Lothian Community Health and Care (CHCP) Board noted the development of an overarching strategy a copy of which was attached to the report at Appendix 1, for the joint commissioning of health and care services within West Lothian. The strategy also outlined the approach to be taken in the subsequent development of a series of care group commissioning plans.

Since then strategic commissioning had become central to Scottish Government thinking in respect of the integration of health and social care services. More significantly guidance in respect of the Public Bodies (Joint Working) (Scotland) Act 2014 had made it a requirement of the new partnerships to produce strategic commissioning plans covering all activities within the scope of the partnership.

As a result of the CHCP decision back in August 2011, West Lothian IJB was well placed to meet the requirements for strategic commissioning under new legislation. Also much experience had been gained since the initial work had commenced and in addition the external support of agencies such as the Joint Improvement Team had helped develop expertise within the CHCP. However given the passage of time the quality of the various plans varied with those more recently produced or reviewed being closer to the standard that would be expected of the Scottish Government for the integrated partnerships.

The report then provided a summary of the various plans including Substance Misuse, Learning Disabilities, Physical Disabilities, Mental Health and Older People, noting that a number of the plans now required refreshing with a more rigorous needs assessment carried out. It was then intended to present revised commissioning plans to the IJB by March 2016

#### Decision

1. Noted the contents of the report
2. Agreed to commission a needs assessment for the various care group plans;

3. Agreed that Public Health would be involved in the needs assessment process but there would still be a need to secure outside assistance; and
4. Agreed to return the care group plans to the SPG once finalised for formal sign-off.

5. DRAFT STRATEGIC PLAN CONSULTATION UPDATE

A report had been circulated by the Director providing an update on the consultation on the draft Strategic Plan.

In accordance with the Public Bodies (Joint Working) (Scotland) Act 2014 the Integration Joint Board (IJB) must establish a strategic planning group which would be involved throughout the process of developing, consulting on and finalising a strategic plan.

A draft strategic plan was prepared in conjunction with the Strategic Planning group and presented to the IJB at its meeting on 20 October 2015. The IJB agreed that consultation could thereafter commence in respect of the draft plan.

Consultation was being carried out between 13 November and 31 December 2015. The consultation included a wide range of stakeholders as well as users of the services commissioned by the Integration Joint Board. Copies of the draft plan had also been distributed to a range of locations throughout West Lothian and had also been made available on line.

Following submission of any responses a revised version of the Strategic Plan would be prepared in conjunction with the Strategic Planning Group and would be presented to the Integration Joint Board at its meeting on 16 February 2016 for approval.

Decision

1. Noted the contents of the report;
2. Noted that the Strategic Plan was now out for consultation;
3. Agreed that officers would ensure that the Registered Social Landlord sector were included in the consultation process;
4. Agreed that Public Health would take forward the Equality Impact Assessment for the Strategic Plan;
5. Agreed that consideration would have to be given to how commissioning of services would work for primary care services; and
6. Agreed that a workplan for the SPG would be developed and included on future SPG agenda's.

