

MINUTE of MEETING of the COMMUNITY SAFETY BOARD of WEST Lothian COUNCIL held within COUNCIL CHAMBERS, WEST Lothian CIVIC CENTRE, LIVINGSTON , on 22 JUNE 2015.

Present – Councillors John McGinty (Chair), Carl John (substituting for Peter Johnston), Anne McMillan and Cathy Muldoon; Graham Hope (Chief Executive, WLC), Alistair Shaw (Head of Housing, Construction and Building Services, WLC), Chief Superintendent Gill Imery (Police Scotland), Fiona Young (Lothian & Borders Community Justice Authority), Gary Laing (Scottish Fire & Rescue Service), Eddie Richie (Scottish Fire & Rescue Service), Lorraine Gillies (Community Planning Development Manager, WLC), Audrey Park (Addiewell Prison Service), Tim Ward (Senior Manager, Health & Care Partnership, WLC), Yvonne Beresford (Policy & Performance Manager, WLC) and Siobhan Mullen, (Customer Service Manager, Housing, Construction & Building Services, WLC)

Apologies – Councillor Peter Johnston

Absent – Councillor Frank Anderson

1. MINUTE

The Board confirmed the Minute of the Community Safety Board held on 23 March 2015. The Minute was thereafter signed by the Chair; and

2. MINUTE OF COMMUNITY PLANNING STEERING GROUP

The Board noted the Minute of the meeting of the Community Planning Steering Group held on 23 February 2015.

3. COMMUNITY SAFETY QUARTERLY STRATEGIC PERFORMANCE UPDATE

The Board considered a report (copies of which had been circulated) providing information from Covalent (the council's performance monitoring system) showing Community Safety Performance indicators for the year to date.

Yvonne Beresford, Policy and Performance Officer, WLC then provided an overview of some of the main performance measures contained within the report.

The Chair then invited Chief Superintendent Gill Imery, Police Scotland and Gary Laing, Scottish Fire & Rescue Service to provide commentary on those performance measures pertaining to their respective services.

In relation to the performance indicator for the Number of Hate Crimes recorded, a question was raised with regards to providing assistance and guidance to the Race Forum on such matters as it was felt that a lot of hate crime went unreported. Therefore the Community Planning Development Manager undertook to provide this assistance through the

community planning process.

#### Decision

1. Noted the contents of the performance report; and
2. Noted the request for the provision of support through the Community Planning process to the Race Forum to assist with the recording and reporting of hate crime incidents.

#### 4. COMMUNITY JUSTICE REDESIGN

The Board were provided with an overview of the future model for Community Justice in Scotland, by Tim Ward, Senior Manager, West Lothian Council, noting that on 8 May 2015 the Scottish Government had introduced the Community Justice (Scotland) Bill that formally commenced the creation of a new model for Community Justice in Scotland.

This new model would result in legislative responsibility for the delivery of Community Justice moving from Community Justice Authorities (CJA's) to Community Planning Partnerships. This would also mean changes to local government arrangements. It was anticipated that CPP's would be able to assume their new responsibilities under the new model in transition from 1 April 2016 and would take full responsibility from 1 April 2017. Additionally Community Justice Authorities would be formally disestablished on 31 March 2017 and a new national body, Community Justice Scotland, would be established in the latter part of 2016-17.

The presentation continued to explain the process that had been followed locally in West Lothian in recent years noting that reducing reoffending had been given a higher level of national prominence and which linked into the priorities contained within the Single Outcome Agreement. It was however noted that there existed a number of duplications and given the new legislation being introduced it was proposed that a review of work undertaken across both community safety and reducing reoffending was required. Once the review had been completed a formal proposal would be brought forward to the Board for approval; this proposal would include any future changes concerning governance arrangements.

The presentation concluded that all Community Planning Partners would be required to engage in the delivery of Community Justice and a timetable of what would happen over the next two years was summarised for the Board members.

The Chair thanked Tim for the very informative presentation.

It was recommended that the Board :-

- Consider and support the proposed approach;
- That the matter had been considered by the Community Planning Partnership Board at its meeting on 25 May 2015; and

- That a detailed proposal would be taken to both the Community Planning Partnership Board and the Community Safety Board in November 2015 for approval.

#### Decision

1. Noted the contents of the presentation; and
2. Approved the terms of the report.

#### 5. DRAFT COMMUNITY PLANNING PARTNERSHIP DEVELOPMENT PLAN

The Board considered a report (copies of which had been circulated) by the Community Planning Development Manager, West Lothian Council, seeking approval of the most up-to-date draft CPP Development Plan, a copy of which was attached to the report.

The Board were advised that a CPP Development Session was held on 4 March 2015 with Community Planning Partners in order to discuss the recommendations of the Audit Scotland report on the West Lothian CPP in order to identify potential improvement actions to address the issues related in the report. It was noted that the development session was very much a starting point in developing actions and that the details around these would be developed further following consultation with partners. Following the session participants and Board members unable to attend the session were invited to review and comment on the areas identified for improvement.

In order to ensure clear and focused actions, the areas for improvement and associated actions identified at the development session were rationalised and aligned to four key areas; these being – *Governance, Resources, Data, Information & Scrutiny, Culture, Approach & Behaviours and Delivery Approaches*. The CPP Development Plan took on board the findings and recommendations from the CPP Audit Report and implementation of the plan was intended to allow the CPP to “raise its game further” in order to achieve its full potential.

The CPP Development Plan was considered to be a live document with the first draft having been discussed at the Community Planning Steering Group meeting on 20 April 2015 with further updates following comments from members. It was intended that following approval of the latest version, this would be discussed in further detail at the CPP Event planned for 12 August 2015. Feedback from the session on 12 August would then be incorporated into the final version for onward submission to the Scottish Government and Audit Scotland in August/September 2015.

It was recommended that the Board :-

- Note the most up-to-date version of the draft CPP Development Plan;

- Note that the CPP Event would take place on 12 August 2015 in the Linlithgow Burgh Halls;
- Note that the CPP Development Plan would be updated following the event on 12 August 2015;
- Note that the Development Plan would be submitted to the Scottish Government and Audit Scotland by September 2015; and
- Consider the implications to community safety arrangements.

Decision

To note the contents of the report.

6. COMMUNITY SAFETY PRIORITIES - UPDATE ON DEVELOPMENT OF ACTION PLANS

The Board considered a report (copies of which had been circulated) providing an update on the progress made on the development of action plans relevant to the West Lothian Community Safety priorities for 2015-18.

The report recalled that at the Community Safety Board meeting held on 23 March 2015 the community safety priorities for 2015-18 were agreed. Since that meeting and in accordance with the proposed development of action plans a number of Lead Officers for each work strand had been identified and these were summarised in the report.

A template for the development of respective plans had been prepared by the Partnership Analysts to include details relevant to priority, objectives and performance measures. It had been anticipated that early drafts would be ready for discussion at the Strategic Steering Group taking place on 26 May 2015 but due to a number of factors this had not been possible. Therefore it was being proposed that a revised timetable be introduced to complete the necessary work.

Therefore each Leader Officer had been requested to complete the objective for their respective priorities by the end of June 2015 and to also review existing performance indicators. Whilst it was anticipated that the majority of current performance indicators would remain, the introduction of new priorities would necessitate the creation of some new indicators. Guidance had been circulated to each Lead Officer regarding the development of appropriate indicators.

It was anticipated that the full suite of action plans and associated performance indicators would be ready for consideration by the Board at its meeting in September 2015. Additionally the first report containing the revised performance framework would be presented to the Board at the meeting in December 2015.

Therefore it was recommended that the Board approved the revised

timescale for the development and presentation of the action plans and performance indicators relative to the approved Community Safety Priorities 2015-18.

Decision

To approve the terms of the report.