



West Lothian
Council

Audit Committee

West Lothian House,
Almondvale Boulevard
LIVINGSTON
EH54 6QG

2 December 2008

A Meeting of the Audit Committee of the West Lothian Council will be held within the **Council Emergency Centre, West Lothian House** on **Thursday 11 December 2008** at **11:00am**.

For Chief Executive

BUSINESS

PUBLIC SESSION

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
4. Confirm the Minute of the Meeting held in 18th September 2008 (herewith).

PUBLIC ITEMS FOR INFORMATION

5. Internal Audit of Information Security - Report by Internal Audit Manager (herewith)
6. Audit of Covalent Performance Management System - Report by Internal Audit Manager (herewith).
7. Audit of Accounts - Year Ending 31st March 2008 - Report by Head of Finance (herewith).
8. Action Taken in Terms of Standing Order 31 (Urgent Business) - Note

approval provided for the attendance by Councillor Dixon to attend the CIPFA Audit Committee Training Seminar on Monday 8th December 2008.

9. For further information please contact Val Johnston, Tel No.01506 777241 or email val.johnston@westlothian.gov.uk