



West Lothian  
Council

## ***Audit Committee***

West Lothian House,  
Almondvale Boulevard  
LIVINGSTON  
EH54 6QG

10 March 2009

A Meeting of the Audit Committee of the West Lothian Council will be held within the **Council Chambers, West Lothian House on Tuesday 17 March 2009 at 2:00pm.**

For Chief Executive

### **BUSINESS**

#### **PUBLIC SESSION**

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
4. Confirm the Minute of the Meeting held on 11th December 2008 (herewith)

#### **PUBLIC ITEMS FOR DECISION**

5. Internal Audit Plan 2009/2010 - Report by Internal Audit Manager (herewith)

#### **PUBLIC ITEMS FOR INFORMATION**

6. Audit Scotland Annual Audit Plan 2008/2009 - Report by Internal Audit

Manager (herewith)

7. Audit of Civic Centre Project - Report by Internal Audit Manager (herewith)
8. Audit of House Allocations - Report by Internal Audit Manager (herewith)
9. Audit of Business Continuity Planning - Report by Internal Audit Manager (herewith)

**PRIVATE ITEMS FOR DECISION**

10. PRIVATE SESSION - The Clerk considers that the following business is likely to be taken in private (exempt under the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973).
11. Internal Audit of Income Collection - Report by Internal Audit Manager (herewith)

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NOTE      **For further information please contact Val Johnston, Tel No.01506 777241 or email [val.johnston@westlothian.gov.uk](mailto:val.johnston@westlothian.gov.uk)**