DATA LABEL: Public

Audit Committee

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

9 January 2026

A hybrid meeting of the **Audit Committee** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre, Livingston, EH54 6FF** on **Friday 16 January 2026** at **9:30am**.

For Chief Executive

BUSINESS

Public Session

1. Apologies for Absence

2. Declarations of Interest - Members must declare any interests they have in the items of business for consideration at the meeting, identifying the relevant agenda items and the nature of their interests.

3. Order of Business, including notice of urgent business, declarations of interest in any urgent business and consideration of reports for information.

   The Chair will invite members to identify any such reports they wish to have fully considered, which failing they will be taken as read and their recommendations approved.

4. Confirm Draft Minutes of Meeting of Audit Committee held on Friday 17 October 2025 (herewith)

Public Items for Decision

5. Audit Committee Self-Assessment - Report by Audit, Risk and Counter Fraud Manager (herewith)

Public Items for Information

6. Internal Audit Interim Report (April 2025 to December 2025) - Report by

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Audit, Risk and Counter Fraud Manager (herewith)

7. Counter Fraud Interim Report (April 2025 to December 2025) - Report by Audit, Risk and Counter Fraud Manager (herewith)

8. Risk Actions Arising from Audit and Inspection Reports - Report by Audit, Risk and Counter Fraud Manager (herewith)

9. Internal Audit of Payroll - Key Controls - Report by Audit, Risk and Counter Fraud Manager (herewith)

10. Internal Audit of Burgh Halls Cafe Income Collection - Follow Up - Report by Audit, Risk and Counter Fraud Manager (herewith)

11. Workplan (herewith)

NOTE **For further information please contact Anastasia Dragona on tel. no. 01506 281601 or email anastasia.dragona@westlothian.gov.uk**