DATA LABEL: Public





Community Safety Board

West Lothian Civic Centre Howden South Road LIVINGSTON EH54 6FF

24 January 2024

A hybrid meeting of the Community Safety Board of West Lothian Council will be held within the Council Chambers, West Lothian Civic Centre, Livingston, EH54 6FF on Tuesday 30 January 2024 at 2:00pm.

For Chief Executive

BUSINESS

Public Session

- Apologies for Absence
- 2. Declarations of Interest Members must declare any interests they have in the items of business for consideration at the meeting, identifying the relevant agenda items and the nature of their interests.
- 3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
- Minutes:
 - (a) Confirm Draft Minutes of Meeting of Community Safety Board held on Tuesday 03 October 2023 (herewith)
 - (b) Note the Action Note of the Community Planning Steering Group Meeting held on 15 August 2023 (herewith)
- 5. Performance Report 2023-2024 Report by West Lothian Community Safety Partnership (herewith)
- 6. Safety of Women and Girls in Public Spaces and Places Presentation

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by Yvonne Beresford and Pauline Cochrane

NOTE For further information please contact Karen McMahon on tel. no. 01506 281621 or email karen.mcmahon@westlothian.gov.uk



CODE OF CONDUCT AND DECLARATIONS OF INTEREST (2021)

This form is a reminder and an aid. It is not a substitute for understanding the Code of Conduct and guidance.

Interests must be declared at the meeting, in public.

Look at every item of business and consider if there is a connection.

If you see a connection, decide if it amounts to an interest by applying the objective test.

The objective test is whether or not a member of the public with knowledge of the relevant facts would reasonably regard your connection to a particular matter as being so significant that it would be considered as being likely to influence your discussion or decision-making.

If the connection does not amount to an interest then you have nothing to declare and no reason to withdraw.

If the connection amounts to an interest, declare it as soon as possible and leave the meeting when the agenda item comes up.

When you declare an interest, identify the agenda item and give enough information so that the public understands what it is and why you are declaring it.

Even if the connection does not amount to an interest you can make a statement about it for the purposes of transparency.

More detailed information is on the next page.

Look at each item on the agenda, consider if there is a "connection", take advice if necessary from appropriate officers in plenty of time. A connection is any link between the item of business and:-

- vou
- a person you are associated with (e.g., employer, business partner, domestic partner, family member)
- a body or organisation you are associated with (e.g., outside body, community group, charity)

Anything in your Register of Interests is a connection unless one of the following exceptions applies.

A connection does not exist where:-

- you are a council tax payer, a rate payer, or a council house tenant, including at budget-setting meetings
- services delivered to the public are being considered, including at budget-setting meetings
- councillors' remuneration, expenses, support services or pensions are being considered
- you are on an outside body through a council appointment or nomination unless it is for regulatory business or you have a personal conflict due to your connections, actions or legal obligations
- you hold a view in advance on a policy issue, have discussed that view, have expressed that view in public, or have asked for support for it

If you see a connection then you have to decide if it is an "interest" by applying the objective test. The objective test is whether or not a member of the public with knowledge of the relevant facts would reasonably regard your connection to a particular matter as being so significant that it would be considered as being likely to influence your discussion or decision-making.

If the connection amounts to an interest then:-

- declare the interest in enough detail that members of the public will understand what it is
- leave the meeting room (physical or online) when that item is being considered
- do not contact colleagues participating in the item of business

Even if decide your connection is not an interest you can voluntarily make a statement about it for the record and for the purposes of transparency.

The relevant documents are:-

- Councillors' Code of Conduct, part 5
- Standards Commission Guidance, paragraphs 129-166
- Advice note for councillors on how to declare interests

If you require assistance, contact:-

- James Millar, Interim Monitoring Officer and Governance Manager, 01506 281613, james.millar@westlothian.gov.uk
- Carol Johnston, Chief Solicitor and Depute Monitoring Officer, 01506 281626, carol.johnston@westlothian.gov.uk
- Committee Services Team, 01506 281604, 01506 281621 committee.services@westlothian.gov.uk

MINUTE of MEETING of the COMMUNITY SAFETY BOARD held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, LIVINGSTON, EH54 6FF, on 3 OCTOBER 2023.

<u>Present</u> - Councillors Lawrence Fitzpatrick (Chair), Craig Meek and Kirsteen Sullivan; Graham Hope (Chief Executive, West Lothian Council), Jocelyn O'Connor (Chief Inspector, Police Scotland), Graeme Struthers (Depute Chief Executive), Julie Whitelaw (Head of Housing, Customer and Building Services, West Lothian Council), Alison Smith (Housing Management & Community Safety Manager, West Lothian Council), Yvonne Beresford (Policy & Performance Officer, West Lothian Council), Pauline Cochrane (Senior Manager – Children & Families, West Lothian Council) and Mike Reid (General Manager, Mental Health and Addictions, NHS Lothian)

Absent – Councillor Angela Doran-Timson

1. DECLARATIONS OF INTEREST

No declarations of interest were made.

2. ORDER OF BUSINESS

The Chair agreed to vary the order of the agenda by bringing forward agenda item 6 – Mental Health and Well-Being Presentation and hearing it immediately after agenda item 4 – Minutes.

3. MINUTES

- (a) The Board approved the Minute of its meeting held on 16 June 2023. The Minute was thereafter signed by the Chair.
- (b) The Board noted the Minute of Meeting of the Community Planning Steering Group held on 6 February 2023.

5. PERFORMANCE REPORT 2022-2023

The Board considered a report by the Interim Head of Housing, Customer and Building Services (copies of which had been circulated) providing an update on performance for the period April to June 2023 for the indicators which supported the Community Safety Strategic Plan 2022-25.

Appendix 1 to the report provided an update on progress against the delivery of the actions which supported the delivery of the Outcomes in the Community Safety Plan. Appendix 2 provided an update on performance in each of the 9 indicators that supported the delivery of the Community Safety Plan. Appendix 3 set out the Community Safety Thematic Plan for 2022-2025.

The Board was asked to note the updated performance in relation to performance indicators and actions for the Community Safety Partnership.

Decision

To note the terms of the report.



Community Planning Steering Group Action Note 15/08/23

<u>Present</u> - Graeme Struthers, Clare Stewart, Sarah-Jane Linton, Alan McCloskey, Susan Gordon, Alice Mitchell, Laura Wilson, Pauline Cochrane, Alan Carson, Julie Whitelaw, William Pollard, Yvonne Lawton, Patrick Welsh, Michelle Murray

<u>Apologies</u> – Graham Hope, Ashley Goodfellow, Elaine Cook, Donald Forrest, Craig McCorriston, Alison White, Katie Dee

Responsible Completion Date

1. Welcome & Apologies

2. Action Note – February 2023

Action note agreed.

Actions update:

 Mapping exercise carried out to map CPP Partners to the LOIP Pillars. This will be discussed at the LOIP Lead Officers Group tomorrow.

SG

 Dataset has been updated. Police will discuss with leads about what the most appropriate measure to include from a community safety standpoint. Alan Carson will contact Finlay Brown who is taking on the dataset.

AC/FB

Agreed to send dataset out to steering group for comment

FB/CS

 Citizens Panel will be discussed at the Engagement & Participation Group that is being established by the Community Wealth Building Team. Invited partners to get in touch with Susan Gordon if they are interested in the development and use of the Citizens Panel. Promotion will be carried out through partner organisation for both their staff and customers.

ALL/SG

3. Local Outcomes Improvement Plan

A draft version of the LOIP was circulated and comments invited from the Steering Group. This will also be presented at the CPP Board. Susan Gordon advised that a suite of Performance Indicators will be developed with LOIP Lead Officers to measure and monitor the LOIP. These will be brought to the November Steering Group for discussion.

SG/LOIP Leads

In relation to the Housing Pillar, work is required to identify where the responsibility lies within the CPP

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structure to take forward the actions within the LOIP. This links to the wider issue of the involvement of RSL's within the CPP structure. It was agreed that West Lothian CPP should consider the involvement of RSL's given that Housing is one of the four pillars, recognising this isn't just a Council responsibility. This should be reflected in the LOIP. It was also agreed to explore RSL involvement in other CPP's as a comparator.

SG/MM

4. CPP Governance

A revised Terms of Reference for the CPP was circulated, reflecting a number of proposed changes to the governance structure. Part of the structure is focused on LOIP Delivery, through a number of existing groups and part of the structure focuses on other areas of responsibility that the CPP has through a number of CPP Partnership Groups. Changes include the proposal the Community Safety Board becomes a CPP Partnership Group, that the Children and Families Strategic Planning Group becomes part of the governance structure, that the CPP Partnership Groups are strengthened and link into the CPP Board more effectively, and that the housing pillar LOIP actions are assigned to a suitable grouping that can take them forward. Work will be undertaken with housing to establish this.

SG/MM/SK

5. Locality Planning

The refreshment of Locality Plans is underway and a draft Locality Plan for Whitburn and Blackburn has been developed as a model for going forward. It is proposed that the new Locality Plans are more strategic and are based on 6 larger areas; still focusing on the 13 regenerations areas but consolidated within larger area plans. They will provide the opportunity for service areas and partners to input local delivery aligned to key strategies such as locality actions from the Anti-Poverty strategy and other key strategies overseen by the Board in addition to supporting the delivery of the LOIP actions. Partners are asked to look at what they can contribute at a local level and/or how they can fit any local activities into the plans where appropriate. If partners have activity they want to include they should contact Clare Stewart or Susan Gordon.

ALL

An overview of the community engagement process was also presented. The issue of managing expectations was raised as a concern. Michelle Murray, the regeneration officer for Blackburn advised that the process undertaken was very much about taking the community through a process of exploring their views in relation to the LOIP pillars, and asking their opinions on

CS

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issues in their local area rather than raising expectations.

CS

Patrick Welsh advised it might be useful to highlight in the Locality Plan, the constrained position in terms of cost of living and limited public resources. This was highlighted in the LOIP document.

Alan McCloskey highlighted that this was a refreshing approach to engagement.

CS

It was suggested that the engagement, and the Locality Plans are taken to Local Area Committees to ensure elected members are aware of the findings from engagement and the content of the Locality Plans. Clare Stewart advised that Locality Plans will go to LAC's and that they would receive highlights of the engagement in their specific area.

6. Future Joint Working

Clare Stewart advised that the CPP Team are currently going around and meeting partners individually to have conversations on how they can be more engaged in the partnership and utilise it for bringing issues and challenges to the wider CPP. The CPP team is keen to use the steering group to encourage partners to bring issues to the group and use it as a vehicle to allow wider partner discussion on specific issues to allow for partnership solutions to be explored. Positive meetings have been held so far with Police Scotland and the Fire Service; helping to emphasis the potential of using the partnership to help partners with particular challenges.

It was agreed that at the next CPP Board, CPP Partnership Groups present their responsible area and encourage involvement from partners in these groups and related activity.

This activity is focused on re-engaging with partners and looking at how we can use the partnership in the best way to benefit individual partners and the partnership as a whole in improving outcomes for our communities.

7. CPP Board Agenda Agreed

8. AOCB

9. Date of Next Meeting 20th November 10am

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COMMUNITY SAFETY BOARD

PERFORMANCE REPORT 2023-2024

REPORT BY WEST LOTHIAN COMMUNITY SAFETY PARTNERSHIP

A. PURPOSE OF REPORT

The purpose of this report is to provide the Community Safety Board with an update on performance for Quarter 2 2023/24 (July to September 2023), for the indicators that support the Community Safety Strategic Plan 2022-2025.

B. RECOMMENDATION

The Community Safety Board is asked to note the updated performance in relation to performance indicators and actions for the Community Safety Partnership.

C. SUMMARY OF IMPLICATIONS

ı	Council Values	Caring and compassionate;
		open, honest and accountable; a

open, honest and accountable; and collaborate, inclusive and adaptive.

II	Policy and Legal	In compliance with the Code of Corporate
	(including Strategic	Governance
	Environmental	
	Assessment, Equality	

Issues, Health or Risk Assessment)

III Implications for None Scheme of Delegations to Officers

IV Impact on performance and performance performance safety partners through the development and ongoing evaluation of performance indicators

V Relevance to Single Indicators support various outcomes in the Outcome Agreement Community Safety Plan which align to the LOIP indicators

VI Resources - (Financial, Met from existing partnership budgets

VII Consideration at PDSP N/A

VIII Other consultations N/A

Staffing and Property)

D. TERMS OF REPORT

D.1 Background

The Community Safety Board oversees the Community Safety Partnership activities and performance. A suite of performance indicators has been developed to support delivery of the outcomes in the Community Safety Strategic Plan 2022 – 2025 (the Community Safety Plan).

The performance indicators are recorded on the council's performance system and are updated by the relevant community safety partners. Additional performance indicators may be added during the life of the Community Safety Plan as the activity to deliver the actions progresses.

Community Safety partners have reported the most up to date position in relation to the data and information which is available to them.

D.2 Community Safety Performance Indicators Quarter 2 - 2023/2024

A suite of 7 performance indicators has been developed to support delivery of the Outcomes in the Community Safety Plan as set out in Appendix 1.

As the actions identified to deliver the Community Safety Plan outcomes are taken forward, there may be additional performance indicators developed to monitor future performance and outcomes achieved. It should be noted that Police Scotland and Scottish Fire and Rescue Service performance indicators will present as either a graph or data only indicators.

There are 2 performance indicators reporting red as at Quarter 2:-

1. APS102_9b Anti-Poverty Service – Number of customers who engage with the drug and alcohol partnership project

A total of 37 referrals were received during this reporting period. The service was paused briefly to allow for staffing changes to be implemented. This figure represents the new service resource and the significant increase is expected to be maintained as the project continues.

2. APS103_9b Anti-Poverty Service - Total number of onward referrals for further support for customers engaged with the drug and alcohol partnership project

There were 8 referrals made in this reporting period due to a recruitment process being undertaken. The postholder has completed training and is strengthening working relationships with clients and partners to increase the number of referrals which will increase again next quarter.

There are 4 performance indicators noted as 'unknown' and 1 'data' only performance indicator. These are owned by Scottish Fire and Rescue Service (SFRS) and it is not considered appropriate to apply performance targets to these indicators.

1. csspPLA01 Fire Safety - The number of accidental dwelling fires per 10,000 population.

There were 25 accidental dwelling fires which is a decrease of 4 from the previous quarter. Overall, the trend shows a small downward trajectory since quarter 3 2022/23 with quarter 4 remaining the lowest reported figure. SFRS are aware that due to the cost of living crisis increasing, people are perhaps still using old equipment and have put in place interventions to assist with the prevention of fires in the home.

2. csspPLA02 Fire Safety - Number of fatalities resulting from accidental dwelling fires per 10,000 population

There was one reported fatality in this quarter, the second fire fatality in West Lothian in almost three years.

3. csspPLA03 Fire Safety - Number of casualties resulting from accidental dwelling fires per 10,000 population

There were 4 Fire Casualties in quarter 2 which mirrors the reported figure of 2 on the previous quarter. SFRS continues to closely monitor incidents that occur to establish causal factors and will continue to support interventions to mitigate risks and target the most vulnerable.

4. csspPLA04 Number of Home Fire Safety Visits Completed

There were 306 Home Fire Safety Visits during Quarter 2, this was 5 more than the previous quarter. The officers who undertake these visits are targeting the most vulnerable and at risk.

5. csspPPL01 Number of young people between 8 and 11 years that go to an appropriate agency instead of EEI due to ACRA (age of criminal responsibility)

In Quarter 2 there were 13 children identified from a total of 8 concern reports. A meeting was undertaken which clarified that the data set for the referrals showed no trend identifiable.

D.3 Community Safety Plan 2022-2025 Actions

Appendix 2 provides an update on progress against the delivery of the actions which will support delivery of the outcomes in the Community Safety Plan.

The outcomes and actions have been developed to maximise the benefits of partnership working in terms of community safety and partners are continuing to review opportunities to share data in order to identify opportunities for enhanced partnership working to enable interventions and additional activities to be developed.

In order to facilitate more detailed scrutiny of the progress against the actions in the Community Safety Plan, partners agreed to develop detailed milestones which will highlight, for example, those actions which are expected to deliver progress throughout the lifetime of the Community Safety Plan and those which are not expected to commence until year 2 or 3 of the Plan. Some of these milestones have been added to the actions report and others remain in planning or under consideration. In addition to this the Community Safety Partners are committed to adding some new performance indicators to further support the plan, where appropriate.

Appendix 3 sets of the Community Safety Thematic Plan for 2022-2025.

E. CONCLUSION

This report provides an update to the Community Safety Board on performance against the activities which will support delivery of the Community Safety Plan 2022 – 2025 Outcomes.

Members of the Community Safety Partnership remain committed to deal with issues relating to Community Safety in a reactive way by providing immediate response to the emergency issues that arise.

F. BACKGROUND REFERENCES

None.

Appendices/Attachments:

Appendix 1 – CSSP Performance Indicators 2022-2025

Appendix 2 – CSSP Actions Update 2022-2025

Appendix 3 - CSSP Community Safety Thematic Plan 2022-2025

Contact Person:

Alison Smith, Housing Management & Community Safety Manager, Alison.smith@westlothian.gov.uk Tel 01506 281367

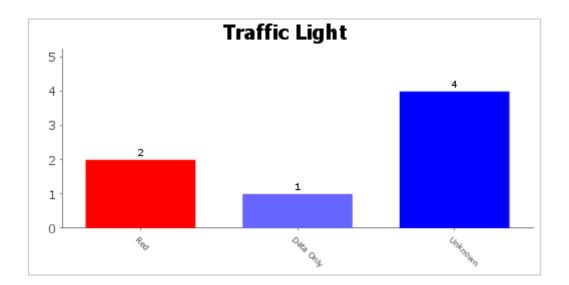
Julie Whitelaw Interim Head of Housing, Customer and Building Services

30 January 2024

Agenda Item 5 Appendix 1

CSSP 2022/25 - PI's

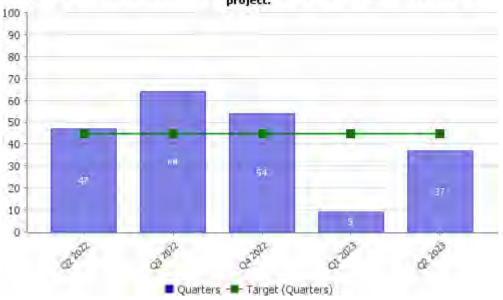
Report Type: Pls Report Report Author: Yvonne Beresford Generated on: 24 January 2024



Code APS102 9b

PI Code & Name	APS102_9b Number of customers who engage with the drug and alcohol partnership	Year Introduced	Last Update	Update Due	
	project.	2022	Q2 2023/24	01-Oct-2023	
Description	This performance indicator measures the number of customers who engage with the drug and alcohol partnership project. This project aims to work with vulnerable people with drug or alcohol addiction to provide tailored advice and support to maximise income and address financial difficulties.				

APS102_9b Number of customers who engage with the drug and alcohol partnership project.



Trend Chart Commentary Trend Chart Commentary:

This performance indicator measures the number of customers with addictions who engage with advice and support to maximise income and address money problems. The project launched on 30th May 2022 and is a joint approach with the West Lothian Drug and Alcohol Partnership.

PI Category

Quarter 2 2023/24 - in this period, 37 new referrals were received from key partners and through pilot outreach advice sessions in recovery hubs located across West Lothian. This represents a significant increase from last quarter and we would expect this trend to continue as the project continues to be promoted to relevant services.

Quarter 1 2023/24 - In this period 9 referrals were received. A new staff member has taken control of the project and this has resulted in a drop in referrals due to project being paused and only reopened for referrals during final stages of quarter one. We would expect to see a significant increased number of referrals in the next period.

Quarter 4 2022/23

In this period, 54 referrals were received. These were mainly from NHS Addictions service and Change Grow Live. In this period, £68,285 additional financial gain was generated for customers who engaged with advice and support.

Quarter 3 2022/23

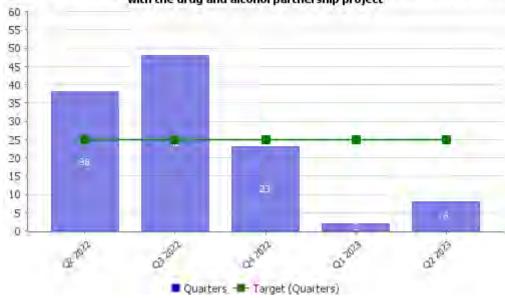
In this quarter, the project engaged with 64 clients with drug and alcohol addiction. These referrals came from key partners including CGL, WLDAS and the Drug and Alcohol Partnership. This project has now begun to generate client financial gains. In this period, £50,652 extra

			income from social security benefits was secure	d for customers.	
			Quarter 2 2022/23 In this quarter, the project engaged with 47 clien addiction. These referrals came from key partne WLDAS and the Drug and Alcohol Partnership.		
			The target for this project has been set at 45 per	quarter.	
Current Value	37	Latest Note:	Gillian Pearson 07-Nov-2023 Referrals to the drug following training and induction of a new project have been Change, Grow, Live, West Lothian Deproject and NHS Addictions service. The project sessions in recovery hubs located in Blackburn, attended to date.	worker. In this period, the rug and Alcohol Service, worker has also started to	e key referring partners Mental Health Advocacy to pilot outreach advice
Current Target	45	Responsible Officer	zAPS_PIAdmin; Nahid Hanif; Gillian Pearson	Data Collection Officer	Yvonne Beresford; Gillian Pearson

Code APS103 9b

PI Code & Name	APS103_9b Total number of onward referrals for further support for customers	Year Introduced	Last Update	Update Due
	ngaged with the drug and alcohol partnership project	2022	Q2 2023/24	01-Oct-2023
	This performance indicator measures number of onward referrals for further support for cust This project is delivered in partnership with the West Lothian Drug and Alcohol Partnership adrug and alcohol addiction.			

APS103_9b Total number of onward referrals for further support for customers engaged with the drug and alcohol partnership project



Trend Chart Commentary Trend Chart Commentary: This performance indicator measures the number of enward referrels for

This performance indicator measures the number of onward referrals for holistic advice and support for customers who engage with the drug and alcohol partnership project. The project aims to improve access to advice and advocacy for those receiving treatment for addictions.

Quarter 2 2023/24

In this period, 8 outbound referrals were made. The new project worker has now completed their induction and training and has picked up new referrals as well as existing clients. The number of outbound referrals is expected to increase next quarter as working relationships with clients and partners continue to strengthen.

Quarter 1 2023/24

In this period, 2 outbound referrals were made. A new staff member has taken control of the project and this has resulted in a drop in referrals due to project being paused and only reopened for referrals during final stages of quarter one. We would expect to see a significant increased number of referrals in the next period.

Quarter 4 2022/23

In this period, 23 referrals were made for onward support, primarily for food support from community food providers.

This performance indicator has changed from green to amber. This is due to the fact that the project worker has put in notice to leave the post and reduced service plans have been implemented until the post can be filled.

Quarter 3 2022/23

In this period, 48 referrals were made for onward support for clients who

engaged with the drug and alcohol partnership project. These referrals were mainly for support with the cost of food and gas and electricity as well as referrals for support with debt and housing issues.

Quarter 2 2022/23

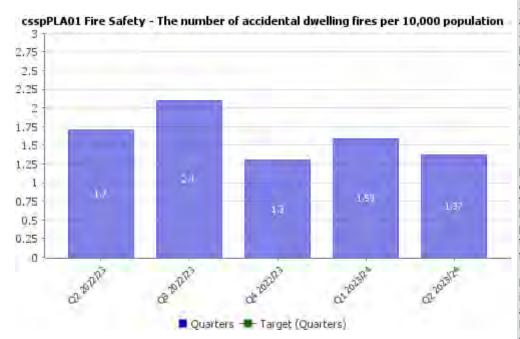
In this period, 38 referrals were made for onward support for clients who engaged with the drug and alcohol partnership project. These referrals were mainly for support with the cost of food and gas and electricity.

The target for this indicator is set at 25 per quarter.

Curre	ent Value	8	Latest Note:	This is expected to increase next quarter as the n	Gillian Pearson 07-Nov-2023 Outbound referrals have increased this quarter but still remain low. This is expected to increase next quarter as the new project worker continues to strengthen working relationships with clients and referral pathways with key partners.	
Curre	ent Target	25	Responsible Officer	zAPS_PIAdmin; Nahid Hanif; Gillian Pearson		Yvonne Beresford; Gillian Pearson

Code csspPLA01

PI Code & Name		Year Introduced	Last Update	Update Due
?	population		Q2 2023/24	01-Jan-2024
Description	This measure relates to the recorded number of accidental dwelling fires. SFRS have set a t Plan 2018.	arget at a 3% reduction	year on year as specified	within the SFRS Local



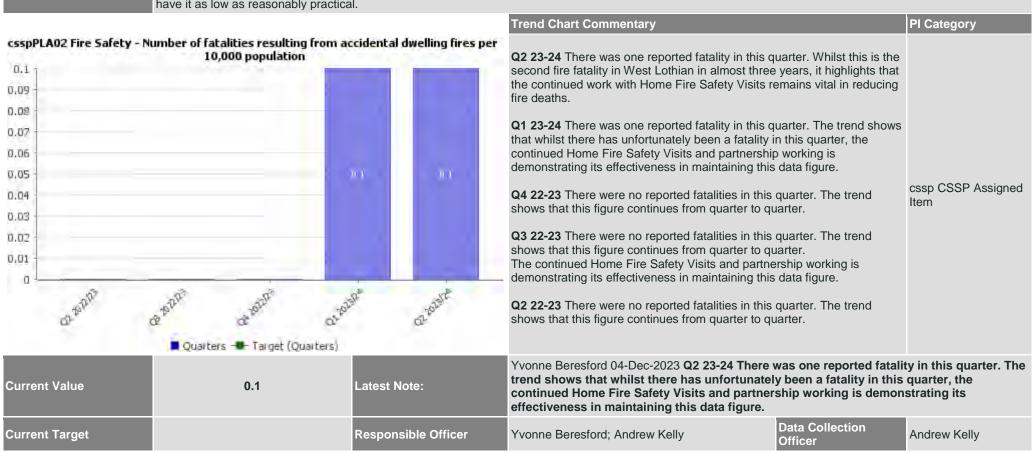
PI Category **Trend Chart Commentary** In Q2, 2023/24 there were 25 accidental dwelling fires which is a decrease of 4 from the previous quarter. Overall, the trend shows a small downward trajectory with an increase in data figures during Q1 2023/24. SFRS are aware that due to the cost of living crisis increasing and people are perhaps still using old equipment, this is being monitored closely. SFRS are continuing to deliver a new for old intervention regarding chip pans (swapping old ones for safe electric ones) and safety blankets to assist with the prevention of fires in the home. In Q1, 2023/24 there were 29 accidental dwelling fires which is an increase of 9 from the previous quarter. Overall, the trend shows a small upward trajectory. SFRS are aware that due to the cost of living crisis increasing and people are perhaps still using old equipment, this is being monitored closely. cssp CSSP Assigned In Q4, 2022/23 there were 20 accidental dwelling fires which is a Item decrease of 18 from the previous quarter. Of the 20 accidental dwelling fires attended in Q4, 9 incidents [45%] were identified as originating in the kitchen. Despite this dip in data figures during Q4, SFRS have put in place a new for old intervention regarding chip pans (swapping old ones for safe electric ones) and safety blankets to assist with the prevention of fires in the home. In Q3, 2022/23 there were 38 accidental dwelling fires which is an increase of 7 from the previous quarter. Of the 38 accidental dwelling fires attended in Q3, 29 incidents [76%] were identified as originating in the kitchen. Overall, the trend is showing a spike in incidents during this quarter, and a significant number of the fires were in relation to kitchen fires, and highlights the need for targeted work in this area reducing the causal factors.

Appendix 1

			In Q2, 2022/23there were 31 accidental dwelling small increase of 3 from the previous quarter. Inciccooking appliance were 19 and of those 19, 12 we people over 65.5 Incidents had no working smoke reported in this quarter required no or very limited SFRS, which follows a trend in reduced severity of	dents involved a ere caused by elderly detection. All incidents action on arrival by	
Current Value	1.37	Latest Note:	Andrew Kelly 17-Nov-2023 In Q2, 2023/24 there were 25 accidental dwelling fires which is an decrease of 4 from the previous quarter. Of the 25 accidental dwelling fires attended in Q2, 23 incidents [92%] were identified as originating in the kitchen. 10 incidents [45%] involved a person over the age of 65, with a further 12 incidents [48%] in the age group 18 - 64. In 13 incidents [52%], distraction or falling asleep was identified as contributing to the cause. In 3 incidents [12%], the consumption of alcohol or drugs was suspected as being a contributory factor. 3 incidents (12%) having no working smoke alarm present.		s attended in Q2, 23 5%] involved a person 64. In 13 incidents se. In 3 incidents
Current Target		Responsible Officer	LYvonne Berestord: Andrew Kelly	Data Collection Officer	Andrew Kelly

Code csspPLA02

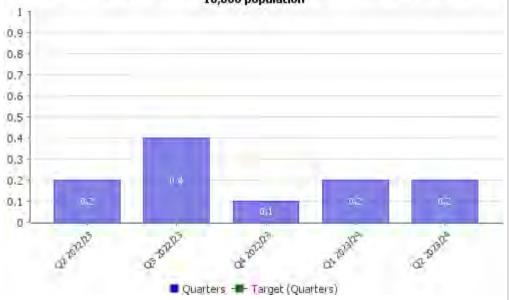
PI Code & Name	csspPLA02 Fire Safety - Number of fatalities resulting from accidental dwelling fires per 10,000 population	Year Introduced	Last Update Q2 2023/24	Update Due 01-Jan-2024
Description	This measure relates to the recorded number of fatalities resulting from accidental dwelling have it as low as reasonably practical.	fires. SFRS have no targ	et set for this PI as the re	equirement will be to



Code csspPLA03

PI Code & Name	csspPLA03 Fire Safety - Number of casualties resulting from accidental dwelling fires per 10,000 population	Year Introduced		Update Due 01-Jan-2024
Description	This performance indicator shows the number of casualties resulting from accidental dwelling year on year as specified within the SFRS Local Plan 2018.	ng fires per 10,000 popul	ation. SFRS have set a t	arget at a 2% reduction

csspPLA03 Fire Safety - Number of casualties resulting from accidental dwelling fires per 10,000 population



	Trend Chart Commentary	PI Category
r	There were 4 casualties from Accidental Dwelling Fires in Q2 , 2023/24 which equates to 0.2 per 10,000 population. This is the same as the reported figure in the last quarter but still a low number. Our resources and targeting are committed to influencing a continued reduction in dwelling fire casualties.	
	There were 4 casualties from Accidental Dwelling Fires in Q1 , 2023/24 which equates to 0.2 per 10,000 population. This is double the reported figure in the last quarter but still a low number. Our resources and targeting are committed to influencing a continued reduction in dwelling fire casualties.	
	There were 2 casualties from Accidental Dwelling fires in Q4 2022/23 which equates to 0.1 per 10,000 population. The trend chart shows this as a low number comparable to previous reporting periods.	cssp CSSP Assigned
	There were 10 Fire Casualties in Q3 2022/23 which was an increase of 5 from the previous quarter. Despite the dip in Quarter 1, there has been a steady increase in these data figures. Close monitoring of these incidents is taking place to establish causal factors and it may be pertaining to older people keeping warm. SFRS have seen instances of paraffin heaters being used recently. Close monitoring will continue.	Item
	There were 5 casualties from Accidental Dwelling Fires in Q2 , 2022/23 This is more than the reported figure in Q1 but still a very low number. Our resources and targeting are committed to influencing a continued reduction in dwelling fire casualties. 2 properties had no working alarm system.	

Appendix 1

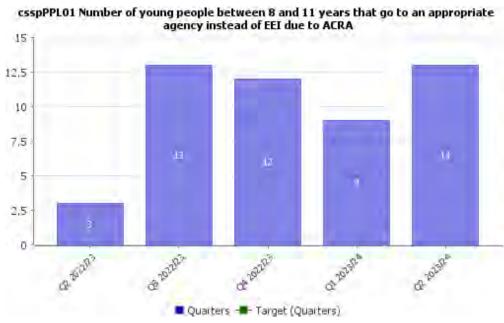
Current Value	0.2	Latest Note:	Yvonne Beresford 04-Dec-2023 There were 4 cas 2023/24 which equates to 0.2 per 10,000 population last quarter but still a low number. Our resources a continued reduction in dwelling fire casualties.	on. This is the same repo	orted figure as in the
Current Target		Responsible Officer	Yvonne Rerestord: Andrew Kelly	Data Collection Officer	Andrew Kelly

Code csspPLA04

Trend Chart Commentary CsspPLA04 Number of Home Fire Safety Visits Completed There were 306 visits completed in Q2 2023/24 and we continue to focus our resources on the most vulnerable members of our community. During Q1 2023/24, there were 301 Home Safety Visits carried out. This shows a significant rise in the number of visits delivered compared to last quarter (an increase of 26) 275 Home Fire Safety Visits were carried out during Q4 2022/23. This is a significant number of visits delivered by SERS staff, accessing proporties.	PI Code & Name	csspPLA04 Number of Home	Fire Safety Visits Completed		Year Introduced	Last Update	Update Due
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Response (PDIR) programmes continue to provide the main platform for accessing hom provide fire safety advice. Partner referrals facilitate SFRS access to the more vulnerable members of the community, where we can provide life saving advice and install smoke of the community.		Quarters Target (Quarte	rs)	A	. 0000 0	\(\frac{1}{2} \cdot \(\frac{1}{2} \cdot \(\frac{1}{2} \cdot \(\frac{1}{2} \cdot \(\frac{1}{2} \cdot \) \(\frac{1}{2} \cdot \) \(\frac{1}{2} \cdot \(\frac{1}{2} \cdot \) \(\frac{1}{2} \cdot \) \(\frac{1}{2} \cdot \cdot \) \(\frac{1}{2} \cdot \cdot \) \(\frac{1}{2} \cdot \cdot \cdot \) \(\frac{1}{2} \cdot \cdot \cdot \cdot \cdot \cdot \cdot \) \(\frac{1}{2} \cdot	and Daniel and Institute
	Current Value	306	Latest Note:	Response (PDIR) pro provide fire safety ad members of the com	ogrammes continue to pro lvice. Partner referrals fac munity, where we can pro	ovide the main platform for cilitate SFRS access to the	accessing homes to more vulnerable
Current Target Steven Arthur; Yvonne Beresford; Andrew Kelly Officer Andrew Kelly Officer Andrew Kelly	Current Target		Responsible Officer	Steven Arthur; Yvonr	ne Beresford; Andrew Kel		Andrew Kelly

Code csspPPL01

	csspPPL01 Number of young people between 8 and 11 years that go to an	Year Introduced	Last Update	Update Due
appropriate agency instead of EEI due to ACRA	2021	Q2 2023/24	01-Jan-2024	
	Number of young people between 8 and 11 years that would have come to EEI screening granother appropriate agency	oup before 17.12.2021 (ACRA) that now do not g	o to EEI but go to



Trend Chart Commentary	PI Category
Trend Chart Commentary Since the introduction of the Age of Criminal Responsibility (Scotland) Act 2017 (ACRA), the age of criminal responsibility was raised from 8 to 12 years. Therefore children between 8 and 11 years will no longer come to the EEI Service if they have been in conflict with the law. This indicator monitors children 8 - 11 years where the police have generated a concern report. This ensures that they are referred onto an appropriate agency to support the whole family, although they are not held criminally responsible ensuring early intervention support.	
Q2 2023/2024 - 13 children were identified from a total of 8 concern reports. The YJ Officer and EEI Lead met to receive details of the agencies that these children had been referred on to with discussions taking place to consider any particular trends in the data. The data however has no particular trends noted. Q1 2023/2024 - A reduction in concern reports has been noted in this quarter with 9 concern reports identifying 9 children. Small numbers of referrals are expected for children in this age category due to strong partnership working and the availability of early intervention services. Q4 2022/2023 - 12 children were referred in this quarter from 6 different concern reports. All children have had an appropriate service identified within Social Policy Q3 2022/2023 - 13 children were referred in this quarter from 10 concern reports that were generated from Police as some of the incidents involved more than one child. Q2 2022/2023 - 3 children were referred to other agencies this quarter. All of the referrals were shared with Children and Families and Education as appropriate. This is a particularly low number and work is happening to ensure good communication between partners.	cssp CSSP Assigned Item

Appendix 1

Current Value	13	Latest Note:	Yvonne Beresford 04-Dec-2023 Q 2 had a total n reports. This is because some children were refer Scotland) met with the EEI Lead to advise what a	red more than once. The	YJ Officer (Police
Current Target		Responsible Officer	zSPCJ_PIAdmin; Senior Manager – Justice Services (P.Cochrane); Steven Arthur; Yvonne Beresford; Fiona MacKenzie	Data Collection Officer	Fiona MacKenzie

Data Label: OFFICIAL

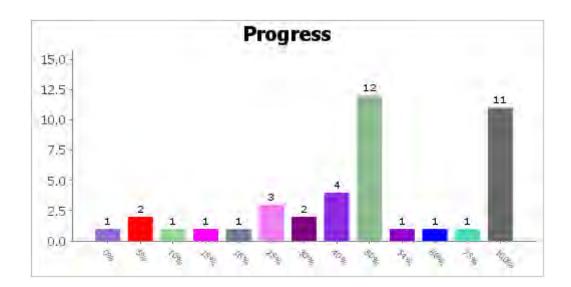
Appendix 2

CSSP 2022/25 - Actions

Report Type: Actions Report

Report Author: Yvonne Beresford **Generated on:** 24 January 2024 13:11

Report Layout: Copy of .A-09.1 Sub Actions and Milestones_Summary(Grp Compliance)_G (Code)



cssp1.03 Financial Harm: To work with partners and stakeholders to try and prevent Financial Harm Incidents across West Lothian.

Latest Note

Work is continuing and will be progressed with partners throughout the year. Some referral work has occurred with interservice flow of information examples such as offers of call blockers to vulnerable service users.

Milestone	Completed	Completed Date

Responsible Officer

Steven Arthur; Malcolm Craig



cssp1.04 Women and Girls Safety: To develop environmental improvements to enable women and girls to feel safe.

75%

Latest Note

Discussions are ongoing with Lead officers and the Contractors to bring forward the start date for the capital programme work approved to improve lighting which will aid women's safety. Meanwhile, if there are any other areas of concern raised at TAC or via Op Services, or Women and Girls forms, to areas that require a winter cut back then these can be prioritised within the winter programme.

Milestone	Completed	Completed Date
To agree the lighting improvements and have them actioned for work planning with installation before end March 2024	No	
To analyse the feedback from the public and make a plan of action	Yes	01-Sep-2023
To analyse the proposals re possibilities of improved lighting and gain agreement from the SCSPG for increased lighting measures	Yes	07-Sep-2023
To complete work associated with environmental safety measures relating to sight- lines, shrubbery and tree maintenance	Yes	07-Sep-2023

Responsible Officer

cssp - Operational Services WLC; Steven Arthur; Andy Johnston



cssp1.05 Women and Girls Safety: To help bring about education and awareness raising to enable societal and behavioural changes to increase safety towards women and girls.

4	0	%	
	-		

Latest Note

Questionnaires have been sent to West Lothian College, Livingston Football Club, Private Hire Cars and 3rd sector agencies to assist in the gathering of information and to raise the profile of Women and Girls safety in West Lothian. A communication plan has also been developed for consideration of being taken forward to assist with raising awareness.

Milestone	Completed	Completed Date
Organise a small Questionnaire to highlight any gaps young people can identify	Yes	18-Aug-2023
Provide/link in with safe spaces and evaluate the programme	No	
Re-issue the Questionnaire and analyse the differential in gaps/comments	No	
To highlight instances of positive change	No	
To link in with Education and ensure that positive relationships and women and girls safety is on the curriculum for excellence	Yes	18-Aug-2023

Responsible Officer

cssp - Housing WLC; Steven Arthur; Yvonne Beresford



cssp1.06 Women and Girls Safety: To develop a communication strategy, that will raise awareness of people and places where girls and women can go to, to better protect them to feel safe and to be safe.

16%

Latest Note

An updated Communication Plan is being developed to promote awareness over the following months. QR codes have been developed and the circulation is currently on hold. Keep Safe Spaces are to be kept separate from the women and girls initiative. E forms are available and the Safe Routes will be distributed as part of the communication plan.

Milestone	Completed	Completed Date
feedback to members of the public	No	
To arrange a Communications Programme, with posters and fliers for circulation	No	
To arrange QR codes to link in with the e-forms and roll-out ward by ward.	No	
To enhance Keep Safe Spaces	No	
To have available a reporting system for women and girls via e-forms	Yes	31-Mar-2023
To share SAFE ROUTES with the public	No	

Responsible Officer

cssp - Housing WLC; Steven Arthur; Yvonne Beresford



cssp1.07 Community Regeneration: To provide a structure to engage with key hard to reach groups, community groups and communities, to encourage co-production of Community Safety and Community Planning processes.

25%

Latest Note

Draft being developed, as noted awaits the final decision of the commissioning of street work in early 2024. Once clear the document will be circulated to CS partners for agreement and use. As noted this is a one off piece of work.

Milestone	Completed	Completed Date

Responsible Officer

cssp - Community Regeneration WLC; Steven Arthur; Douglas Grierson

cssp1.08 Unintentional Injury: Undertake analysis of unintentional injury and identify key areas of focus

15%

Latest Note

Review of current resources being provided to prevent unintentional injury is being carried out.

Milestone	Completed	Completed Date

Responsible Officer

Steven Arthur; Andrew Kelly

C

cssp1.09 Unintentional Injury: To engage with Health and Social Care to determine current prevention strategy

10%

Latest Note

Review of current procedures being carried out.

Milestone	Completed	Completed Date
Responsible Officer		
cssp – SFRS; Steven Arthur; Andrew Kelly		
cssp1.11 Unintentional Injury: Develop local unintentional injury data collectio	n and create relevant performance indicators	30%
Latest Note		
Meeting to be arranged with WL Falls team to identify data collection procedures tha	it can be utilised by SFRS	
Milestone	Completed	Completed Date
Responsible Officer		
cssp – SFRS; Steven Arthur; Andrew Kelly		
cssp1.12 Unintentional Injury: Conduct gap analysis on prevention and early in	ntervention strategies identified	5%
Latest Note		
SFRS data being collated and analysed.		
Milestone	Completed	Completed Date
Responsible Officer		
cssp – SFRS; Steven Arthur; Andrew Kelly		
cssp1.13 Unintentional Injury: Develop multi agency action plan to support ide		

Latest Not	te	
Initial fram	nework being developed.	

Milestone	Completed	Completed Date

Responsible Officer

cssp - SFRS; Steven Arthur; Andrew Kelly

cssp1.17 Hoarding: Identify staff working across WL to help identify people in at risk situations of hoarding/referrals and develop and provide necessary training.

25%

Latest Note

Training package being developed.

Milestone	Completed	Completed Date

Responsible Officer

cssp - SFRS; Steven Arthur; Yvonne Beresford; Andrew Kelly; Alison Smith

cssp1.18 Drug or Alcohol use: To deliver the Whole Family Approach with families experiencing harm through addiction

60%

Latest Note

Additional services are being added to PSP funded services. Recruitment remains challenging.

Milestone	Completed	Completed Date

	Responsible Officer		
	cssp - Health; Steven Arthur; Mike Reid		
,	cssp1.19 Suicide Prevention: To reduce the harm caused by suicide by reduc supporting those affected by suicide.	ing the number of people taking their own lives and	40%
	Latest Note		
	New SP Lead now in place. Engagement with communities started re local SP action	n plan	
	Milestone	Completed	Completed Date
	Responsible Officer		
	cssp – Health; Steven Arthur; Mike Reid		
	cssp1.20 Mental Health : To provide a streamlined pathway to aid people pres severe distress	enting to services with a mental health crisis including	40%
	Latest Note		
	Obtained funding for a DBI service to support people with acute distress. This will be	e developed over next 3-6 months.	
	Milestone	Completed	Completed Date
	Responsible Officer		
	cssp – Health; Steven Arthur; Mike Reid		
	cssp1.22 Mental Health: To roll out workstreams under the Mental Health Over Plan for early intervention for children and young people.	sight Planning Group to progress a Mental Health Action	50%
	Latest Note		
	Test for change service areas have now been agreed and we are progressing with the . Working agreement	ne development of a pack to support each area. This includes:-	

- . Training questionnaire
- . Baseline trauma questionnaire with RAG status
- . Resources Pack
- . Development of a Peer Network

The test for change is due to launch in September.

Milestone	Completed	Completed Date

Responsible Officer

cssp - Social Policy WLC; Steven Arthur; Pauline Cochrane



cssp2.01 Partnership against Rural Crime: To reduce the incidents of ASB and crime within our community environments and ensure that our parks and green spaces remain safe and enjoyable places to live, work and visit.

54%

Latest Note

- WLPARC stakeholders, WLC Ranger Service, Woodland Trust and Forestry Land Scotland have developed joint signage in relation to off-road bike use. Signage currently being trialled at Broxburn Community Wood.
- WLPARC Stakeholders supporting WLC's new fly-tipping campaign, 'Don't Waste West Lothian'. PSYV Volunteers assisted WLC by delivering campaign literature to builders merchants/DIY store in Houston Ind Estate
- WLPARC stakeholders assisted the Larder with 'Forrest Days' which was an intervention strategy to tackle ASB issues in Fauldhouse.

Milestone	Completed	Completed Date

Responsible Officer

Steven Arthur; Ross Walker



cssp2.03 Mediation: To provide refresher training to relevant staff on mediation techniques

Latest Note

Officers developing the new HCBS management system have details of the codes required to support monitoring. HCBS is currently reviewing training material to assist with refresher mediation training for SNT and Housing Operations. There is currently a National shortage in Trainers.

Milestone	Completed	Completed Date
Analyse the reduction in repeat complaints	No	
Arrange Cost and funding availability	No	
Deliver the programme and monitor the results	No	
Organise a Training timetable	No	
Roll out the Mediation programme and the policies and procedures that match it	No	
To ascertain a viable trainer with space to diary training in for SNT/HO's	No	

Responsible Officer

Steven Arthur; Yvonne Beresford



cssp2.04 Road Safety: To reduce the casualty rates from road traffic collisions

40%

Latest Note

Representatives from Police Scotland, SFRS (Scottish Fire and Rescue Service) and West Lothian Council have begun to meet regularly to work together on this action.

Updates from meetings held so far:

- . Accident Investigation and Prevention plan agreed in June 2023
- . Winter Maintenance plan has been agreed
- . Guidance on implementing Scotland's Road Safety Framework is expected in early 2024
- . Community Police Officers and Traffic Officers continue to issue tickets for parking infringements and speeding
- . Police Scotland liaising with Education around carrying out an abridged version of West Drive to 16 and 17 year olds Biker Down one day course of motorbike safety aimed at all ages of riders being offered by SFRS

Milestone	Completed	Completed Date

Responsible Officer

.Head of Operational Services (J Jack); cssp – Operational Services WLC; Steven Arthur

cssp3.02 Reduce harm caused by Serious and Organised Crime through Detect, Deter, Divert and Disrupt activities

50%

Latest Note

Offer made during Q2 to WLC for face to face prevent training to several departments including child protection, youth workers, housing officers and any front facing staff who have access to the WLC housing estate.

- Multi-Agency partners requested to complete their local priority areas in order to update the group action plan.
- Martyn's Law/Protect Duty updates provided to all partners.
- Awareness provided to all partners on the contents and updates to the UK Contest strategy 2023.

Shown as 50% as this work will continue over the reporting period.

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland; Heidi Simpson

cssp3.03 Tackling drug supply and misuse through enforcement

50%

Latest Note

- •Updates on Prevent statistics nationally and regionally along with trends provided to multi-agency and WLC Contest groups regularly during this Q2 period.
- PDUE and divisional police support provided to WLC during a recent PMAP case in West Lothian.
- CT and Prevent training provided to HMP Addiewell prison officer recruits in September. Tracked and arranged by Sodexo Learning & Development staff.

Proactive Crime Team in West Lothian continue to crave and execute warrants throughout WL in relation to the manufacture and supply of controlled drugs with substantial drug and cash recoveries over Q2

Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date

Responsible Officer

Heidi Simpson

cssp3.04 Improve access to uptake of drug prevention and diversionary activities

50%

Latest Note

Guidance on Protective Security provided to all partners.

- Refreshed list of ACT products shared to all partners and offer of face to face or teams training, and continuous promotion of the Protect App for all CT related news.
- SEPA Cyber Attack 2020 input delivered to multi-agency group partners by PSOS Cyber Harm prevention.
- SEPA's Response and Recovery PDF circulated along with 10 steps to cyber security.
- Offer from Cyber Harm Prevention to all partners for advice, guidance and signposting regarding all non-technical aspects of online safety, and security.
- Cyber Harm Prevention monthly bulletin circulated monthly.

WL Police continue to share information on non-accidental overdoses

Substance Misuse and EI group and wraparound project and workers are working with Education in schools re drugs/alcohol awareness and sessions provided to Pupils in schools Arrest referral process continues for those in police custody in WL with support by ChangeGrowLive

Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland; Heidi Simpson



cssp3.08 Embed Prevent into everyday activities and ensure the Prevent Referral Process is widely understood across the Community Safety Partnership.

20%

Latest Note

• Cyber Security Bulletin from Cyber Harm Prevention shared with Contest members, and Local Authority Contest members. Provide Home Office Slides and Overview of Stakeholder Event from 30th May to all partners. (Protect) • #BeSafeBeSound campaign for Festivals/ Events organisers shared with LA partners. (Protect) • Shared Summer Vigilance campaign 2023 Toolkit to all partners. (Protect) • Provided a refreshed list of Act products available for digital learning and face to face sessions to all partners. Progress noted at 25% on basis that this action is ongoing and will continue to be delivered over the lifetime of the Plan.

Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date

Responsible	Officer
-------------	---------

cssp - Police Scotland; Heidi Simpson



cssp3.09 Ensure people who may be drawn into terrorism are safeguarded and offered appropriate advice and support through the Prevent Multi Agency Panel (PMAP) process.

50%

Latest Note

Hydra training scheduled to be rolled out. Partners have completed training, including council staff completing de-escalation training. Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland; Heidi Simpson

cssp3.10 Enable high risk and vulnerable individuals to reach their full potential and successfully reintegrate into society

50%

Latest Note

• Cyber Security Bulletin from Cyber Harm Prevention shared with Contest members, and Local Authority Contest members. Provide Home Office Slides and Overview of Stakeholder Event from 30th May to all partners. (Protect) • #BeSafeBeSound campaign for Festivals/ Events organisers shared with LA partners. (Protect) • Shared Summer Vigilance campaign 2023 Toolkit to all partners. (Protect) • Provided a refreshed list of Act products available for digital learning and face to face sessions to all partners. Police Scotland Prevent Delivery Unit assess all prevent referrals with multi-agency response as appropriate Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland; Heidi Simpson

cssp3.11 Increase the awareness of significant infrastructure and engage with partners to enhance the resilience / protective security capability at these locations.

50%

Latest Note

The following information has been circulated to WLC and LA Contest partners over the last quarter: • Cyber Security Bulletin from Cyber Harm Prevention shared with Contest members, and Local Authority Contest members. Provide Home Office Slides and Overview of Stakeholder Event from 30th May to all partners. (Protect) • #BeSafeBeSound campaign for Festivals/ Events organisers shared with LA partners. (Protect) • Shared Summer Vigilance campaign 2023 Toolkit to all partners. (Protect) • Provided a refreshed list of Act products available for digital learning and face to face sessions to all partners.

Police Scotland currently awaiting updates from the UK Government on the introduction of Martyns Law – The Terrorism Protection of Premises Bill which is expected to become law in December 2023 or January 2024 but will not fully come into effect for some years.

Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland; Heidi Simpson



50%

The following information has been circulated to WLC and LA Contest partners over the last quarter: • Cyber Security Bulletin from Cyber Harm Prevention shared with Contest members, and Local Authority Contest members. (Protect/Prepare) • Provide Home Office Slides and Overview of Stakeholder Event from 30th May to all partners. (Protect) • #BeSafeBeSound campaign for Festivals/ Events organisers shared with LA partners. (Protect) • Shared Summer Vigilance campaign 2023 Toolkit to all partners. (Protect) • Provided a refreshed list of Act products available for digital learning and face to face sessions to all partners. (Protect) • Planning Action Counters Terrorism face to face training for West Lothian College. • Prevent/Prepare/Protect and Pursue training input delivered to CPT/SLO officers from West Lothian during 2 x CPD events at ELC Macmerry Police Scotland under their Protect function have conducted a review of crowded places which included "The Centre" at Livingston. A SASS (Systemic Assessment of Site Security) has

cssp3.12 Partners to identify locally relevant significant infrastructure assets and any existing gaps in security / resilience.

been carried out and assistance provided with the general action plan, working to implement long-term security.

Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date	

Responsible Officer

cssp - Police Scotland; Heidi Simpson

cssp3.

cssp3.13 Collaborate with partners in order to overcome identified gaps.

50%

Latest Note

The following information has been circulated to WLC and LA Contest partners over the last quarter: • Cyber Security Bulletin from Cyber Harm Prevention shared with Contest members, and Local Authority Contest members. (Protect/Prepare) • Provide Home Office Slides and Overview of Stakeholder Event from 30th May to all partners. (Protect) • #BeSafeBeSound campaign for Festivals/ Events organisers shared with LA partners. (Protect) • Shared Summer Vigilance campaign 2023 Toolkit to all partners. (Protect) • Provided a refreshed list of Act products available for digital learning and face to face sessions to all partners. (Protect) • Planning Action Counters Terrorism face to face training for West Lothian College. • Prevent/Prepare/Protect and Pursue training input delivered to CPT/SLO officers from West Lothian during 2 x CPD events at ELC Macmerry Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland

cssp3.14 Ensure appropriate advice on keeping yourself safe in the rare event of a firearms or weapons attack is provided.

25%

Latest Note

No uptake for face-to-face training by Police Scotland CTLO

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland; Heidi Simpson

cssp3.15 Increased resilience in order to recover after an attack.

50%

Latest Note

The following information has been circulated to WLC and LA Contest partners over the last quarter:

Cyber Security Bulletin from Cyber Harm Prevention shared with Contest members, and Local Authority Contest members. (Protect/Prepare)

- (Police related so not sure if required here) Prevent/Prepare/Protect and Pursue training input delivered to CPT/SLO officers from West Lothian during 2 x CPD events at ELC Macmerry.
- #BeSafeBeSound campaign for Festivals/ Events organisers shared with LA partners. (Protect & Prepare) Shared Summer Vigilance campaign 2023 Toolkit to all partners. (Protect & Prepare

Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland; Heidi Simpson



cssp3.16 Ensure appropriate advice is provided on how to report suspicious activity and/or the threat of terrorist activity.

50%

The following information has been circulated to WLC and LA Contest partners over the last quarter:

- Cyber Security Bulletin from Cyber Harm Prevention shared with Contest members, and Local Authority Contest members. (Protect/Prepare)
- (Police related so not sure if required here) Prevent/Prepare/Protect and Pursue training input delivered to CPT/SLO officers from West Lothian during 2 x CPD events at ELC Macmerry.
- #BeSafeBeSound campaign for Festivals/ Events organisers shared with LA partners. (Protect & Prepare) Shared Summer Vigilance campaign 2023 Toolkit to all partners. (Protect & Prepare)

Shown as 50% as this work will continue over the reporting period

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland; Heidi Simpson

COMPLETED ACTIONS:



cssp1.01 EEI: To develop pathways to help drive progress, linking Community Safety into the Early and Effective Intervention process to enable earlier interventions.

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Latest Note

Fiona MacKenzie: Discussions have taken place with Social Policy and the Youth Justice Officer from Police Scotland and he is going to have further meetings with the Community Sergeants with a view to taking this forward. The plan will be that additional young people will be referred to EEI where appropriate through generating police reports. It is anticipated that the number of referrals will be low but will capture those requiring an intervention at an earlier stage. Update: May 2023- Regular communications have begun with the Youth Justice Officer and community police officers to ask them about young people on the periphery of offending and for any that require EEI consideration to be sent to the YJ Officer. Ongoing conversations and checks take place between the EEI Lead and the YJ Officer to ensure that this action is adhered to with the YJ officer and the community police officers. October 2023-YJ Officer and EEI Lead met to discuss ongoing steps to ensure this process continues.

Milestone	Completed	Completed Date
Following completion of Funding and a Strategic Needs Assessments, gaps were identified in relation to supports available. Funding has been secured to progress a collaborative project and set up a project	Yes	07-Dec-2023

Responsible Officer

cssp - Social Policy WLC; Steven Arthur; Fiona MacKenzie



cssp1.02 Women and Girls Safety: Scope out and develop source and purchase of delivery of personal alarms (award of £50k) to provide reassurance for women in public spaces



Latest Note

Further purchase of Personal Safety Alarms ordered and will be in place for the planning /delivery for 16 days of Action against Gender Based Violence. Delivered. Some Alarms also held for requests via the Women and Girl forms. This will be ongoing via monitoring throughout the remainder of the plan. Police Scotland are also requesting alarms for women contacting DASAT.

Milestone	Completed	Completed Date

Responsible Officer

cssp - Housing WLC; Steven Arthur; Claire Marr

cssp1.10 Unintentiona	I Injury: Engage with	ROSPA and SCSN to support	local analysis and data provision
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100%

Latest Note

National figures and local figures analysed and falls within the home identified as main area for concern. Contact made with WL Falls team to arrange meeting.

Milestone	Completed	Completed Date

Responsible Officer

cssp - SFRS; Steven Arthur; Andrew Kelly



cssp1.14 Water Safety: Develop and set up a partnership approach to water safety (Drowning is among the leading causes of accidental deaths in Scotland.)



Latest Note

PAWS group has now been established with twice yearly meetings now in place. Sharing of good practice is being carried out amongst partner agencies.

Milestone	Completed	Completed Date

Responsible Officer

cssp - SFRS; Steven Arthur; Andrew Kelly



cssp1.15 Hoarding: Design a referral process to highlight instances of Hoarding with a view to providing intervention and reducing harm



Latest Note

Procedures and referral processes are now completed and will be reviewed six monthly

Milestone	Completed	Completed Date

Steven Arthur; Andrew Kelly



cssp1.16 Hoarding: Conduct a gap analysis of current WLC and CSP procedures, knowledge and training in relation to Hoarding

100%

Latest Note

Gap analysis completed and training plan for partners is being formulated.

Milestone	Completed	Completed Date

Responsible Officer

cssp - SFRS; Steven Arthur; Yvonne Beresford



cssp1.21 Mental Health: To set up a Mental Health Oversight Planning Group to improve and increase the interface between all children's services.

100%

Latest Note

Significant progress has been made with regards to staff training and support workstream. Across the health and social care partnership a co-ordinated approach has been taken to work force development. This will help ensure that all children, young people and families are experiencing a similar approach and hearing the same language when meeting staff from any local mental well-being service. We have prioritised Mental Health First Aid, Trauma Informed Practice and Suicide Prevention. The following milestones have been reached:

. 22 staff have recently completed the Mental Health First Aid Training for Trainers, with the plan to roll out of Mental Health First Aid training to staff

. A facilitators pack has been developed for Trauma Informed Practice using the NES Trauma Training Practice, to ensure ease of use for the facilitators. This has been piloted across 20 staff groups with plans for a longitudinal impact evaluation.

Milestone	Completed	Completed Date
22 staff have recently completed the Mental Health First Aid Training for Trainers, with the plan to roll out of Mental Health First Aid training to staff	Yes	02-Aug-2023
A facilitators pack has been developed for Trauma Informed Practice using the NES Trauma Training Practice, to ensure ease of use for the facilitators. This has been piloted across 20 staff groups with plans for a longitudinal impact evaluation.	Yes	02-Aug-2023

Responsible Officer

cssp - Social Policy WLC; Steven Arthur; Pauline Cochrane



cssp2.02 Women and Girls Safety: To improve the safety of women and girls

100%

Latest Note

An updated Communications Plan is being developed and work is ongoing with a lot of Community Safety Partners that will be involved in assisting to raise awareness of the improvement of safety for women and girls. This includes, 17 days of activism against gender Based Violence, personal safety alarms, mobile CCTV, Bystander Training, improved street lighting, questionnaires in focus groups relating to young people, Transport (private hire cars) and sporting venues and ASB patrols.

Milestone	Completed	Completed Date
To engage with National safety issues	Yes	22-Jan-2024
To look for areas for improvement to make women and girls feel safer : Transport / additional lighting, safer parks etc	Yes	22-Jan-2024
To provide patrols for areas identified as Hot Spots for ASB/ drug dealing/ youths congregating and causing a sense of fear and alarm	Yes	18-Aug-2023
To purchase and utilise a mobile CCTV system	Yes	18-Aug-2023
To purchase personal alarms for those females feeling vulnerable and requesting one (service within 7 days)	Yes	18-Aug-2023
To see a reduction in the number of forms being received	Yes	22-Jan-2024

Responsible Officer

cssp - Housing WLC; Steven Arthur; Yvonne Beresford



cssp3.05 Ensure multi-agency safeguarding measures are available to prevent people from being drawn into terrorism.



Latest Note

The staff briefings and ongoing work carried out are completed, however, where a new issue arises work is highlighted and undertaken in response. As such, the 100% progress bar may allude to the work being completed when in fact we will always be briefing and tasking in response to emerging trends and this will always be an ongoing area of work.

Milestone	Completed	Completed Date

cssp - Police Scotland; Heidi Simpson



cssp3.06 Ensure that frontline staff who engage with the public should understand what radicalisation means and why people may be vulnerable to being drawn into terrorism as a consequence of it.



Latest Note

CT Bulletins provided in July, August and September including media summary, guidance and advice links to various organisations.

The staff briefings and ongoing work carried out are completed, however, where a new issue arises work is highlighted and undertaken in response. As such, the 100% progress bar may allude to the work being completed when in fact we will always be briefing and tasking in response to emerging trends and this will always be an ongoing area of work.

Milestone	Completed	Completed Date

Responsible Officer

cssp - Police Scotland; Heidi Simpson



cssp3.07 Maintain the local multi-agency CONTEST group to oversee activity in West Lothian and provide progress updates on activity contained in the local implementation plan.



Latest Note

Local multi agency CONTEST GROUP continues to meet quarterly, with most recent meeting held on 6 September and next meeting scheduled for 5 December.

The staff briefings and ongoing work carried out are completed, however, where a new issue arises work is highlighted and undertaken in response. As such, the 100% progress bar may allude to the work being completed when in fact we will always be briefing and tasking in response to emerging trends and this will always be an ongoing area of work.

Milestone	Completed	Completed Date



Appendix 3

Community Safety Board - 3 Year Thematic Presentation Plan

Community Safety Plan 2022-2025

BUILDING **STRONG COMMUNITIES**AND **PROTECTING** PEOPLE AT RISK

YEAR 2 – 2023/2024		
CSB 30.1.2024	Housing / Social Policy:	Women and Girls Safety
CSB 30.4.2024	Police Scotland:	Serious and Organised Crime / CT
YEAR 3 – 2024/2025		
CSB 26.8.2024	Social Policy/ADP:	Drugs and Alcohol / Interventions
CSB Nov 2024	CSP:	Community Safety Plan - 2025 - 2028
CSB Date tbc	CSP:	Water and Road Safety
CSB Date tbc	Trading Standards:	Financial Harm

N.B.

It has to be acknowledged that this 3 Year Thematic Presentation Plan will have to be flexible to acknowledge unforeseen priority changes or new risks arising for the Community Safety Partners. It may be necessary to change the order of presentations or inject a new topic to ensure that the Community Safety Board is kept updated with changes.