



## ***Community Safety Board***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

8 June 2023

A hybrid meeting of the **Community Safety Board** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre, Livingston** on **Friday 16 June 2023 at 10:00am**.

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Declarations of Interest - Members must declare any interests they have in the items of business for consideration at the meeting, identifying the relevant agenda items and the nature of their interests.
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
4. Confirm Draft Minutes of Meeting of Community Safety Board held on Monday 24 April 2023 (herewith)
5. Performance Report 2022-2023 - Report by West Lothian Community Safety Partnership (herewith)
6. Health and Wellbeing - Presentation by Pauline Cochrane, Social Policy Senior Manager, West Lothian Council

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DATA LABEL: Public

NOTE **For further information please contact Karen McMahon on tel. no. 01506 281621 or email [karen.mcmahon@westlothian.gov.uk](mailto:karen.mcmahon@westlothian.gov.uk)**

## **CODE OF CONDUCT AND DECLARATIONS OF INTEREST (2021)**

**This form is a reminder and an aid. It is not a substitute for understanding the Code of Conduct and guidance.**

**Interests must be declared at the meeting, in public.**

**Look at every item of business and consider if there is a connection.**

**If you see a connection, decide if it amounts to an interest by applying the objective test.**

**The objective test is whether or not a member of the public with knowledge of the relevant facts would reasonably regard your connection to a particular matter as being so significant that it would be considered as being likely to influence your discussion or decision-making.**

**If the connection does not amount to an interest then you have nothing to declare and no reason to withdraw.**

**If the connection amounts to an interest, declare it as soon as possible and leave the meeting when the agenda item comes up.**

**When you declare an interest, identify the agenda item and give enough information so that the public understands what it is and why you are declaring it.**

**Even if the connection does not amount to an interest you can make a statement about it for the purposes of transparency.**

**More detailed information is on the next page.**

Look at each item on the agenda, consider if there is a “connection”, take advice if necessary from appropriate officers in plenty of time. A connection is any link between the item of business and:-

- you
- a person you are associated with (e.g., employer, business partner, domestic partner, family member)
- a body or organisation you are associated with (e.g., outside body, community group, charity)

Anything in your Register of Interests is a connection unless one of the following exceptions applies.

A connection does not exist where:-

- you are a council tax payer, a rate payer, or a council house tenant, including at budget-setting meetings
- services delivered to the public are being considered, including at budget-setting meetings
- councillors’ remuneration, expenses, support services or pensions are being considered
- you are on an outside body through a council appointment or nomination unless it is for regulatory business or you have a personal conflict due to your connections, actions or legal obligations
- you hold a view in advance on a policy issue, have discussed that view, have expressed that view in public, or have asked for support for it

If you see a connection then you have to decide if it is an “interest” by applying the objective test. The objective test is whether or not a member of the public with knowledge of the relevant facts would reasonably regard your connection to a particular matter as being so significant that it would be considered as being likely to influence your discussion or decision-making.

If the connection amounts to an interest then:-

- declare the interest in enough detail that members of the public will understand what it is
- leave the meeting room (physical or online) when that item is being considered
- do not contact colleagues participating in the item of business

Even if decide your connection is not an interest you can voluntarily make a statement about it for the record and for the purposes of transparency.

The relevant documents are:-

- [Councillors’ Code of Conduct, part 5](#)
- [Standards Commission Guidance, paragraphs 129-166](#)
- [Advice note for councillors on how to declare interests](#)

If you require assistance, contact:-

- James Millar, Interim Monitoring Officer and Governance Manager, 01506 281613, [james.millar@westlothian.gov.uk](mailto:james.millar@westlothian.gov.uk)
- Carol Johnston, Chief Solicitor and Depute Monitoring Officer, 01506 281626, [carol.johnston@westlothian.gov.uk](mailto:carol.johnston@westlothian.gov.uk)
- Committee Services Team, 01506 281604, 01506 281621  
[committee.services@westlothian.gov.uk](mailto:committee.services@westlothian.gov.uk)

January 2022

MINUTE of MEETING of the COMMUNITY SAFETY BOARD held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, LIVINGSTON, on 24 APRIL 2023.

Present - Councillors Lawrence Fitzpatrick (Chair), Craig Meek and Kirsteen Sullivan; Graham Hope (Chief Executive, West Lothian Council), Graeme Struthers (Depute Chief Executive, West Lothian Council), Julie Whitelaw (Head of Housing, Customer and Building Services, West Lothian Council), Lorraine Donnelly (Housing Manager, West Lothian Council), Elaine Dowie, Firefighter (Scottish Fire and Rescue Service), Area Commander Kenny Barbour (Scottish Fire and Rescue Service), Watch Commander William Pollard (Scottish Fire and Rescue Service), Mike Reid, General Manager for Mental Health and Addictions (NHS Lothian) and Inspector Brendan McMahon (Police Scotland)

Absent – Councillors Angela Doran-Timson

1. DECLARATIONS OF INTEREST

No declarations of interest were made.

2. MINUTES -

(a) The Board approved the Minute of its meeting held on 30 January 2023. The Minute was thereafter signed by the Chair.

(b) The Board noted the Note of the Community Planning Steering Group meeting held on 2 November 2022.

3. COMMUNITY SAFETY PERFORMANCE REPORTS

The Board considered a report by the Interim Head of Housing, Customer and Building Services (copies of which had been circulated) providing an update on performance for the period October to December 2022 for the indicators which supported the Community Safety Strategic Plan 2022-25.

Appendix 1 to the report provided an update on progress against the delivery of the actions which supported the delivery of the Outcomes in the Community Safety Plan. Appendix 2 provided an update on performance in each of the 9 indicators that supported the delivery of the Community Safety Plan. Appendix 3 set out the planned 3-year programme of thematic presentations to the Board.

The Board was asked to note the updated performance for the period October to December 2022 in relation to performance indicators and actions for the Community Safety Partnership.

Decision

To note the terms of the report.

4. PRESENTATION - HOARDING & SELF NEGLECT

The Board received a very interesting presentation from Lorraine Donnelly and Elaine Dowie (copies of which had been circulated) that gave an update on the partnership working being progressed in respect of Hoarding & Self Neglect, a topic included in the 2022-2025 Community Safety Strategic Plan.

The presentation provided the Board with an understanding of hoarding which was recognised as a distinct mental health difficulty. It also set out the key differences between hoarding and collecting. It went on to explain why the topic had been included in the Community Safety Strategic Plan, set out the referral pathways being taken forward and concluded with the outcomes hoped to be achieved.

Decision

To note the terms of the presentation.

5. DATE OF NEXT MEETING

The next meeting of the Board would be held on 16 June 2023.

DATA LABEL: PUBLIC



**COMMUNITY SAFETY BOARD**

**PERFORMANCE REPORT 2022-2023**

**REPORT BY WEST LOTHIAN COMMUNITY SAFETY PARTNERSHIP**

**A. PURPOSE OF REPORT**

The purpose of this report is to provide the Community Safety Board with an update on performance for the period January to March 2023, for the indicators that support the Community Safety Strategic Plan 2022-2025.

**B. RECOMMENDATION**

The Community Safety Board is asked to note the updated performance in relation to performance indicators and actions for the Community Safety Partnership.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs Being honest, open and accountable Providing equality of opportunities Developing employees Making best use of our resources Working in partnership
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	In compliance with the Code of Corporate Governance
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	Current service performance of the community safety partners through the development and ongoing evaluation of performance indicators
<b>V Relevance to Single Outcome Agreement</b>	Indicators support various outcomes in the Community Safety Plan which align to the LOIP indicators
<b>VI Resources - (Financial, Staffing and Property)</b>	Met from existing partnership budgets
<b>VII Consideration at PDSP</b>	N/A
<b>VIII Other consultations</b>	N/A

## **D TERMS OF REPORT**

**D.1** The Community Safety Board oversees the Community Safety Partnership activities and performance. A suite of performance indicators has been developed to support delivery of the outcomes in the Community Safety Strategic Plan 2022 – 2025 (the Community Safety Plan). The performance indicators are recorded on the council's performance system and are updated by the relevant community safety partners. Additional performance indicators may be added during the life of the Community Safety Plan as the activity to deliver the actions progresses.

Community Safety partners have reported the most up to date position in relation to the data and information which is available to them.

### **D.2 Community Safety Performance Indicators 2022/2023**

A suite of 7 performance indicators has been developed to support delivery of the Outcomes in the Community Safety Plan as set out in Appendix 1.

As the actions identified to deliver the Community Safety Plan outcomes are taken forward, there may be additional performance indicators developed to monitor future performance and outcomes achieved. It should be noted that Police Scotland and Scottish Fire and Rescue Service performance indicators will present as either a graph or data only indicators.

There are no performance indicators reporting red, 1 amber and 1 reporting green.

There are 4 performance indicators noted as 'unknown' and one 'data' only these are owned by Scottish Fire Rescue Safety, it is not considered appropriate to apply performance targets to these indicators.

### **D.3 Unknown Indicators:**

Performance Indicators that have no set targets will not show a RAG speedometer dial

csspPLA01 Fire Safety - The number of accidental dwelling fires per 10,000 population.

There were 20 accidental dwelling fires which is a decrease of 18 on the previous quarter. Over the 5 reported quarter Q4 is the lowest reported figure whilst Q3 was the highest. SFRS are aware that due to the cost of living crisis increasing and people are perhaps still using old equipment, this is being monitored closely. SFRS have put in place interventions such as swapping old chip pan with new safer electric ones and safety blankets to assist with the prevention of fires in the home.

csspPLA02 Fire Safety - Number of fatalities resulting from accidental dwelling fires per 10,000 population - There were no reported fatalities for the reporting period.

csspPLA03 Fire Safety - Number of casualties resulting from accidental dwelling fires per 10,000 population

There were 2 Fire Casualties in quarter 4 which is a reduction of 8 on the previous quarter. SFRS continues to closely monitor incidents that occur to establish causal factors and will continue to support interventions to mitigate risks.



csspPLA04 Number of Home Fire Safety Visits Completed - 275 Home Fire Safety Visits during Q4 – whilst there is fewer compared to previous quarter the officers who undertake these visits are targeting the most vulnerable and at risk.

csspPPL01 Number of young people between 8 and 11 years that go to an appropriate agency instead of EEI due to ACRA (age of criminal responsibility)

In Q4 there were 12 children referred and all have been appropriately referred onto agencies involving Social Policy and Police Scotland as part of the overall process. Small numbers are expected as the referrals in this age category to EEI were always very low.

#### **D4 Ongoing Action Development**

Appendix 2 provides an update on progress against the delivery of the actions which will support delivery of the Outcomes in the Community Safety Plan.

The Outcomes and Actions have been developed to maximise the benefits of partnership working in terms of community safety and partners are continuing to review opportunities to share data in order to identify opportunities for enhanced partnership working to enable interventions and additional activities to be developed. In order to facilitate more detailed scrutiny of the progress against the actions in the Community Safety Plan, partners have agreed to develop detailed milestones which will highlight, for example, those actions which are expected to deliver progress throughout the lifetime of the Community Safety Plan and those which are not expected to commence until year 2 or 3 of the Plan. In addition to this the Community Safety Partners are committed to adding some new performance indicators to further support the plan. Appendix 3 sets out the Community Safety Thematic Plan for 2022-2025

#### **E. CONCLUSION**

This report provided an update to the Community Safety Board on performance against the activities which will support delivery of the Community safety Plan 2022 – 2025 Outcomes.

Members of the Community Safety Partnership remain committed to deal with issues relating to Community Safety in a reactive way by providing immediate response to the emergency issues that arise.

#### **F. BACKGROUND REFERENCES**

None

##### **Appendices/Attachments:**

Appendix 1 – CSSP Performance Indicators 2022-2025

Appendix 2 – CSSP Actions Update 2022-2025

Appendix 3 - CSSP Community Safety Thematic Plan 2022-2025

Alison Smith, Housing Management & Community Safety Manager,  
[Alison.smith@westlothian.gov.uk](mailto:Alison.smith@westlothian.gov.uk)  
Tel 01506 281367

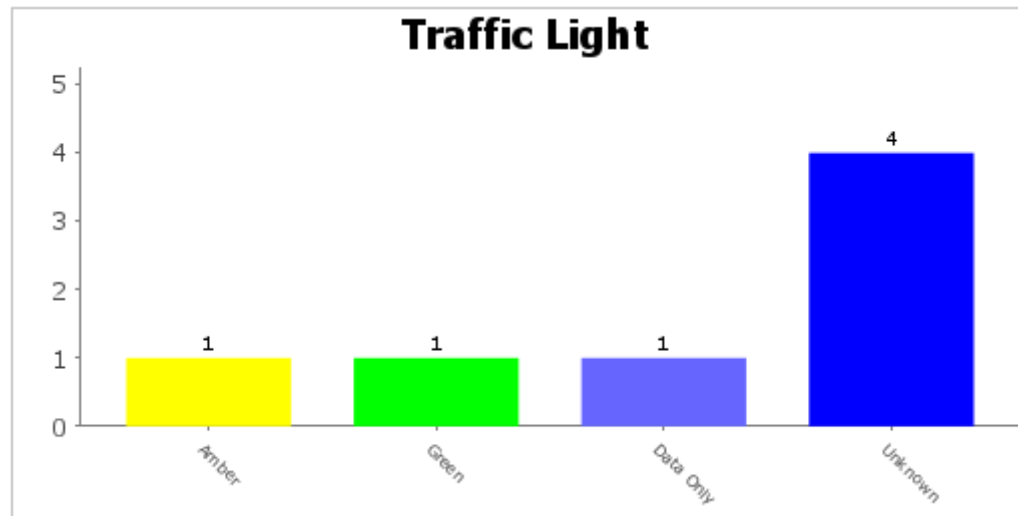
**Julie Whitelaw**  
**Interim Head of Housing, Customer and Building Services**

16<sup>th</sup> June 2023

## Appendix 1


### CSSP 2022/25 - PIs

Report Type: PIs Report  
Report Author: Steven Arthur  
Generated on: 06 June 2023

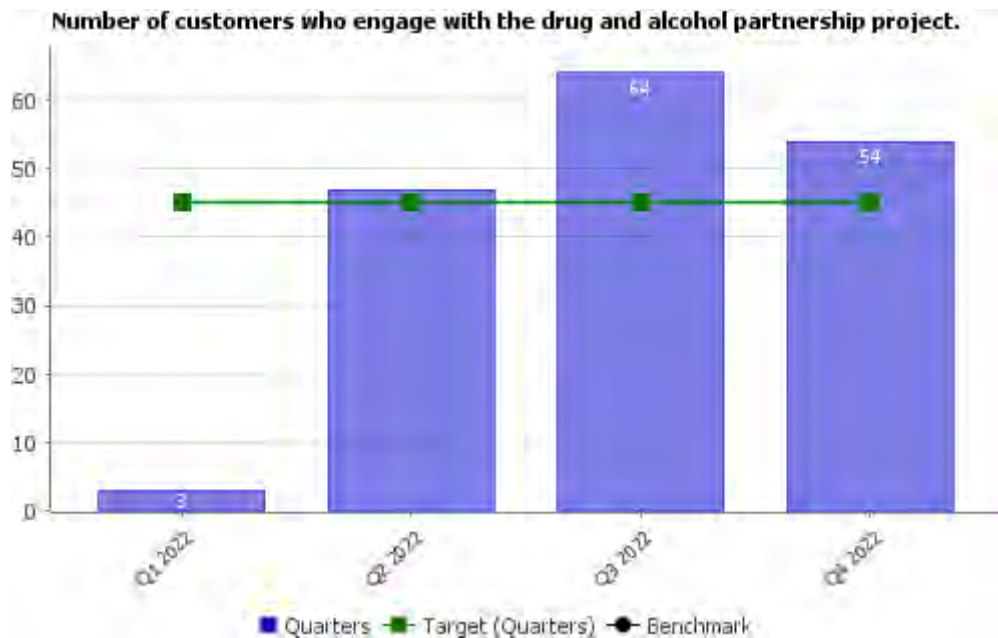


Appendix 1

Code APS102\_9b

PI Code & Name	APS102_9b Number of customers who engage with the drug and alcohol partnership project.	Year Introduced	2022	Last Update	Q4 2022	Update Due	01-Apr-2023
							
Description	This performance indicator measures the number of customers who engage with the drug and alcohol partnership project. This project aims to work with vulnerable people with drug or alcohol addiction to provide tailored advice and support to maximise income and address financial difficulties.						

Trend Chart Commentary	PI Category
<p><b>Trend Chart Commentary:</b></p> <p>This performance indicator measures the number of customers with addictions who engage with advice and support to maximise income and address money problems. The project launched on 30th May 2022 and is a joint approach with the West Lothian Drug and Alcohol Partnership.</p> <p><b>Quarter 4 2022/23</b> In this period, 54 referrals were received. These were mainly from NHS Addictions service and Change Grow Live. In this period, £68,285 additional financial gain was generated for customers who engaged with advice and support.</p> <p><b>Quarter 3 2022/23</b> In this quarter, the project engaged with 64 clients with drug and alcohol addiction. These referrals came from key partners including CGL, WLDAS and the Drug and Alcohol Partnership. This project has now begun to generate client financial gains. In this period, £50,652 extra income from social security benefits was secured for customers.</p> <p><b>Quarter 2 2022/23</b> In this quarter, the project engaged with 47 clients with drug and alcohol addiction. These referrals came from key partners including CGL, WLDAS and the Drug and Alcohol Partnership.</p> <p><b>Quarter 1 2022/23</b> As a new campaign, this period has been spent primarily preparing for the implementation of the project by setting up referral processes as well as making key contacts within the Alcohol &amp; Drug Partnership.</p>	




**Appendix 1**

The target for this project has been set at 45 per quarter.

<b>Current Value</b>	<b>54</b>	<b>Latest Note:</b>	Gillian Pearson 05-Apr-2023 In this period, 54 referrals were received. These were mainly from NHS Addictions service and Change Grow Live.		
<b>Current Target</b>	<b>45</b>	<b>Responsible Officer</b>	zAPS_PIAAdmin; Nahid Hanif; Gillian Pearson	<b>Data Collection Officer</b>	Yvonne Beresford; Gillian Pearson

Appendix 1

Code APS103\_9b

PI Code & Name	APS103_9b Total number of onward referrals for further support for customers engaged with the drug and alcohol partnership project	Year Introduced	2022	Last Update	Q4 2022	Update Due	01-Apr-2023
							
Description	This performance indicator measures number of onward referrals for further support for customers engaged with the drug and alcohol partnership project. This project is delivered in partnership with the West Lothian Drug and Alcohol Partnership and aims to improve access to advice and advocacy for customers with drug and alcohol addiction.						

Trend Chart Commentary	PI Category
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**Trend Chart Commentary:**

This performance indicator measures the number of onward referrals for holistic advice and support for customers who engage with the drug and alcohol partnership project. The project aims to improve access to advice and advocacy for those receiving treatment for addictions.

**Quarter 4 2022/23**

In this period, 23 referrals were made for onward support, primarily for food support from community food providers. This performance indicator has changed from green to amber. This is due to the fact that the project worker has put in notice to leave the post and reduced service plans have been implemented until the post can be filled.

**Quarter 3 2022/23**

In this period, 48 referrals were made for onward support for clients who engaged with the drug and alcohol partnership project. These referrals were mainly for support with the cost of food and gas and electricity as well as referrals for support with debt and housing issues.

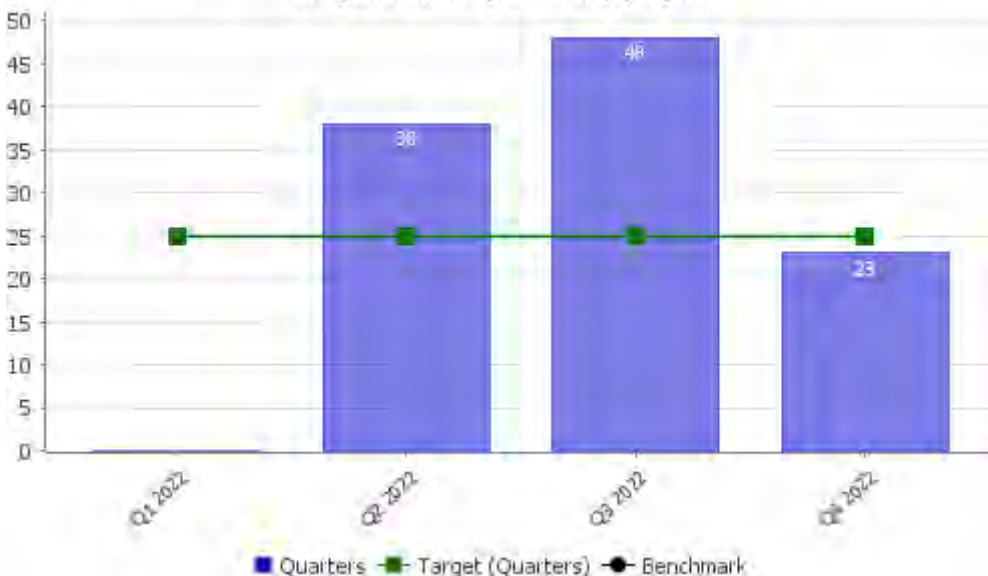
**Quarter 2 2022/23**

In this period, 38 referrals were made for onward support for clients who engaged with the drug and alcohol partnership project. These referrals were mainly for support with the cost of food and gas and electricity.

**Quarter 1 2022/23**

As a new campaign, this quarter been spent primarily preparing for the implementation of the project by setting up referral processes as well as making key contacts within the Alcohol & Drug Partnership. The project began to receive incoming referrals during this period and it is expected

**Total number of onward referrals for further support for customers engaged with the drug and alcohol partnership project**




**Appendix 1**

to record outbound referrals in quarter 2.  
The target for this indicator is set at 25 per quarter.

<b>Current Value</b>	<b>23</b>	<b>Latest Note:</b>	Gillian Pearson 05-Apr-2023 This performance indicator has changed from green to amber. This is due to the fact that the project worker has put in notice to leave the post and reduced service plans have been implemented until the post can be filled.		
<b>Current Target</b>	<b>25</b>	<b>Responsible Officer</b>	zAPS_PIAAdmin; Nahid Hanif; Gillian Pearson	<b>Data Collection Officer</b>	Yvonne Beresford; Gillian Pearson

Appendix 1

Code csspPLA01

PI Code & Name	csspPLA01 Fire Safety - The number of accidental dwelling fires per 10,000 population	Year Introduced		Last Update	Q4 2022/23	Update Due	01-Jul-2023
							
Description	This measure relates to the recorded number of accidental dwelling fires. SFRS have set a target at a 3% reduction year on year as specified within the SFRS Local Plan 2018.						

Trend Chart Commentary	PI Category
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**In Q3, 2022/23** there were 38 accidental dwelling fires which is an increase of 7 from the previous quarter. Overall, the trend shows a small upward trajectory with a dip in data figures during Q2 2022/23. SFRS are aware that due to the cost of living crisis increasing and people are perhaps still using old equipment, this is being monitored closely. SFRS have put in place a new for old intervention regarding chip pans (swapping old ones for safe electric ones) and safety blankets to assist with the prevention of fires in the home.

**In Q2, 2022/23** there were 31 accidental dwelling fires. This is a very small increase of 3 from the previous quarter. Incidents involved a cooking appliance were 19 and of those 19, 12 were caused by elderly people over 65.5. Incidents had no working smoke detection. All incidents reported in this quarter required no or very limited action on arrival by SFRS, which follows a trend in reduced severity of incidents attended.

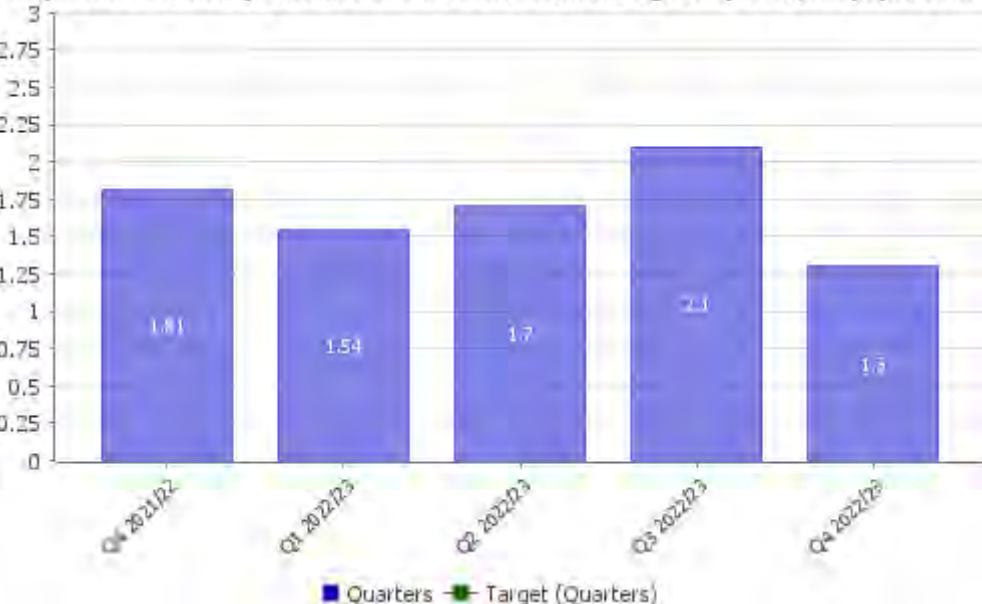
**In Q1, 2022/23** there were 28 accidental dwelling fires. This is a reduction from the previous quarter. Incidents involved a cooking appliance were 17. 24 incidents had working smoke detection. 24 incidents required no or very limited action on arrival by SFRS, which follows a trend in reduced severity of incidents attended.

**In Q4, 2021/22** there were 33 accidental dwelling fires. This is the same number of incidents from the previous quarter. 20 (60%) incidents involved a cooking appliance. 21 (63%) incidents had working smoke detection. 20 (60%) incidents required no or very limited action on arrival by SFRS, which follows a trend in reduced severity of incidents attended.

**In Q3, 2021/22** there were 33 accidental dwelling fires. This is a reduction of 2 incidents from the previous quarter. 24 (75%) incidents involved a cooking appliance. 28 (88%) incidents had working smoke detection. 29

cssp CSSP Assigned Item

csspPLA01 Fire Safety - The number of accidental dwelling fires per 10,000 population




**Appendix 1**

			<p>(91%) incidents required no or very limited action on arrival by SFRS, which follows an increased trend in reduced severity of incidents attended.</p> <p>During the Covid pandemic we continue to deliver our Home Fire Safety Programme to very high-risk individuals and our current “make the call” campaign is designed to appeal to those who are in contact with these identified at risk individuals to signpost us to them.</p>			
<b>Current Value</b>	<b>1.3</b>	<b>Latest Note:</b>	Andrew Kelly 25-May-2023 In Q4, 2022/23 there were 20 accidental dwelling fires which is an decrease of 18 from the previous quarter. Of the 20 accidental dwelling fires attended in Q4, 9 incidents [45%] were identified as originating in the kitchen. 7 incidents [35%] involved a person over the age of 65 , with a further 10 incidents [50%] in the age group 18 - 64 . In 7 incidents [35%], distraction or falling asleep was identified as contributing to the cause. In 3 incidents [15%], the consumption of alcohol or drugs was suspected as being a contributory factor. 6 incidents (30%) having no working smoke alarm present.			
<b>Current Target</b>		<b>Responsible Officer</b>	Yvonne Beresford; Andrew Kelly	<table border="1"> <tr> <td><b>Data Collection Officer</b></td> <td>Andrew Kelly</td> </tr> </table>	<b>Data Collection Officer</b>	Andrew Kelly
<b>Data Collection Officer</b>	Andrew Kelly					

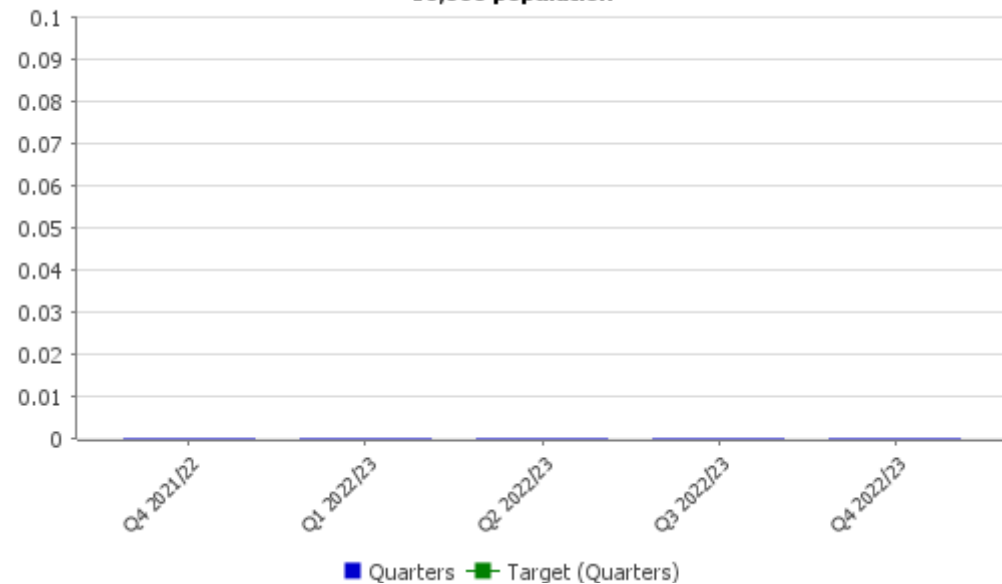


Appendix 1

Code csspPLA02

PI Code & Name	csspPLA02 Fire Safety - Number of fatalities resulting from accidental dwelling fires per 10,000 population	Year Introduced	Last Update	Update Due
			Q4 2022/23	01-Jul-2023
Description	This measure relates to the recorded number of fatalities resulting from accidental dwelling fires. SFRS have no target set for this PI as the requirement will be to have it as low as reasonably practical.			

csspPLA02 Fire Safety - Number of fatalities resulting from accidental dwelling fires per 10,000 population



Trend Chart Commentary	PI Category
<p><b>Q2 22-23</b> There were no reported fatalities for the period.</p> <p><b>Q1 22-23</b> There were no reported fatalities for the period.</p> <p><b>Q4</b> There were no reported fatalities for the period.</p> <p><b>Q3</b> There were no fatalities reported for the period.</p> <p>There were no fire fatalities in Q2 2021/22. We continue our preventative work to ensure our communities are safe in their homes from fire.</p> <p>SFRS identify that those over 50 and who are smokers and have mobility difficulties or live alone are at greater risk of fire and our “make the call” campaign appeals to partners and the public to assist in us reaching this target group for a home fire safety visit. We are actively promoting this and use our referral pathways with partner agencies to target those most vulnerable and at risk in the local community.</p>	cssp C SSP Assigned Item

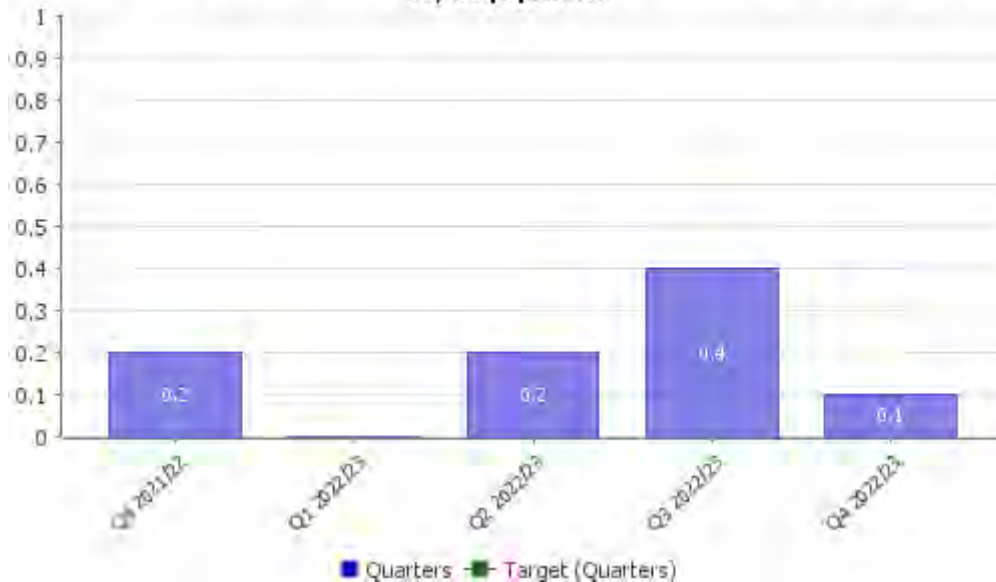
Current Value	0	Latest Note:	Andrew Kelly 25-May-2023 Q4 22-23 There were no reported fatalities in this quarter. The trend shows that this figure continues from quarter to quarter. The continued Home Fire Safety Visits and partnership working is demonstrating its effectiveness in maintaining this data figure.		
Current Target		Responsible Officer	Yvonne Beresford; Andrew Kelly	Data Collection Officer	Andrew Kelly

Appendix 1

Code csspPLA03

PI Code & Name	csspPLA03 Fire Safety - Number of casualties resulting from accidental dwelling fires per 10,000 population	Year Introduced		Last Update	Q4 2022/23	Update Due	01-Jul-2023
Description	This performance indicator shows the number of casualties resulting from accidental dwelling fires per 10,000 population. SFRS have set a target at a 2% reduction year on year as specified within the SFRS Local Plan 2018.						

csspPLA03 Fire Safety - Number of casualties resulting from accidental dwelling fires per 10,000 population



Trend Chart Commentary

There were 10 Fire Casualties in quarter 3, which was an increase of 5 from the previous quarter. Despite the dip in Quarter 1, there has been a steady increase in these data figures. Close monitoring of these incidents is taking place to establish causal factors and it may be pertaining to older people keeping warm. SFRS have seen instances of paraffin heaters being used recently. Close monitoring will continue.

There were 5 casualties from Accidental Dwelling Fires in Q2, 2021/22 This is more than the reported figure in Q1 but still a very low number. Our resources and targeting are committed to influencing a continued reduction in dwelling fire casualties. 2 properties had no working alarm system.

There were no casualties from Accidental Dwelling Fires in Q1, 2022/23.

There were 4 casualties from Accidental Dwelling Fires in Q4, 2021/22 which equates to 0.2 per 10,000 population. This is double the reported figure in Q3 but still a low number. Our resources and targeting are committed to influencing a continued reduction in dwelling fire casualties.

There were 2 casualties from Accidental Dwelling Fires in Q3, 2021/22 which equates to 0.1 per 10,000 population. The trend chart shows this as a low number comparable to previous reporting periods. Our resources and targeting are committed to influencing a continued reduction in dwelling fire casualties.

PI Category

cssp CSSP Assigned Item



Current Value	0.1	Latest Note:	Andrew Kelly 25-May-2023 There were 2 casualties from Accidental Dwelling Fires in Q4, 2022/23 which equates to 0.1 per 10,000 population. Of this number, 1 went to hospital for precautionary checks while the other was given first aid at scene. The trend chart shows this as a
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**Appendix 1**

			low number comparable to previous reporting periods. Our resources and targeting are committed to influencing a continued reduction in dwelling fire casualties.		
<b>Current Target</b>		<b>Responsible Officer</b>	Yvonne Beresford; Andrew Kelly	<b>Data Collection Officer</b>	Andrew Kelly

Appendix 1

Code csspPLA04

PI Code & Name	csspPLA04 Number of Home Fire Safety Visits Completed		Year Introduced	Last Update	Update Due												
			2021	Q4 2022/23	01-Jul-2023												
Description	This performance indicator shows the number of home fire safety visits completed.																
 <p><b>csspPLA04 Number of Home Fire Safety Visits Completed</b></p> <table border="1"> <caption>Quarterly Home Fire Safety Visits Completed</caption> <thead> <tr> <th>Quarter</th> <th>Visits Completed</th> </tr> </thead> <tbody> <tr> <td>Q4 2021/22</td> <td>341</td> </tr> <tr> <td>Q1 2022/23</td> <td>368</td> </tr> <tr> <td>Q2 2022/23</td> <td>290</td> </tr> <tr> <td>Q3 2022/23</td> <td>314</td> </tr> <tr> <td>Q4 2022/23</td> <td>275</td> </tr> </tbody> </table> <p>■ Quarters ■ Target (Quarters)</p>			Quarter	Visits Completed	Q4 2021/22	341	Q1 2022/23	368	Q2 2022/23	290	Q3 2022/23	314	Q4 2022/23	275	Trend Chart Commentary	PI Category	
			Quarter	Visits Completed													
Q4 2021/22	341																
Q1 2022/23	368																
Q2 2022/23	290																
Q3 2022/23	314																
Q4 2022/23	275																
			<p>There were 290 visits completed in Q2 and we continue to focus our resources on the most vulnerable members of our community.</p> <p>Home Fire Safety Programme visits completed (Year to date) is 368 which is a 70% increase on the same period last year (216). This increase is evidence of our focused COVID recovery plan to reengage with communities.</p>	cssp CSSP Assigned Item													
Current Value	275	Latest Note:	Andrew Kelly 25-May-2023 Our Home Safety Visit (HSV) referrals and Post Domestic Incident Response (PDIR) programmes continue to provide the main platform for accessing homes to provide fire safety advice. Partner referrals facilitate SFRS access to the more vulnerable members of the community, where we can provide life saving advice and install smoke detection within domestic premises.														
Current Target		Responsible Officer	Steven Arthur; Andrew Kelly	Data Collection Officer	Andrew Kelly												

Appendix 1

Code csspPPL01

PI Code & Name	csspPPL01 Number of young people between 8 and 11 years that go to an appropriate agency instead of EEI due to ACRA		Year Introduced	2021	Last Update	Q4 2022/23	Update Due	01-Jul-2023							
															
Description	Number of young people between 8 and 11 years that would have come to EEI screening group before 17.12.2021 (ACRA) that now do not go to EEI but go to another appropriate agency														
<p><b>csspPPL01 Number of young people between 8 and 11 years that go to an appropriate agency instead of EEI due to ACRA</b></p>  <table border="1"> <caption>Bar Chart Data</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q2 2022/23</td> <td>3</td> </tr> <tr> <td>Q3 2022/23</td> <td>13</td> </tr> <tr> <td>Q4 2022/23</td> <td>12</td> </tr> </tbody> </table>				Quarter	Value	Q2 2022/23	3	Q3 2022/23	13	Q4 2022/23	12	<p><b>Trend Chart Commentary</b></p> <p>From Fiona MacKenzie: Three children were referred to other agencies in Quarter 2. All of the referrals were shared with Children and Families and Education as appropriate. Small numbers of referrals are expected here as children in this age category being involved in "conflict with the law," albeit that they are not held criminally responsible, are always very low. 13 further children were referred in Q 3 generating 10 concern reports as some of these incidents involved more than one child. In Q 4 there were 12 children referred with a total of 6 concern reports. All children have been shared with Social Policy and Police Scotland and have been referred onto appropriate agencies.</p>		<p><b>PI Category</b></p> <p>cssp CSSP Assigned Item</p>	
Quarter	Value														
Q2 2022/23	3														
Q3 2022/23	13														
Q4 2022/23	12														
Current Value	12		Latest Note:												
Current Target			Responsible Officer	zSPCJ_PIAdmin; Senior Manager – Justice Services (P.Cochrane); Steven Arthur; Yvonne Beresford; Fiona MacKenzie		Data Collection Officer	Fiona MacKenzie								

## Appendix 1



## Appendix 2


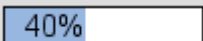
### CSSP 2022/25 - Actions



**Report Type:** Actions Report

**Report Author:** Steven Arthur





**Generated on:** 07 June 2023

<b>Code</b>	<b>cssp1</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>Priority 1: People</b>			
<b>Description</b>	-- enter action details here --			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Apr-2022</b>	<b>Due Date</b>	<b>30-Sep-2025</b>	<b>Assigned To</b>
<b>Latest Note</b>	Yvonne Beresford 06-Jan-2023 CSP's are now meeting to discuss their action plans for each of their Actions relating to PEOPLE within the CS Plan 22-25. A change of leadership/resources has halted the start for some, but it is anticipated that these will be back on track through Q4 2022/23.			

<b>Code</b>	<b>cssp1.1</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.1 EEI: To develop pathways to help drive progress, linking Community Safety into the Early and Effective Intervention process to enable earlier interventions.</b>			
<b>Description</b>	Linking CS into the EEI process to enable earlier interventions where required to reduce the risk of escalation and streamline processes between CS and EEI - to develop pathways to help drive progress.			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b> Fiona MacKenzie
<b>Latest Note</b>	Steven Arthur 06-Jun-2023 Alison Smith - Ongoing work to support the progress of this action			

<b>Code</b>	<b>cssp1.10</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.10 Unintentional Injury: Engage with ROSPA and SCSN to support local analysis and data provision</b>			
<b>Description</b>	Engage with ROSPA and SCSN to support local analysis and data provision			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>30-Sep-2023</b>	<b>Assigned To</b> Andrew Kelly



## Appendix 2


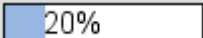
<b>Latest Note</b>	Andrew Kelly 25-May-2023 Meeting date to be confirmed with ROSPA and SCSN			
<b>Code</b>	<b>cssp1.11</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.11 Unintentional Injury: Develop local unintentional injury data collection and create relevant performance indicators</b>			<input type="text" value="1%"/>
<b>Description</b>	Unintentional Injury: Develop local unintentional injury data collection and create relevant performance indicators			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Jun-2023</b>	<b>Due Date</b>	<b>31-Dec-2023</b>	<b>Assigned To</b> Andrew Kelly
<b>Latest Note</b>	Yvonne Beresford 05-Apr-2023 SFRS will progress this action once Action cssp1.10 is complete.			
<b>Code</b>	<b>cssp1.12</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.12 Unintentional Injury: Conduct gap analysis on prevention and early intervention strategies identified</b>			<input type="text" value="1%"/>
<b>Description</b>	Conduct gap analysis on prevention and early intervention strategies identified			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2023</b>	<b>Due Date</b>	<b>31-Dec-2023</b>	<b>Assigned To</b> Andrew Kelly
<b>Latest Note</b>	Yvonne Beresford 05-Apr-2023 SFRS will progress this action once Action cssp1.10 is complete.			
<b>Code</b>	<b>cssp1.13</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.13 Unintentional Injury: Develop multi agency action plan to support identified prevention and early intervention activities</b>			<input type="text" value="1%"/>
<b>Description</b>	Develop multi agency action plan to support identified prevention and early intervention activities to seek reduction in injuries			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2023</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b> Andrew Kelly
<b>Latest Note</b>	Yvonne Beresford 05-Apr-2023 SFRS will progress this action once Action cssp1.10 is complete.			
<b>Code</b>	<b>cssp1.14</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.14 Water Safety: Develop and set up a partnership approach to water safety (Drowning is among the leading causes of accidental deaths in Scotland.)</b>			<input type="text" value="100%"/>


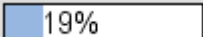


## Appendix 2

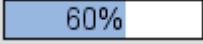

<b>Description</b>	Develop and set up a partnership approach to water safety and support Water Safety Scotland's aim to reduce accidental drowning deaths in Scotland by 50 per cent by 2026 and to contribute to the reduction of water-related suicide.				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Aug-2022</b>	<b>Due Date</b>	<b>31-Mar-2023</b>	<b>Assigned To</b>	Andrew Kelly
<b>Latest Note</b>	Andrew Kelly 31-Mar-2023 PAWS group has now been established with twice yearly meetings now in place. Sharing of good practice is being carried out amongst partner agencies.				

<b>Code</b>	<b>cssp1.15</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>1.15 Hoarding: Design a referral process to highlight instances of Hoarding with a view to providing intervention and reducing harm</b>				
<b>Description</b>	Design a referral process to highlight instances of Hoarding with a view to providing intervention and reducing harm				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Jul-2022</b>	<b>Due Date</b>	<b>30-Jun-2023</b>	<b>Assigned To</b>	Andrew Kelly
<b>Latest Note</b>	Andrew Kelly 25-May-2023 Procedures and referral processes are now completed and will be reviewed six monthly				



<b>Code</b>	<b>cssp1.16</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>1.16 Hoarding: Conduct a gap analysis of current WLC and CSP procedures, knowledge and training in relation to Hoarding</b>				
<b>Description</b>	Conduct a gap analysis of current WLC and CSP procedures, knowledge and training in relation to Hoarding				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>28-Aug-2023</b>	<b>Assigned To</b>	Yvonne Beresford
<b>Latest Note</b>	Andrew Kelly 25-May-2023 cssp1.15 now complete, analysis of data being carried out before further implementation				


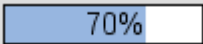
<b>Code</b>	<b>cssp1.17</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.17 Hoarding: Identify staff working across WL to help identify people in at risk situations of hoarding/referrals and develop and provide necessary training.</b>			
<b>Description</b>	Identify staff working across WL to help identify people in at risk situations of hoarding/referrals and develop and provide necessary training.			

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<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Mar-2023</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	Andrew Kelly; Alison Smith
<b>Latest Note</b>	Alison Smith 29-May-2023 Actions at CSSP1.15 and 1.16 ongoing before this action can be fully progressed				
<b>Code</b>	<b>cssp1.18</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>1.18 Drug or Alcohol use: To deliver the Whole Family Approach with families experiencing harm through addiction</b>				
<b>Description</b>	Scope existing services for families affected by drug or alcohol use identifying gaps in services and commission services to address these gaps identified. Thereafter, there will be a plan to evaluate which will be implemented.				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Apr-2022</b>	<b>Due Date</b>	<b>01-Apr-2025</b>	<b>Assigned To</b>	Mike Reid
<b>Latest Note</b>	Mike Reid 02-Jun-2023 Additional services are being added to PSP funded services. Recruitment remains challenging.				
<b>Code</b>	<b>cssp1.19</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>1.19 Suicide Prevention: To reduce the harm caused by suicide by reducing the number of people taking their own lives and supporting those affected by suicide.</b>				
<b>Description</b>	To develop a Suicide Prevention Board and a Public Health practitioner to be recruited with capacity to take forward actions directed by Board				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Aug-2022</b>	<b>Due Date</b>	<b>01-Apr-2025</b>	<b>Assigned To</b>	Mike Reid
<b>Latest Note</b>	Mike Reid 02-Jun-2023 New SP Lead now in place. Engagement with communities started re local SP action plan				
<b>Code</b>	<b>cssp1.2</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>1.2 Women and Girls Safety: Scope out and develop source and purchase of delivery of personal alarms (award of £50k) to provide reassurance for women in public spaces</b>				
<b>Description</b>	-- enter action details here --				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	Claire Marr
<b>Latest Note</b>	Yvonne Beresford 12-Dec-2022 Alarms purchased. Due to the purchasing format, there was an unexpected delay but we did manage to obtain them prior to the conclusion of the 16 Days of Action and liaised with the Lead Officer for Gender Based Violence for dissemination. Others will be provided for identified females feeling they are at risk or for future safety events over the course of the CS Plan 22-25.				



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Code	<b>cssp1.20</b>	Status Icon		Progress Bar	
Title	<b>1.20 Mental Health : To provide a streamlined pathway to aid people presenting to services with a mental health crisis including severe distress</b>				
Description	To continue the ongoing work with NHS Lothian Unscheduled Care Board to improve pathways from NHS 24 MH hub, Lothian flow centre and primary care.				
Desired Outcome			Expected Outcome	Will complete on time	
Planned Start Date	<b>01-Apr-2022</b>	Due Date	<b>01-Apr-2025</b>	Assigned To	Mike Reid
Latest Note	Mike Reid 02-Jun-2023 Obtained funding for a DBI service to support people with acute distress. This will be developed over next 3-6 months.				

Code	<b>cssp1.21</b>	Status Icon		Progress Bar	
Title	<b>1.21 Mental Health: To set up a Mental Health Oversight Planning Group to improve and increase the interface between all children's services.</b>				
Description	To set up a Mental Health Oversight Planning Group to improve and increase the interface between all children's/ young people's services and CAMHS, adult mental health services and Primary Care				
Desired Outcome			Expected Outcome	Will complete on time	
Planned Start Date	<b>30-Aug-2022</b>	Due Date	<b>01-Apr-2025</b>	Assigned To	Pauline Cochrane
Latest Note	<p>Steven Arthur 07-Jun-2023 Pauline Cochrane -</p> <p>The Mental Health Oversight group is now well established and we have four workstreams that are being taken forward in this forum with terms of reference set for each workstream. The workstreams are:</p> <ul style="list-style-type: none"> <li>Participation and engagement</li> <li>Staff Training and Support</li> <li>Mapping and Landscaping</li> <li>Transitions</li> </ul> <p>They are all progressing with their action plans and they provide an update to the oversight group via flashcards at each meeting. We are also working to progress our single point of access work with CAMHS.</p>				

Code	<b>cssp1.22</b>	Status Icon		Progress Bar	
Title	<b>1.22 Mental Health: To roll out workstreams under the Mental Health Oversight Planning Group to progress a Mental Health Action Plan for early intervention for children and</b>				


## Appendix 2


	<b>young people.</b>				
<b>Description</b>	To maintain communication streams with the Suicide Prevention Board and the Trauma Board and support the workstreams for the early interventions.				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Apr-2025</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	Pauline Cochrane
<b>Latest Note</b>	<p>Steven Arthur 07-Jun-2023 Pauline Cochrane - Trauma board update we now have a well established trauma board with representation from social policy, health, education, Third Sector, HR, learning and development, Housing, Communication team etc. We are looking at how to drive forward the strategic direction which has a large remit. We have undertaken the following:- We are developing an action plan which considers our infrastructure, resources and approaches to support the delivery and roll out of workforce trauma informed practice. This is based on the 9 themes developed by NES:-</p> <ol style="list-style-type: none"> <li>1. Culture</li> <li>2. Leadership</li> <li>3. Workforce Care, Support and wellbeing</li> <li>4. Feedback Loops and Continuous Improvement</li> <li>5. Power Sharing with Children, young People and Adults with Lived Experience of Trauma</li> <li>6. Workforce knowledge, Skills and Confidence</li> <li>7. Budgets</li> <li>8. Policies and Processes</li> <li>9. How we Design and Deliver Services</li> </ol> <p>We are looking to undertake a test for change which will see us work with 5 different areas to populate our action plan, develop an implementation toolkit and better understand the challenges and successes in supporting trauma informed practice and training. Level 1 training has been progressed across various service areas We are working on a trauma position statement.</p>				
<b>Code</b>	<b>cssp1.3</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>1.3 Financial Harm: To work with partners and stakeholders to try and prevent Financial Harm Incidents across West Lothian.</b>				
<b>Description</b>	We will continue to work with partners and stakeholders to try and prevent Financial Harm Incidents across West Lothian, support victims moving forward and continue to build relationships with internal and external partners. We will utilise social media platforms to raise awareness of this service.				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	Malcolm Craig
<b>Latest Note</b>	Steven Arthur 06-Jun-2023 Alison Smith - Update that discussions have commenced to take forward during 2023				

## Appendix 2

<b>Code</b>	<b>cssp1.4</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>1.4 Women and Girls Safety: To develop environmental improvements to enable women and girls to feel safe.</b>				
<b>Description</b>	To develop environmental improvements that will enable women and girls to feel safe as they walk around West Lothian using footpaths and open spaces				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	Andy Johnston
<b>Latest Note</b>	Steven Arthur 06-Jun-2023 Alison Smith - Operational Services have reviewed requests and actioned in accordance with their service standards				
<b>Code</b>	<b>cssp1.5</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>1.5 Women and Girls Safety: To help bring about education and awareness raising to enable societal and behavioural changes to increase safety towards women and girls.</b>				
<b>Description</b>	To help bring about education and awareness raising and highlighting both the risks and safety measures that can take place to CSP's to enable societal and behavioural changes to increase safety towards women and girls.				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	Yvonne Beresford
<b>Latest Note</b>	Steven Arthur 06-Jun-2023 Alison Smith - This continues to link with the overall communication plan to promote awareness				
<b>Code</b>	<b>cssp1.6</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>1.6 Women and Girls Safety: To develop a communication strategy, that will raise awareness of people and places where girls and women can go to, to better protect them to feel safe and to be safe.</b>				
<b>Description</b>	To develop a communication strategy, that will provide feedback in relation to the consultation and reassurance that positive action is taking place, raise awareness of people and places where girls and women can go to, to find help, support and guidance to better protect them to feel safe and to be safe. and to keep female safety high on the agenda as well providing signposting advice for those in need.				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	Yvonne Beresford
<b>Latest Note</b>	Steven Arthur 06-Jun-2023 Alison Smith - Draft Thematic plan is being considered at present for the rest of 2023/2024				


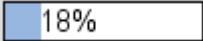
## Appendix 2


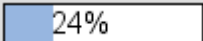
<b>Code</b>	<b>cssp1.7</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.7 Community Regeneration: To provide a structure to engage with key hard to reach groups, community groups and communities, to encourage co-production of Community Safety and Community Planning processes.</b>			<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">0%</div>
<b>Description</b>	To provide a structure to engage with key hard to reach groups, community groups and communities including those identified through the SIMD bottom 20% DZs, to encourage co-production both to provide the CS and CP processes with a better insight into the issues affecting people.			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b> Douglas Grierson
<b>Latest Note</b>	Steven Arthur 06-Jun-2023 The PI relates a one off piece of work to provide a process map so that Community Safety partners have information on who key contacts are within local communities where targeted work or information needs to be shared. These will include key Community Organisations, Council Officers etc. The work is expected to be fully completed by end of Q2 2023. A draft will be circulated and discusses with CS partners with final version agreed. This will help partners plan actions in specific areas as identified via the TAC.			



<b>Code</b>	<b>cssp1.8</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.8 Unintentional Injury: Undertake analysis of unintentional injury and identify key areas of focus</b>			<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">5%</div>
<b>Description</b>	Unintentional Injury: Undertake analysis of unintentional injury and identify key areas of focus for partners to seek improvement and reductions			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Jun-2022</b>	<b>Due Date</b>	<b>30-Sep-2023</b>	<b>Assigned To</b> Andrew Kelly
<b>Latest Note</b>	Andrew Kelly 25-May-2023 Initial planning has been started for this action.			

<b>Code</b>	<b>cssp1.9</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>1.9 Unintentional Injury: To engage with Health and Social Care to determine current prevention strategy</b>			<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">0%</div>
<b>Description</b>	To engage with Health and Social Care to determine current prevention strategy			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Jun-2023</b>	<b>Due Date</b>	<b>31-Dec-2023</b>	<b>Assigned To</b> Andrew Kelly
<b>Latest Note</b>	Steven Arthur 05-Sep-2022 Not yet started			

## Appendix 2

<b>Code</b>	<b>cssp2</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>Priority 2: Place</b>			
<b>Description</b>	-- enter action details here --			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Apr-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>
<b>Latest Note</b>				

<b>Code</b>	<b>cssp2.1</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>2.1 Partnership against Rural Crime: To reduce the incidents of ASB and crime within our community environments and ensure that our parks and green spaces remain safe and enjoyable places to live, work and visit.</b>			
<b>Description</b>	To have a sustained approach to providing crime prevention advice and increased communication / literature across West Lothian promoting green spaces in our communities and environments, thus empowering people to ensure these areas remain safe and enjoyable places to live, work and visit.			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time
<b>Planned Start Date</b>	<b>01-Jul-2022</b>	<b>Due Date</b>	<b>31-Mar-2025</b>	<b>Assigned To</b> Heidi Simpson
<b>Latest Note</b>	<p>Steven Arthur 06-Jun-2023 Alison Smith -</p> <ul style="list-style-type: none"> <li>• Off Road Bikes – Off Road bike day of action in January focusing on areas around Greendykes and Pumpherston Bing. No crimes detected on the day, however positive engagement with local community.</li> <li>• A further day of action was carried out along with Lothian County Buses during Q4. Known as 'Gateway Checks' officers used the bus network from outlying towns and villages that were destined for our larger town centres such as Livingston and Bathgate where regular complaints of youth ASB are being reported. Officers positively interacted with young people whilst using the bus network.</li> <li>• County Lines and Cuckooing input delivered to West Lothian schools Wellbeing Teacher Champs meeting during Q4. County Lines and Cuckooing has a significant negative impact on young and vulnerable people across the country and the input is designed for those working with young and vulnerable people to spot the signs of the type of behaviour and provide suitable intervention to those at risk.</li> </ul>			


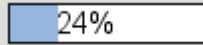

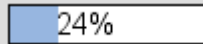

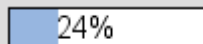
<b>Code</b>	<b>cssp2.2</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>2.2 Women and Girls Safety: To improve the safety of women and girls</b>			
<b>Description</b>	To take forward the development of a partnership approach to improve women and girl's safety across West Lothian			
<b>Desired Outcome</b>				<b>Expected Outcome</b> Will complete on time

## Appendix 2

<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	Yvonne Beresford
<b>Latest Note</b>	Yvonne Beresford 21-Feb-2023 The Communications Plan has started and the Women and Girls Safety Initiative was launched in January 2023, and launched on the WLC website and across Social media. Women and Girls Forms can be accessed via the website and submitted on-line. To date, there have been 130 forms submitted. There is ongoing work now to ensure that there is a fit process in place which will allow partners to share and access this data, take the information into account and process this into tangible ways to make women and girls safer across West Lothian. The Personal Safety alarms are being distributed to those requesting them.				
<b>Code</b>	<b>cssp2.3</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>2.3 Mediation: To provide refresher training to relevant staff on mediation techniques</b>				
<b>Description</b>	To increase the number of antisocial behaviour mediation interventions with a view to more people accepting these as a positive intervention				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Sep-2022</b>	<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	Yvonne Beresford
<b>Latest Note</b>	Steven Arthur 06-Jun-2023 Alison Smith - Identification of suitable training material/trainer is currently being explored				
<b>Code</b>	<b>cssp2.4</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>2.4 Road Safety : To reduce the casualty rates from road traffic collisions</b>				
<b>Description</b>	To provide a Partnership approach to Road Safety by using the aim of Scotland's Road Safety Framework to 2030 towards Vision Zero (no death and no serious injuries on Scotland's roads by 2050) by using the Safe System				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>		<b>Due Date</b>	<b>01-Sep-2025</b>	<b>Assigned To</b>	.Head of Operational Services (J Jack)
<b>Latest Note</b>	Steven Arthur 07-Jun-2023 No update available at the time of reporting.				
<b>Code</b>	<b>cssp2225</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>Community Safety Strategic Plan 2022/2025</b>				
<b>Description</b>	The Community Safety Plan has 3 current priority areas, namely, People, Place and Prevention.				
<b>Desired Outcome</b>	To deliver the actions pertaining to the Community Safety Plan and monitor the associated performance indicators to ensure the outcomes are being met to promote safety across West Lothian.			<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Apr-2022</b>	<b>Due Date</b>	<b>30-Sep-2025</b>	<b>Assigned To</b>	


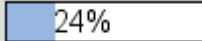



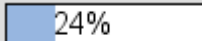
## Appendix 2

Latest Note					
<b>Code</b>	<b>cssp3</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>Priority 3: Prevention</b>				
<b>Description</b>	-- enter action details here --				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Apr-2022</b>	<b>Due Date</b>	<b>30-Sep-2025</b>	<b>Assigned To</b>	
Latest Note					
<b>Code</b>	<b>cssp3.1</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>3.1 Serious and Organised Crime: Prevention 1 – Information Sharing - sharing information intelligence, joint tasking and coordinating resources to prevent instances of crime and to target, disrupt and deter those involved in serious and organised crime.</b>				
<b>Description</b>	Delivery of Serious Organised Crime Action Plan covering: <ul style="list-style-type: none"> <li>• Prevent and reduce Serious and Organised Crime across West Lothian</li> <li>• Reduce harm caused by Serious and Organised Crime through Detect, Deter, Divert and Disrupt activities</li> <li>• Tackling drug supply and misuse through enforcement</li> <li>• Improve access to uptake of drug prevention and diversionary activities</li> </ul>				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Jul-2022</b>	<b>Due Date</b>	<b>31-Mar-2025</b>	<b>Assigned To</b>	Heidi Simpson
<b>Latest Note</b>	Steven Arthur 06-Jun-2023 Alison Smith - Refresher training on Cuckooing/County Lines training delivered to West Lothian Council. <ul style="list-style-type: none"> <li>• Discussions continuing with WLC Environmental team discussing the situation and statutory obligations from WLC to appoint Dog Wardens.</li> <li>• Plans are ongoing with a prominent partner agency to disrupt SOCG activity in respect of illegal activities of Dog mutilation in terms of the cropping of ears, docking of tails and unregistered and illegal vet/fertility clinics operating locally and across J Div by SOCG. This Operation will be intended to Detect, Deter and greatly Disrupt SOCG activities, including the direct links with this area of criminality and drugs distribution, money laundering and other associated crimes that impact upon our communities.</li> </ul>				
<b>Code</b>	<b>cssp3.2</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>3.2 Counter Terrorism: Prevention 2 – CONTEST - to reduce the risk from terrorism, so that people can go about their lives freely and with confidence, and to respond to the threat from terrorism</b>				

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<b>Description</b>	Ensure multi-agency safeguarding measures are available to prevent people from being drawn into terrorism.				
	Ensure that frontline staff who engage with the public should understand what radicalisation means and why people may be vulnerable to being drawn into terrorism as a consequence of it.				
	Maintain the local multi-agency CONTEST group to oversee activity in West Lothian and provide progress updates on activity contained in the local implementation plan.				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Jul-2022</b>	<b>Due Date</b>	<b>30-Apr-2025</b>	<b>Assigned To</b>	Heidi Simpson
<b>Latest Note</b>	Yvonne Beresford 21-Feb-2023 Refreshed Home Office Prevent e-learning module cascaded to Contest partners as per gov.uk/prevent-duty-training on GOV.UK webpage.				

<b>Code</b>	<b>cssp3.3</b>	<b>Status Icon</b>		<b>Progress Bar</b>	
<b>Title</b>	<b>3.3 Counter Terrorism: Prevention 3 – Prevent – to stop people becoming terrorists or supporting terrorism and to reduce incidents and threats of attack in West Lothian from violent extremist and terrorist ideologies, groups and individuals.</b>				
<b>Description</b>	Embed Prevent into everyday activities and ensure the Prevent Referral Process is widely understood across the Community Safety Partnership.				
	Ensure people who may be drawn into terrorism are safeguarded and offered appropriate advice and support through the Prevent Multi Agency Panel (PMAP) process.				
	Enable high risk and vulnerable individuals to reach their full potential and successfully reintegrate into society				
<b>Desired Outcome</b>				<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Jul-2022</b>	<b>Due Date</b>	<b>31-Mar-2025</b>	<b>Assigned To</b>	Heidi Simpson
<b>Latest Note</b>	Steven Arthur 06-Jun-2023 Alison Smith - Presentation on Contest and Prevent delivered to West Lothian Voluntary Group leading to some organisations looking for more bespoke training to fit their needs.				
	<ul style="list-style-type: none"> <li>Information on Prevent Multi-Agency Panel process and Home Office prevent e-learning shared</li> </ul>				

<b>Code</b>	<b>cssp3.4</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>3.4 Counter Terrorism: Prevention 4 – Protect – to enhance physical, personnel and cyber protective security to protect against terrorism and other malicious threats.</b>			
<b>Description</b>	Increase the awareness of significant infrastructure and engage with partners to enhance the			
				

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	resilience / protective security capability at these locations.			
	Partners to identify locally relevant significant infrastructure assets and any existing gaps in security / resilience.			
	Collaborate with partners in order to overcome identified gaps.			
<b>Desired Outcome</b>			<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Jul-2022</b>	<b>Due Date</b>	<b>31-Mar-2025</b>	<b>Assigned To</b>
	Heidi Simpson			
<b>Latest Note</b>	<p>Steven Arthur 06-Jun-2023 Alison Smith -</p> <ul style="list-style-type: none"> <li>Counter Terrorism Security Advisor continue to engage with sites of critical national infrastructure as advised by the National Counter Terrorism Security Office, and areas of large footfall such as Livingston retail park offering security products and training to staff.</li> <li>Graduated Security Plan document circulated to all Contest partners as a good tool for building security, and increase in response to national threat level.</li> </ul>			
<b>Code</b>	<b>cssp3.5</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>3.5 Counter Terrorism: Prevention 5 – Prepare - to mitigate the impact of a terrorist attack that cannot be stopped.</b>			
<b>Description</b>	<p>Ensure appropriate advice on keeping yourself safe in the rare event of a firearms or weapons attack is provided.</p> <p>Increased resilience in order to recover after an attack.</p>			
<b>Desired Outcome</b>			<b>Expected Outcome</b>	Will complete on time
<b>Planned Start Date</b>	<b>01-Jul-2022</b>	<b>Due Date</b>	<b>31-Mar-2025</b>	<b>Assigned To</b>
	Heidi Simpson			
<b>Latest Note</b>	<p>Yvonne Beresford 06-Jun-2023 No update available for reporting period to June 23.</p> <p>Op Safe Steeple planned for MACG to take place on 15th March 2023. Planning meetings currently taking place to discuss scenario, aims and objectives etc. Looking to engage with Livingston Centre as a likely locus for the exercise and for them to gain learning for their own processes and policy. Waiting on confirmation from them.</p>			
<b>Code</b>	<b>cssp3.6</b>	<b>Status Icon</b>		<b>Progress Bar</b>
<b>Title</b>	<b>3.6 Counter Terrorism: Prevention 6 - Pursue: - to investigate and disrupt terrorist attacks.</b>			
<b>Description</b>	<p>Ensure appropriate advice is provided on how to report suspicious activity and/or the threat of terrorist activity.</p>			
<b>Desired Outcome</b>			<b>Expected Outcome</b>	Will complete on time

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Planned Start Date	01-Jul-2022	Due Date	31-Mar-2025	Assigned To	Heidi Simpson
Latest Note	<p>Yvonne Beresford 06-Jun-2023 No update available for reporting period to June 23.</p> <p>Postal Threats Training delivered at ESC for Livingston COPFS staff. Products e-mailed that raise awareness as well as the offer of refresher training as/when required. • Winter Vigilance request/guidance on how to identify and report hostile reconnaissance over Xmas/New Year period e-mailed to Contest partners.</p>				



## Appendix 3 - Community Safety Board - 3 Year Thematic Presentation Plan

### Community Safety Plan 2022-2025

#### BUILDING **STRONG COMMUNITIES** AND **PROTECTING** PEOPLE AT RISK

#### YEAR 2 – 2023/2024

CSB Meeting 1	Housing / SFRS:	Hoarding/Self Neglect
CSB Meeting 2	Health:	Health and Wellbeing
CSB Meeting 3	Social Policy	Women and Girls Safety
CSB Meeting 4	Police Scotland:	Serious and Organised Crime / CT

#### YEAR 3 – 2024/2025

CSB Meeting 1	CSP:	Community Safety Plan - 2025 - 2028
CSB Meeting 2	Social Policy/ADP:	Drugs and Alcohol / Interventions
CSB Meeting 3	CSP:	Water and Road Safety
CSB Meeting 4	Trading Standards:	Financial Harm

#### **N.B.**

It has to be acknowledged that this 3 Year Thematic Presentation Plan will have to be flexible to acknowledge unforeseen priority changes or new risks arising for the Community Safety Partners. It may be necessary to change the order of presentations or inject a new topic to ensure that the Community Safety Board is kept updated with changes.