

MINUTE of MEETING of the COMMUNITY PLANNING PARTNERSHIP BOARD held within COUNCIL CHAMBERS, WEST LoTHIAN CIVIC CENTRE, HOWDEN SOUTH ROAD, LIVINGSTON, EH54 6FF, on 20 MARCH 2023.

Present –

Councillor Kirsteen Sullivan (Chair)	West Lothian Council
Councillor Tom Conn	West Lothian Council
Councillor Andrew McGuire	West Lothian Council
Graeme Struthers	West Lothian Council
Elaine Cook	West Lothian Council
Julie Whitelaw	West Lothian Council
Craig McCorriston	West Lothian Council
Clare Stewart	West Lothian Council
Alison White	Integration Joint Board
Kenny Barbour	Scottish Fire and Rescue Services
Katie Dee	NHS Lothian
Jackie Galbraith	West Lothian College
Alan McCloskey	Voluntary Sector Gateway
Jim Stewart	Sustran
John Sives	Joint Forum of Community Councils

In Attendance –

Susan Gordon	West Lothian Council
Laura Wilson	West Lothian Council
Michael Davis	West Lothian Council
Alice Mitchell	West Lothian Council
Laura Dougall	NHS Lothian
Helen Hassall	NHS Lothian
Luisa Walker	NHS Lothian

Apologies –

Councillor Angela Doran-Timson	West Lothian Council
Graham Hope (Chief Executive)	West Lothian Council
Ashley Goodfellow	NHS Lothian
Ben Lamb	West Lothian Leisure

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE

The Board confirmed the Minute of its meeting held on 21 November 2022. The Minute was thereafter signed by the Chair.

3. LOCAL OUTCOMES IMPROVEMENT PLAN & ENGAGEMENT ACTIVITY

The Board received a report (copies of which had been circulated) providing an update on the review process of the Local Outcomes Improvement Plan (LOIP) and presenting the delivery plans that had been

developed to deliver the LOIP.

It was recommended that the Board:-

- (i) Note the update and progress with the new LOIP;
- (ii) Consider and discuss the draft delivery plans;
- (iii) Consider how the wider partnership could contribute to the delivery plans; and
- (iv) Notes the work underway to refresh Locality Plans.

The Board heard that an example of a community action plan along with a development plan would be presented to the next meeting of the Board to allow partners to provide comment and input to the final process.

The Chair encouraged all partners to consider how and where they could get involved in the actions set out in the delivery plans. Partners were also encouraged to consider becoming co-leads on each pillar to strengthen the partnership of the LOIP.

Decision

To note the terms of the report.

4. HEALTH & WELLBEING - PRESENTATION

The Board received a very informative presentation from Helen Hassall, Laura Dougall and Luisa Walker, Population Health Project Managers, NHS Lothian. The presentation focussed on:-

- Developing a preventative approach to population level mental wellbeing.
- Developing a preventative approach to alcohol.
- Developing a whole systems approach to improving the food and physical activity environment.

The presentation set out the processes used to develop delivery plans, highlighted the key strategies for each area, the proposed outcomes and actions and concluded with the action plan for the Improving Health and Wellbeing LOIP.

On behalf of the Board, the Chair thanked Helen, Laura and Luisa for their incredibly detailed and informative presentations.

Decision

To note the terms of the presentations.

5. LOIP PILLAR - CREATING SKILLS AND JOBS - PRESENTATION

The Board received an interesting presentation from Alice Mitchell, the council's Economic Development Manager, providing an update on progress on the delivery plans, the anticipated added value arising from the plans, the objectives and actions and concluded with the action plan for the Creating Skills and Jobs LOIP pillar.

On behalf of the Board, the Chair thanked Alice for her presentation and the good partnership working demonstrated with other partners.

Decision

To note the terms of the presentation.

6. HOUSING & HOMELESSNESS - PRESENTATION

Continuing with the LOIP pillars draft delivery plans, the Board went on to receive an insightful presentation from Julie Whitelaw, Head of Housing, Customer and Building Services which set out the process that had been undertaken to develop the housing & homelessness LOIP delivery plan to date, how it linked to various council/Integration Joint Board strategies and plans, the objectives of the plan, the emphasis on partnership work and the key principles of approach. It concluded with the action plan for the Creating Affordable and Sustainable Housing LOIP pillar.

On behalf of the Board, the Chair thanked the Head of Housing, Customer and Building Services for the informative presentation.

Decision

To note the terms of the presentation.

7. LOIP UPDATE - NET ZERO COMMUNITIES - PRESENTATION

To conclude the LOIP pillar draft delivery plans, the Board received a final presentation from Craig McCorriston, Head of Planning, Economic Development & Regeneration. The presentation again set out the work that had been taken to develop the actions in the delivery plan, the alignment of the draft delivery plans to various strategies, the objectives and actions that fell within the pillar, the plans for better more sustainable use of partner assets, the plan to increase CPP partner knowledge and understanding to increase community resilience and plans to ensure partners were collaborating effectively. The presentation concluded with information about plan to raise aware and develop briefings to increase community resilience.

On behalf of the Board, the Chair thanked the Head of Planning, Economic Development and Regeneration for his very informative presentation.

Decision

To note the terms of the presentation.

8. CPP COVID-19 DATASET

The Board received a report (copies of which had been circulated) providing an update on the CPP dataset.

It was recommended that the Board :-

- Note the progress on developing the dataset
- Note and consider the updated dataset

The Board noted that the Performance Officer would expand the EMA payments slide to include available information from colleges and universities. He would also arrange to present the EMA slide as a % against the S4 roll for each year group. In addition, the officer would arrange to present rent arrears slides in a form similar to council tax figures in future report.

The Chair thanked the officer for his extremely informative presentation and requested that it be moved to an earlier point on the agenda for the next meeting to allow time for an in-depth discussion of some of the key figures.

Decision

To note the terms of the report.

9. DATES OF NEXT MEETINGS

To note that future meetings of the Board would take place on the following dates:-

- 22nd May 2023 – 10am
- 28th August – 10am
- 20th November – 10am