

MINUTE of MEETING of the ENVIRONMENT AND SUSTAINABILITY POLICY DEVELOPMENT AND SCRUTINY PANEL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, LIVINGSTON , on 28 MARCH 2023.

Present – Councillors Tom Conn (Chair), Cathy Muldoon, Alison Adamson, Diane Calder, Craig Meek (substituting for Councillor Tony Pearson), Veronica Smith and Kirsteen Sullivan

Apologies – Councillor Tony Pearson

In attendance – Pippa Plevin (Joint Forum of Community Councils); Carole Racionzer (Voluntary Sector)

1        DECLARATIONS OF INTEREST

There were no declarations of interest made.

2        MINUTES

The panel approved the minute of its meeting held on 16 March 2023. The Chair thereafter signed the minute.

3        WEST LOTHIAN PARKING STRATEGY

The panel considered a report (copies of which had been circulated) by the Head of Operational Services providing the completed West Lothian Parking Strategy and supporting documents. These documents highlighted the work carried out and provided the information gathered by the appointed consultants for the West Lothian wide parking strategy as requested by Council Executive on 5 February 2019.

It was recommended that the panel:

1. Note and consider the attached West Lothian Parking Strategy and documentation;
2. Note the proposed interventions to be progressed at this time and indicative timescales;
3. Note the further works to be undertaken in relation to decriminalised parking enforcement; and
4. Note that the West Lothian Parking Strategy and documentation would be submitted to the Council Executive and that a future report would be reported to the Environment and Sustainability PDSP with the outcome of the detailed investigations recommended in the West Lothian Parking Strategy.

Decision

1. To note the terms of the report.
2. To agree that the report be forwarded to a future meeting of Council Executive for approval.

#### 4 LOCAL BUS REVIEW AND TENDER - PROJECT UPDATE

The panel considered a report (copies of which had been circulated) by the Head of Operational Services provide an update on the Local Bus Subsidised Services Review and outlining the next steps and timescales for the project.

It was recommended that the panel note the project objectives within workstream 1 and 2 and the timelines expected for completion.

##### Decision

To note the terms of the report.

#### 5 BUS PARTNERSHIP FUND UPDATE

The panel considered a report (copies of which had been circulated) by the Head of Operational Services providing an update on the progress of the Bus Partnership Project and outlining the next steps and timescales for the project.

It was recommended that the panel note the progress of the Bus Partnership Project and the timelines expected for completion.

##### Decision

To note the terms of the report.

#### 6 REVISION OF OPERATIONAL PRACTICES AT COMMUNITY RECYCLING CENTRES

The panel considered a report (copies of which had been circulated) by the Head of Operational Services seeking comments on the proposals to revise opening hours for the council's Community Recycling Centres based upon approved savings with regard to the council's Community Recycling Centres.

It was recommended that the panel:

1. Note the contents of the report;
2. Provide comment on the options presented within the report; and
3. Recommend progression to Council Executive.

Decision

1. To note the terms of the report.
2. To agree that the report be forwarded to a future meeting of Council Executive for approval.

7 WORKPLAN

A workplan had been circulated for information.

Decision

To note the workplan.