



Community Safety Board

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

18 October 2022

A hybrid meeting of the **Community Safety Board** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre, Livingston** on **Monday 24 October 2022 at 2:00pm**.

For Chief Executive

BUSINESS

Public Session

1. Apologies for Absence
2. Declarations of Interest - Members must declare any interests they have in the items of business for consideration at the meeting, identifying the relevant agenda items and the nature of their interests.
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
4. Confirm Draft Minutes of Meeting of Community Safety Board held on 08 August 2022 (herewith)
5. Performance Report 2022-2023 - report by West Lothian Community Safety Partnership (herewith)
6. West Lothian Multi-Agency Bonfire Plan 2022 - report by West Lothian Community Safety Partnership (herewith)
7. Community Safety Board dates for 2023 (herewith)

NOTE **For further information please contact Val Johnston, Tel No.01506 281604 or email val.johnston@westlothian.gov.uk**

DATA LABEL: Public

CODE OF CONDUCT AND DECLARATIONS OF INTEREST (2021)

This form is a reminder and an aid. It is not a substitute for understanding the Code of Conduct and guidance.

Interests must be declared at the meeting, in public.

Look at every item of business and consider if there is a connection.

If you see a connection, decide if it amounts to an interest by applying the objective test.

The objective test is whether or not a member of the public with knowledge of the relevant facts would reasonably regard your connection to a particular matter as being so significant that it would be considered as being likely to influence your discussion or decision-making.

If the connection does not amount to an interest then you have nothing to declare and no reason to withdraw.

If the connection amounts to an interest, declare it as soon as possible and leave the meeting when the agenda item comes up.

When you declare an interest, identify the agenda item and give enough information so that the public understands what it is and why you are declaring it.

Even if the connection does not amount to an interest you can make a statement about it for the purposes of transparency.

More detailed information is on the next page.

Look at each item on the agenda, consider if there is a “connection”, take advice if necessary from appropriate officers in plenty of time. A connection is any link between the item of business and:-

- you
- a person you are associated with (e.g., employer, business partner, domestic partner, family member)
- a body or organisation you are associated with (e.g., outside body, community group, charity)

Anything in your Register of Interests is a connection unless one of the following exceptions applies.

A connection does not exist where:-

- you are a council tax payer, a rate payer, or a council house tenant, including at budget-setting meetings
- services delivered to the public are being considered, including at budget-setting meetings
- councillors’ remuneration, expenses, support services or pensions are being considered
- you are on an outside body through a council appointment or nomination unless it is for regulatory business or you have a personal conflict due to your connections, actions or legal obligations
- you hold a view in advance on a policy issue, have discussed that view, have expressed that view in public, or have asked for support for it

If you see a connection then you have to decide if it is an “interest” by applying the objective test. The objective test is whether or not a member of the public with knowledge of the relevant facts would reasonably regard your connection to a particular matter as being so significant that it would be considered as being likely to influence your discussion or decision-making.

If the connection amounts to an interest then:-

- declare the interest in enough detail that members of the public will understand what it is
- leave the meeting room (physical or online) when that item is being considered
- do not contact colleagues participating in the item of business

Even if decide your connection is not an interest you can voluntarily make a statement about it for the record and for the purposes of transparency.

The relevant documents are:-

- [Councillors’ Code of Conduct, part 5](#)
- [Standards Commission Guidance, paragraphs 129-166](#)
- [Advice note for councillors on how to declare interests](#)

If you require assistance, contact:-

- James Millar, Interim Monitoring Officer and Governance Manager, 01506 281613, james.millar@westlothian.gov.uk
- Carol Johnston, Chief Solicitor and Depute Monitoring Officer, 01506 281626, carol.johnston@westlothian.gov.uk
- Committee Services Team, 01506 281604, 01506 281621
committee.services@westlothian.gov.uk

January 2022

MINUTE of MEETING of the COMMUNITY SAFETY BOARD held within MS TEAMS VIRTUAL MEETING ROOM, on 8 AUGUST 2022.

Present – Councillors Lawrence Fitzpatrick (Chair), Kirsteen Sullivan, Andrew McGuire, Julie Whitelaw (Head of Housing, Customer and Building Services, West Lothian Council), Yvonne Beresford (West Lothian Council), Pauline Cochrane (West Lothian Council), Mike Reid (NHS Lothian), Jim Quinn (Scottish Fire and Rescue Service), Wesley Robertson (Scottish Fire and Rescue Service) and Brendan McMahon (Police Scotland)

Absent – Angela Doran-Timson

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTES

The Board confirmed the Minute of its meeting held on 25 April 2022 as a correct record. The Minute was thereafter signed by the Chair.

3. PERFORMANCE REPORT 2021-2022

The Board considered a report (copies of which had been circulated) by the West Lothian Community Safety Partnership providing them with an update on Quarter 4 performance for 2021/2022, for the indicators that supported the Community Safety Plan.

It was recommended that the Board note the updated performance for Quarter 4 for 2021/22.

Decision

To note the contents of the report.

4. DRAFT COMMUNITY SAFETY STRATEGIC PLAN 2022-2025

The Board considered a report (copies of which had been circulated) by the West Lothian Safer Communities Strategic Planning Group providing them with a draft of the new Community Safety Strategic Plan 2022-2025 for consideration of approval.

It was recommended that the Board:

1. note the conclusion of the existing Community Safety Plan 2019-22;
2. approve the draft Community Safety Strategic Plan 2022-2025; and

3. support the new Performance Framework.

Decision

To approve the contents of the report.

5. UPDATE ON RESTORATIVE JUSTICE DEVELOPMENTS

The Board considered a report (copies of which had been circulated) by the West Lothian Safer Communities Strategic Planning Group providing a general update in relation to the development and implementation of the national approaches to Restorative Justice Scotland.

In response to a question regarding whether there were any examples of Restorative Justice meetings within West Lothian, members were advised that there were none to date, however, any future examples would be reported to the Board.

It was recommended that the Board note the following from community justice Scotland in order to progress Restorative Justice:

1. The Sheriffdom area – Lothian and Borders identified and agreed as the first initial test project;
2. Community Justice Scotland (CJS) funded to provide national oversight, monitoring and evaluation of the initial test project;
3. Thriving Survivors funded to provide the National Service for Restorative Justice in sexual harm;
4. The Children and Young People's Centre for Justice (CYCJ) submitted a proposal for additional resource to oversee the service for children and young people;
5. The Scottish Government and COSLA hosted a Violence Against Women and Girls and Restorative Justice roundtable event; and
6. Midlothian Community Justice Partnership were completing a consultation with individuals convicted of sexual offences on Restorative Justice.

Decision

1. To note the contents of the report; and.
2. To note officers would provide examples to the Board on any future Restorative Justice undertaken within West Lothian.

6. COSLA REFRESH OF THE EQUALLY SAFE DELIVERY PLAN, SUMMER 2022 - AUTUMN 2023

The Board were provided with correspondence from the Scottish Government and COSLA and documentation relating to the newly refreshed Equally Safe Delivery Plan.

Decision

To note the contents of the correspondence and COSLA Refresh of the Equally Safe Delivery Plan, Summer 2022 - Autumn 2023.

DATA LABEL: PUBLIC



COMMUNITY SAFETY BOARD

PERFORMANCE REPORT 2022-2023

REPORT BY WEST LOTHIAN COMMUNITY SAFETY PARTNERSHIP

A. PURPOSE OF REPORT

The purpose of this report is to provide the Community Safety Board with an update on Quarter 1 performance for 2022/2023, for the indicators that support the new Community Safety Strategic Plan 2022-2025.

B. RECOMMENDATION

The Community Safety Board is asked to note the updated performance for Quarter 1 - 2022/23 and to agree to the removal of the elements of the Plan relating to Exploitation and Children’s Rights Community Inclusion, as set out in Section D.2 of the report.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs Being honest, open and accountable Providing equality of opportunities Developing employees Making best use of our resources Working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	In compliance with the Code of Corporate Governance
III Implications for Scheme of Delegations to Officers	None
IV Impact on performance and performance Indicators	Current service performance of the community safety partners through the development and ongoing evaluation of performance indicators
V Relevance to Single Outcome Agreement	Indicators support various outcomes in the Community Safety Plan which align to the LOIP indicators
VI Resources - (Financial, Staffing and Property)	Met from existing partnership budgets
VII Consideration at PDSP	N/A

VIII Other consultations N/A

D. TERMS OF REPORT

D1 Background

The Community Safety Board oversees the Community Safety Partnership activities and performance. A new suite of performance indicators has been developed to support delivery of the outcomes in the Community Safety Strategic Plan 2022 – 2025 (the Community Safety Plan). The performance indicators are recorded on the Council Performance System and updated by the relevant community safety partners. Additional performance indicators may be added during the life of the Community Safety Plan as the activity to deliver the actions progresses. The Community Safety Board meets on a quarterly basis and will scrutinise the performance data.

The Community Safety Performance Report is as up to date as partners have the data and information, bearing in mind that current performance reporting is reflective of a new 3-year Plan and the fact that some data sets are yet to be established. Data and reporting figures are being populated when available and will be presented to future meetings for scrutiny purposes.

D2 Development

The new Community Safety Plan is now in the next phase of development and a new Community Safety Thematic Plan in Appendix 1 has been developed. This sets out the presentations that will be delivered to the Board over the 3 years of the Plan. There may be some fluidity in the order/content of the presentations to reflect any emerging issues and to ensure that the Board is presented with the most useful information available.

In developing the new Community Safety Plan, partners were clear that the plan should focus on the added value which partnership working can bring to community safety and should not include areas which are already deemed as “business as usual”. This decision has resulted in the initial suite of indicators reduced in number. Partners have been reviewing the new Plan in order to develop the performance indicators and actions which will allow progress of the outcomes to be monitored. During this process, it has been identified that the activities detailed in the new Plan in relation to Justice Services (intervention) and Children’s Rights Community Inclusion is already being progressed and is included within existing reporting frameworks. With this in mind, and in order to avoid duplication, it is recommended that the following elements of the Plan are removed:-

People	Justice Services	Exploitation	To review current processes and partnership collaboration on intervention and protection	To reduce the risk of sexual and criminal child exploitation
People	Social Policy	Children’s Rights Community Inclusion	To work with Community Justice and CSP’s to provide Early Intervention, support and advice to young people whilst promoting healthy lifestyles and positive life choices that support skill building and employment opportunities.	Encourage positive relationships and community inclusion

D3 Community Safety Performance to-date 2022/2023

A new suite of 9 performance indicators are currently being developed within the Pentana performance monitoring system to monitor progress of the new Community Safety Plan. As the actions identified to deliver the Community Safety Plan outcomes are taken forward, there may be additional performance indicators developed to monitor future performance and outcomes achieved. Since the plan is in its early stages of development and the performance indicators not quite fully populated, the red, amber and green (RAG) status will be progressed and reported at the next meeting of the Community Safety Board. In addition, it must also be noted that neither Police Scotland or the Scottish Fire and Rescue Service performance indicators will present as either a graph or data only indicator. The Q1 2022/23 performance indicators which are in the process of being developed are set out in Appendix 2. Additional performance indicators may be created once data sets are established and work is progressed within the action plans.

36 actions have been identified by the Community Safety Partners to take forward delivery of the Community Safety Plan outcomes. These are set out in Appendix 3. Progress on completion of the actions shall be reported to future meetings of the Board .

E. CONCLUSION

This report enables the Community Safety Board to review the suite of performance indicators which will enable the Board to undertake scrutiny of the Community Safety Partners' performance. Community Safety Partners are committed to developing the new work detailed within the new Community Safety Strategic Plan 2022-2025, and are taking forward work to develop the identified actions within the Action Plan

F. BACKGROUND REFERENCES

None

Appendices/Attachments:

Appendix 1 – Community Safety Thematic Plan

Appendix 2 - Community Safety Performance Indicator Report

Appendix 3 – Community Safety Action Report

Alison Smith, Housing Management & Community Safety Manager,
Alison.smith@westlothian.gov.uk
 Tel 01506 281367

Julie Whitelaw,
Interim Head of Housing, Customer and Building Services

5.10.2022

Date of Next Meeting: 25.10.2022



Appendix 1 - Community Safety Board - 3 Year Thematic Presentation Plan

Community Safety Plan 2022-2025 - DRAFT

BUILDING **STRONG COMMUNITIES** AND **PROTECTING** PEOPLE AT RISK

YEAR 1 – 2022/2023

CSB Meeting 3	SFRS:	Bonfire /Firework Plan 2022
CSB Meeting 4	Police Scotland:	Serious and Organised Crime / CT

YEAR 2 – 2023/2024

CSB Meeting 1	Housing / SFRS:	Hoarding / Unintentional Injury
CSB Meeting 2	Health:	Health and Wellbeing
CSB Meeting 3	Social Policy	Women and Girls Safety
CSB Meeting 4	Police Scotland:	Serious and Organised Crime / CT

YEAR 3 – 2024/2025

CSB Meeting 1	CSP:	Community Safety Plan - 2025 - 2028
CSB Meeting 2	Social Policy/ADP:	Drugs and Alcohol / Interventions
CSB Meeting 3	CSP:	Water and Road Safety
CSB Meeting 4	Trading Standards:	Financial Harm

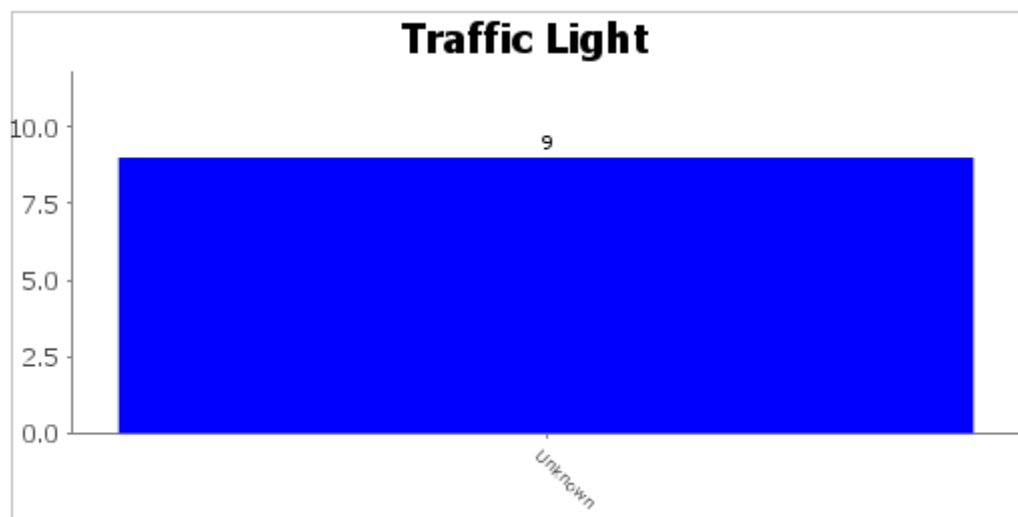
N.B.

It has to be acknowledged that this 3 Year Thematic Presentation Plan will have to be flexible to acknowledge unforeseen priority changes or new risks arising for the Community Safety Partners. It may be necessary to change the order of presentations or inject a new topic to ensure that the Community Safety Board is kept updated with changes.


Appendix 2 – CSB - 23.10.2022 – Performance Indicator Report

SSP 2022/25 - PI's


Report Type: PIs Report
Report Author: Yvonne Beresford
Generated on: 07 October 2022




Code APS102_9b

PI Code & Name	APS102_9b Number of customers who engage with the drug and alcohol partnership project.		Year Introduced	2022	Last Update		Update Due	01-Apr-2022
								
Description	This performance indicator measures the number of customers who engage with the drug and alcohol partnership project.							
	Could not create trend chart						Trend Chart Commentary	
							PI Category	
							Trend Chart Commentary:	
							This performance indicator measures the number of applications received for funding in relation to the administration of funding bids awarded to local Food Banks in the effort to tackle Food poverty.	
Current Value		Latest Note:						
Current Target		Responsible Officer	zAPS_PIAAdmin; Nahid Hanif; Gillian Pearson		Data Collection Officer	Gillian Pearson		


Code APS103_9b

PI Code & Name	APS103_9b Total number of onward referrals for further support for customers engaged with the drug and alcohol partnership project		Year Introduced	2022	Last Update		Update Due	01-Apr-2022
								
Description	This performance indicator measures number of onward referrals for further support for customers engaged with the drug and alcohol partnership project							
	Could not create trend chart		Trend Chart Commentary			PI Category		
			<u>Trend Chart Commentary:</u> This performance indicator measures the amount of time limited funding the Anti-Poverty Service has received to pieces of targeted work.					
Current Value		Latest Note:						
Current Target		Responsible Officer	zAPS_PIAAdmin; Nahid Hanif; Gillian Pearson		Data Collection Officer	Gillian Pearson		

Code APTF009

PI Code & Name	APTF009 Number of referrals to the Addictions Project.		Year Introduced	2022	Last Update		Update Due	01-Jul-2018
								
Description	Number of referrals received by working in partnership with other agencies to improve access to targeted advice and improve early intervention with at risk of poverty and criminality to secure positive outcomes.							
	Could not create trend chart						Trend Chart Commentary	PI Category
							<p>2021/22: In this period, 562 customers accessed affordable lending options in West Lothian. Both Conduit Scotland CDFI and local credit unions have had less demand for loans resulting in reduced lending throughout the pandemic. As covid restrictions ease, credit unions are moving forward with increased face to face delivery and encouraging new membership.</p> <p>2020/21: In this period, 875 customers accessed affordable lending options which is below target for the period. This has been due to the restrictions on service delivery as a result of the covid-19 pandemic.</p> <p>2019/20 : In this period 1370 whose credit options may be limited accessed loans from affordable lenders including local credit unions and Conduit Scotland CDFI.</p> <p>2018/19: In this period 1276 individuals accessed affordable loans from responsible lenders in West Lothian. Local credit unions and community development finance initiative Conduit Scotland are responsible lenders proving affordable loans for customers whose credit options may otherwise be limited.</p> <p>Target: This target has been impacted by the restrictions on face to face delivery as a result of the covid-19 pandemic. The target has therefore been reduced to 600 to reflect restricted service delivery models.</p>	
Current Value		Latest Note:						
Current Target		Responsible Officer	zAPS_PIAAdmin; Nahid Hanif; Chris Nelson; Gillian Pearson	Data Collection Officer		Chris Nelson; Gillian Pearson		

Code csspPLA01

PI Code & Name	csspPLA01 Fire Safety - The number of accidental dwelling fires per 10,000 population	Year Introduced	Last Update	Update Due
			Q1 2022/23	01-Oct-2022
Description	This measure relates to the recorded number of accidental dwelling fires. SFRS have set a target at a 3% reduction year on year as specified within the SFRS Local Plan 2018.			

Trend Chart Commentary	PI Category
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In Q1, 2022/23 there were 28 accidental dwelling fires. This is a reduction from the previous quarter. Incidents involved a cooking appliance were 17. 24 incidents had working smoke detection. 24 incidents required no or very limited action on arrival by SFRS, which follows a trend in reduced severity of incidents attended.

In Q4, 2021/22 there were 33 accidental dwelling fires. This is the same number of incidents from the previous quarter. 20 (60%) incidents involved a cooking appliance. 21 (63%) incidents had working smoke detection. 20 (60%) incidents required no or very limited action on arrival by SFRS, which follows a trend in reduced severity of incidents attended.

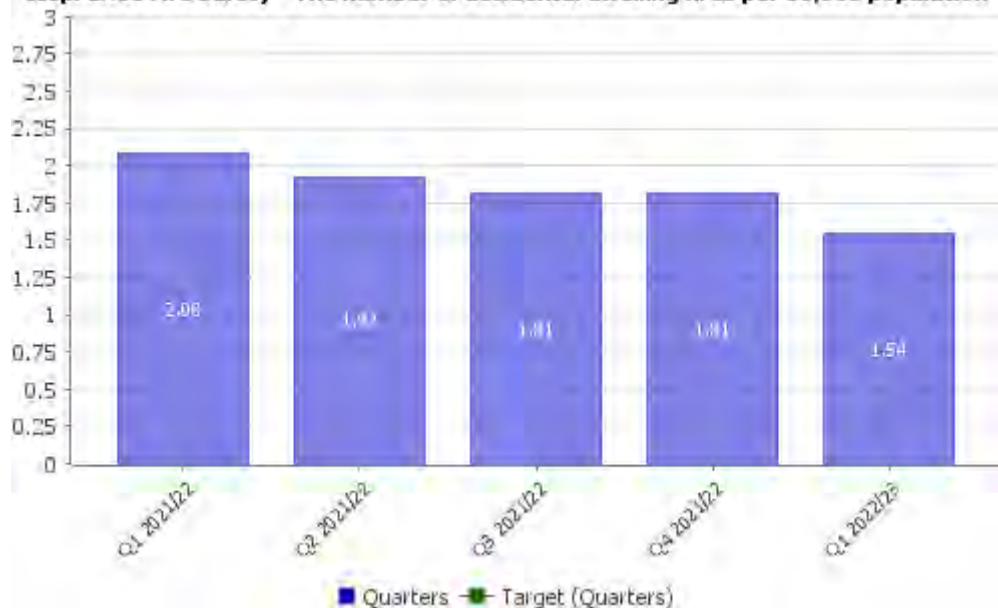
In Q3, 2021/22 there were 33 accidental dwelling fires. This is a reduction of 2 incidents from the previous quarter. 24 (75%) incidents involved a cooking appliance. 28 (88%) incidents had working smoke detection. 29 (91%) incidents required no or very limited action on arrival by SFRS, which follows an increased trend in reduced severity of incidents attended.

In Q2, 2021/22 there were 35 accidental dwelling fires. This is a reduction of 3 incidents from the previous quarter, and an increase over the same period last year (22). This remains stubbornly high compared to previous reporting periods with 20 (57%) of these fires due to cooking (2 chip pans) caused by adults between 18-64 years of age). 11 of these fires (31%) are caused by elderly people (65 and over). SFRS continue to work hard to find and adapt to new ways to reduce accidental dwelling fires, targeting the most vulnerable in these challenging times

In Q1 2021/22 there were 38 accidental dwelling fires (2.08% per 10k population). This is an increase of 9 fires from the previous quarter, and

cssp CSSP Assigned Item

csspPLA01 Fire Safety - The number of accidental dwelling fires per 10,000 population




an increasing trend over the past year. Distractions when cooking remains the main cause of fires by < 64yrs (60%) and elderly 23%. 5% (2) by youths (10-17yrs). SFRS continue to work hard to promote our fire safety messages using partners and social media to reduce accidental dwelling fires, targeting the most vulnerable in these challenging times

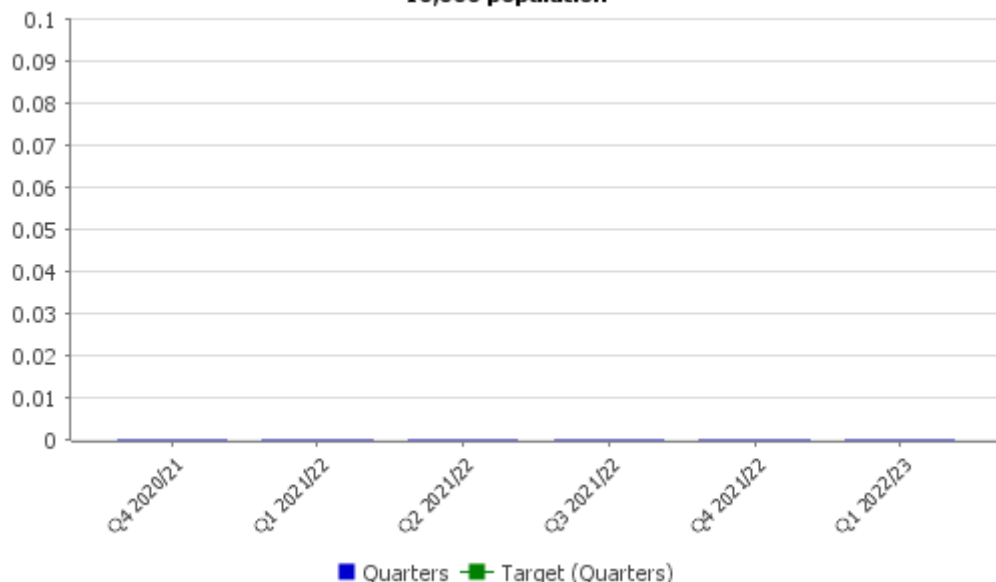
During the Covid pandemic we continue to deliver our Home Fire Safety Programme to very high-risk individuals and our current “make the call” campaign is designed to appeal to those who are in contact with these identified at risk individuals to signpost us to them.

Current Value	1.54	Latest Note:	Wesley Robertson 05-Oct-2022 In Q1, 2022/23 there were 28 accidental dwelling fires. This is a reduction from the previous quarter. Incidents involving a cooking appliance were 17. 24 incidents had working smoke detection. 24 incidents required no or very limited action on arrival by SFRS, which follows a trend in reduced severity of incidents attended.	
Current Target		Responsible Officer	Lynne Gow; Wesley Robertson	Data Collection Officer Wesley Robertson

Code csspPLA02

PI Code & Name	csspPLA02 Fire Safety - Number of fatalities resulting from accidental dwelling fires per 10,000 population	Year Introduced	Last Update	Update Due
			Q1 2022/23	01-Oct-2022
Description	This measure relates to the recorded number of fatalities resulting from accidental dwelling fires. SFRS have no target set for this PI as the requirement will be to have it as low as reasonably practical.			


csspPLA02 Fire Safety - Number of fatalities resulting from accidental dwelling fires per 10,000 population



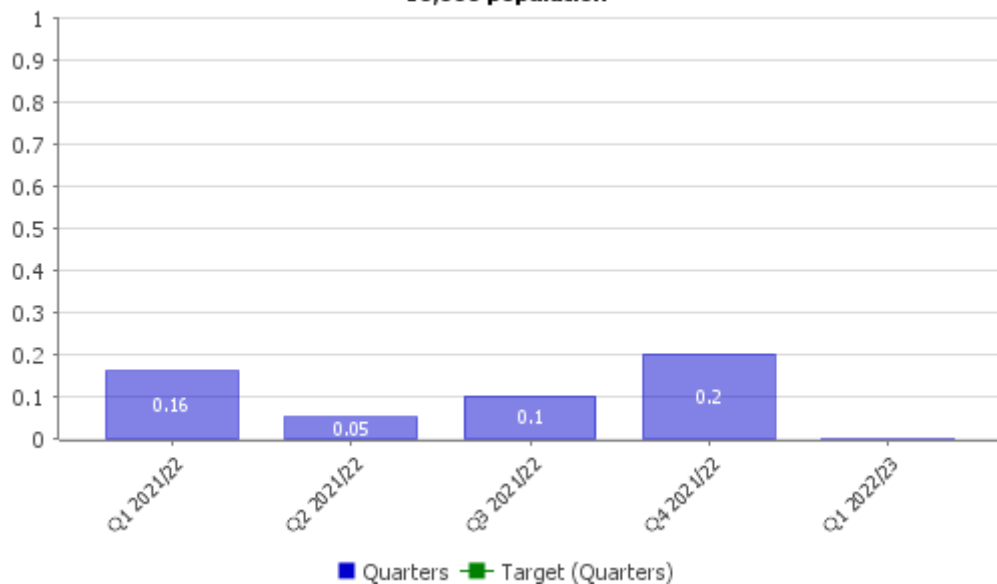
Trend Chart Commentary	PI Category
<p>Q1 22-23 There were no reported fatalities for the period.</p> <p>Q4 There were no reported fatalities for the period.</p> <p>Q3 There were no fatalities reported for the period.</p> <p>There were no fire fatalities in Q2 2021/22. We continue our preventative work to ensure our communities are safe in their homes from fire.</p> <p>There were no fire fatalities in Q1 2021/22. We continue to undertake prevention work.</p> <p>There were no fire fatalities in WL in Q4.</p> <p>SFRS identify that those over 50 and who are smokers and have mobility difficulties or live alone are at greater risk of fire and our “make the call” campaign appeals to partners and the public to assist in us reaching this target group for a home fire safety visit. We are actively promoting this and use our referral pathways with partner agencies to target those most vulnerable and at risk in the local community.</p>	cssp CSSP Assigned Item

Current Value	0	Latest Note:	Wesley Robertson 05-Oct-2022 Q1 22-23 There were no reported fatalities for the period.
Current Target		Responsible Officer	cssp Partner - Scottish Fire and Rescue Service; Wesley Robertson
		Data Collection Officer	Wesley Robertson

Code csspPLA03

PI Code & Name	csspPLA03 Fire Safety - Number of casualties resulting from accidental dwelling fires per 10,000 population	Year Introduced	Last Update	Update Due
			Q1 2022/23	01-Oct-2022
Description	This performance indicator shows the number of casualties resulting from accidental dwelling fires per 10,000 population. SFRS have set a target at a 2% reduction year on year as specified within the SFRS Local Plan 2018.			

csspPLA03 Fire Safety - Number of casualties resulting from accidental dwelling fires per 10,000 population



Trend Chart Commentary	PI Category
There were no casualties from Accidental Dwelling Fires in Q1, 2022/23.	cssp CSSP Assigned Item
There were 4 casualties from Accidental Dwelling Fires in Q4, 2021/22 which equates to 0.2 per 10,000 population. This is double the reported figure in Q3 but still a low number. Our resources and targeting are committed to influencing a continued reduction in dwelling fire casualties.	
There were 2 casualties from Accidental Dwelling Fires in Q3, 2021/22 which equates to 0.1 per 10,000 population. The trend chart shows this as a low number comparable to previous reporting periods. Our resources and targeting are committed to influencing a continued reduction in dwelling fire casualties.	
There was 1 casualty from Accidental Dwelling Fires in Q2, 2021/22 which equates to 0.05 per 10,000 population. The trend chart shows this as a low number comparable to previous reporting periods. Our resources and targeting are committed to influencing a continued reduction in dwelling fires.	
There were 3 casualties from Accidental Dwelling Fires in Q1 , 2021/2 which equates to 0.16 per 10,000 population. The trend chart shows this as a low number comparable to previous reporting periods. Our resources and targeting are committed to influencing a continued reduction dwelling fires.	

Current Value	0	Latest Note:	Wesley Robertson 05-Oct-2022 There were no casualties from Accidental Dwelling Fires in Q1, 2022/23.		
Current Target		Responsible Officer	Wesley Robertson	Data Collection Officer	Wesley Robertson

Code csspPLA04

PI Code & Name	csspPLA04 Number of Home Fire Safety Visits Completed	Year Introduced	2021	Last Update	Q1 2022/23	Update Due	01-Oct-2022
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Description This performance indicator shows the number of home fire safety visits completed.



Trend Chart Commentary	PI Category
Home Fire Safety Programme visits completed (Year to date) is 368 which is a 70% increase on the same period last year (216). This increase is evidence of our focused COVID recovery plan to reengage with communities.	cssp CSSP Assigned Item

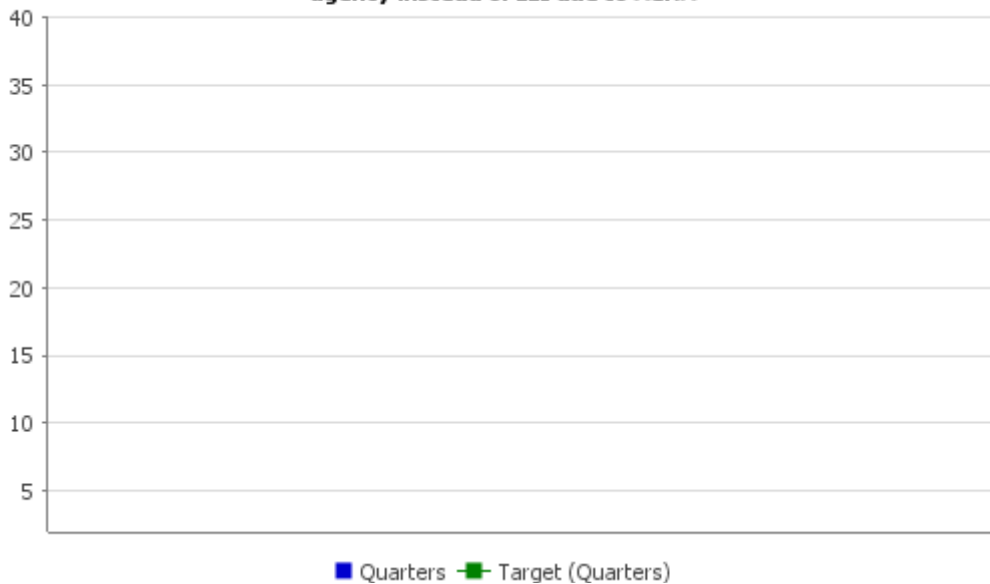
Current Value	368	Latest Note:	Wesley Robertson 05-Oct-2022 Home Fire Safety Programme visits completed (Year to date) is 368 which is a 70% increase on the same period last year (216). This increase is evidence of our focused COVID recovery plan to reengage with communities.		
Current Target		Responsible Officer	Steven Arthur; Wesley Robertson	Data Collection Officer	Wesley Robertson

Code csspPPL01

PI Code & Name	csspPPL01 Number of young people between 8 and 11 years that go to an appropriate agency instead of EEI due to ACRA	Year Introduced	2021	Last Update		Update Due	01-Jul-2021
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Description Number of young people between 8 and 11 years that would have come to EEI screening group before 17.12.2021 (ACRA) that now do not go to EEI but go to another appropriate agency


csspPPL01 Number of young people between 8 and 11 years that go to an appropriate agency instead of EEI due to ACRA

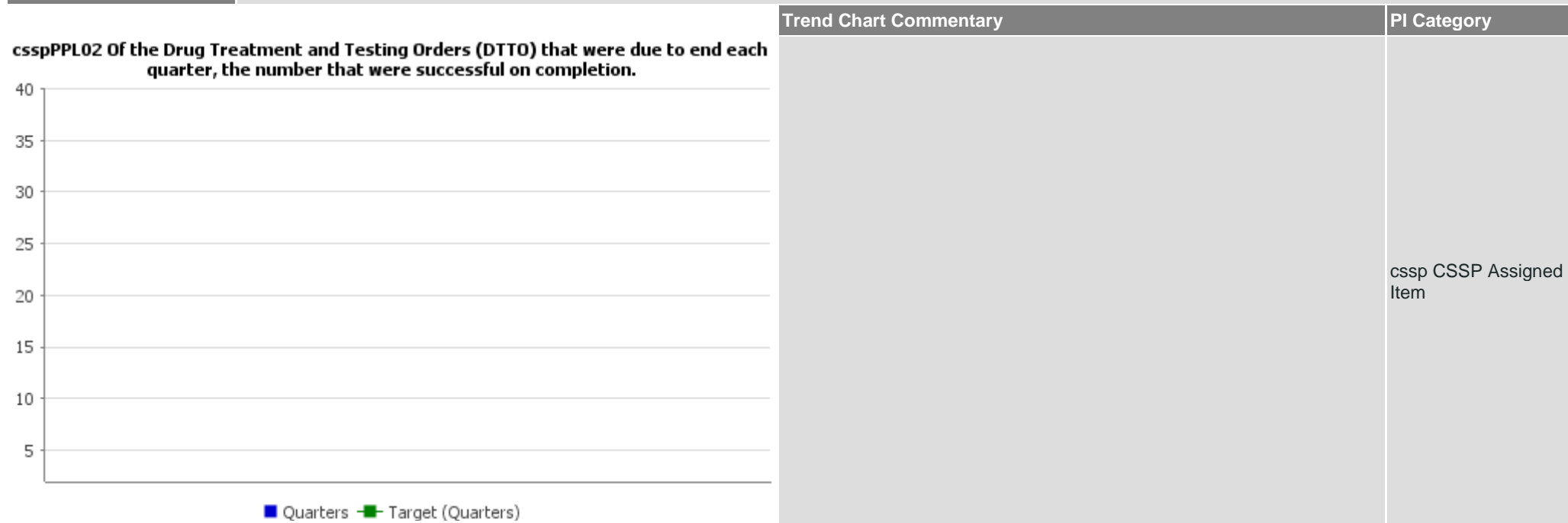


Trend Chart Commentary	PI Category
	cssp CSSP Assigned Item

Current Value		Latest Note:	
Current Target		Responsible Officer	Steven Arthur; Fiona MacKenzie; TEST TEST
		Data Collection Officer	Fiona MacKenzie

Code csspPPL02

PI Code & Name	csspPPL02 Of the Drug Treatment and Testing Orders (DTTO) that were due to end each quarter, the number that were successful on completion.	Year Introduced	Last Update	Update Due
		2021	Q1 2010/11	01-Oct-2010
Description	Drug Treatment Testing Orders (DTTO) imposed by court as a community sentence that seeks to reduce or eliminate substance misuse directly related to offending. Reduce the impact on health, housing and crime.			




Current Value	2.68	Latest Note:	09-May-2016		
Current Target		Responsible Officer	Steven Arthur; Gillian Oghene	Data Collection Officer	Fiona MacKenzie


Appendix 3 - CSSP 2022/25 – Action Report – CSB – 24.10.2022


Report Type: Actions Report

Report Author: Yvonne Beresford

Generated on: 07 October 2022


Code	cssp1	Status Icon		Progress Bar
Title	Priority 1: People			<input type="text" value="5%"/>
Description	-- enter action details here --			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Apr-2022	Due Date	30-Sep-2025	Assigned To
Latest Note				


Code	cssp1.1	Status Icon		Progress Bar
Title	1.1 EEI: To develop pathways to help drive progress, linking Community Safety into the Early and Effective Intervention process to enable earlier interventions.			<input type="text" value="0%"/>
Description	Linking CS into the EEI process to enable earlier interventions where required to reduce the risk of escalation and streamline processes between CS and EEI - to develop pathways to help drive progress.			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Sep-2022	Due Date	01-Sep-2025	Assigned To Fiona MacKenzie
Latest Note	Steven Arthur 05-Sep-2022 Discussions have begun to identify appropriate young persons with the Community Safety Sergeants and to progress to a VPD and EEI where possible.			

Code	cssp1.10	Status Icon		Progress Bar
Title	1.10 Unintentional Injury: Engage with ROSPA and SCSN to support local analysis and data provision			<input type="text" value="0%"/>
Description	Engage with ROSPA and SCSN to support local analysis and data provision			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Sep-2022	Due Date	31-Jan-2023	Assigned To Wesley Robertson


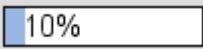
Latest Note	Steven Arthur 05-Sep-2022 Not yet started			
Code	cssp1.11	Status Icon		Progress Bar
Title	1.11 Unintentional Injury: Develop local unintentional injury data collection and create relevant performance indicators			<input type="text" value="0%"/>
Description	Unintentional Injury: Develop local unintentional injury data collection and create relevant performance indicators			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Sep-2022	Due Date	30-Jun-2023	Assigned To
Latest Note	Steven Arthur 05-Sep-2022 Not yet started			



Code	cssp1.12	Status Icon		Progress Bar
Title	1.12 Unintentional Injury: Conduct gap analysis on prevention and early intervention strategies identified			<input type="text" value="0%"/>
Description	Conduct gap analysis on prevention and early intervention strategies identified			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Feb-2023	Due Date	31-Dec-2023	Assigned To
Latest Note	Steven Arthur 05-Sep-2022 Not yet started			



Code	cssp1.13	Status Icon		Progress Bar
Title	1.13 Unintentional Injury: Develop multi agency action plan to support identified prevention and early intervention activities			<input type="text" value="0%"/>
Description	Develop multi agency action plan to support identified prevention and early intervention activities to seek reduction in injuries			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Apr-2023	Due Date	01-Sep-2025	Assigned To
Latest Note	Steven Arthur 05-Sep-2022 Not yet started			


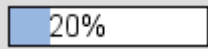
Code	cssp1.14	Status Icon		Progress Bar
Title	1.14 Water Safety: Develop and set up a partnership approach to water safety			<input type="text" value="20%"/>
Description	Develop and set up a partnership approach to water safety			


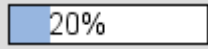
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Aug-2022	Due Date	31-Mar-2023	Assigned To	Wesley Robertson
Latest Note	Steven Arthur 07-Oct-2022 National World Drowning Prevention Day (Falkirk) involving all partners with a focus on water safety was successfully undertaken with a high turnout and the minister for Community Safety opened the event. One local meeting has taken place and links with Education assisted with educational advice to school children prior to the summer recess.				

Code	cssp1.15	Status Icon		Progress Bar	
Title	1.15 Hoarding: Design a referral process to highlight instances of Hoarding with a view to providing intervention and reducing harm				
Description	Design a referral process to highlight instances of Hoarding with a view to providing intervention and reducing harm				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Jul-2022	Due Date	01-Sep-2022	Assigned To	Wesley Robertson
Latest Note	Steven Arthur 05-Sep-2022 SFRS Clutter Hoarding Scale shared with Housing to understand initial advice and referral pathway.				

Code	cssp1.16	Status Icon		Progress Bar	
Title	1.16 Hoarding: Conduct a gap analysis of current WLC and CSP procedures, knowledge and training in relation to Hoarding				
Description	Conduct a gap analysis of current WLC and CSP procedures, knowledge and training in relation to Hoarding				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Sep-2022	Due Date	31-Dec-2022	Assigned To	
Latest Note	Steven Arthur 05-Sep-2022 Not yet started				


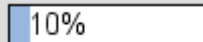




Code	cssp1.17	Status Icon		Progress Bar	
Title	1.17 Hoarding: Identify staff working across WL to help identify people in at risk situations of hoarding/referrals and develop and provide necessary training.				
Description	Identify staff working across WL to help identify people in at risk situations of hoarding/referrals and develop and provide necessary training.				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Mar-2023	Due Date	01-Sep-2025	Assigned To	
Latest Note	Steven Arthur 05-Sep-2022 Not yet started				

Code	cssp1.18	Status Icon		Progress Bar
Title	1.18 Drug or Alcohol use: To deliver the Whole Family Approach with families experiencing harm through addiction			
Description	Scope existing services for families affected by drug or alcohol use identifying gaps in services and commission services to address these gaps identified. Thereafter, there will be a plan to evaluate which will be implemented.			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Apr-2022	Due Date	01-Apr-2025	Assigned To Mike Reid
Latest Note	Steven Arthur 05-Sep-2022 PSP set up, scoping in progress, some areas for interventions agreed.			

Code	cssp1.19	Status Icon		Progress Bar
Title	1.19 Suicide Prevention: To develop an unscheduled pathway to ensure that those in distress in the community are supported to access assessment, care and treatment in a timely manner.			
Description	To develop a Suicide Prevention Board and a Public Health practitioner to be recruited with capacity to take forward actions directed by Board			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Aug-2022	Due Date	01-Apr-2025	Assigned To Mike Reid
Latest Note	Steven Arthur 05-Sep-2022 Board set up and first meeting; PH Lead at recruitment.			

Code	cssp1.2	Status Icon		Progress Bar
Title	1.2 Women and Girls Safety: Scope out and develop source and purchase of delivery of personal alarms (award of £50k) to provide reassurance for women in public spaces			
Description	-- enter action details here --			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Sep-2022	Due Date	01-Sep-2025	Assigned To Claire Marr
Latest Note	Steven Arthur 05-Sep-2022 Still under discussions			


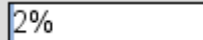
Code	cssp1.20	Status Icon		Progress Bar
Title	1.20 Mental Health: To provide a streamlined pathway to aid people presenting to services with a mental health crisis including severe distress			

Description	To continue the ongoing work with NHS Lothian Unscheduled Care Board to improve pathways from NHS 24 MH hub, Lothian flow centre and primary care.				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Apr-2022	Due Date	01-Apr-2025	Assigned To	Mike Reid
Latest Note	Steven Arthur 05-Sep-2022 Funding proposal submitted to SG - outcome now overdue				
Code	cssp1.21	Status Icon		Progress Bar	
Title	1.21 Mental Health: To set up a Mental Health Oversight Planning Group to improve and increase the interface between all children's services.				
Description	To set up a Mental Health Oversight Planning Group to improve and increase the interface between all children's/ young people's services and CAMHS, adult mental health services and Primary Care				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	30-Aug-2022	Due Date	01-Apr-2025	Assigned To	Pauline Cochrane
Latest Note	Steven Arthur 05-Sep-2022 First meeting took place on 30 August and still agreeing terms of reference.				
Code	cssp1.22	Status Icon		Progress Bar	
Title	1.22 Mental Health: To roll out workstreams under the Mental Health Oversight Planning Group to progress a Mental Health Action Plan for early intervention for children and young people.				
Description	To maintain communication streams with the Suicide Prevention Board and the Trauma Board and support the workstreams for the early interventions.				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Apr-2025	Due Date	01-Sep-2025	Assigned To	Pauline Cochrane
Latest Note	Steven Arthur 05-Sep-2022 The Mental Health Oversight Planning Group has to be set up before this action starts				
Code	cssp1.3	Status Icon		Progress Bar	
Title	1.3 Financial Harm: To work with partners and stakeholders to try and prevent Financial Harm Incidents across West Lothian.				
Description	We will continue to work with partners and stakeholders to try and prevent Financial Harm Incidents across West Lothian, support victims moving forward and continue to build relationships with internal and external partners. We will utilise social media platforms to raise awareness of this service.				


Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Sep-2022	Due Date	01-Sep-2025	Assigned To	Malcolm Craig
Latest Note	Steven Arthur 05-Sep-2022 Discussions have begun with Social Policy. Work will continue and be reviewed in due course. Changes are required to be made to the current system and these will be implemented through discussions with social policy colleagues.				


Code	cssp1.4	Status Icon		Progress Bar	
Title	1.4 Women and Girls Safety: To develop environmental improvements to enable women and girls to feel safe.				
Description	To develop environmental improvements that will enable women and girls to feel safe as they walk around West Lothian using footpaths and open spaces				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Sep-2022	Due Date	01-Sep-2025	Assigned To	Andy Johnston
Latest Note	Steven Arthur 05-Sep-2022 Meetings have already taken place to discuss the findings of the Women and Girls Consultation and to develop an action plan that will increase safety around the use of footpaths and open spaces by enhancing environmental aspects such as street furniture/lighting/trees/shrubbery				


Code	cssp1.5	Status Icon		Progress Bar	
Title	1.5 Women and Girls Safety: To help bring about education and awareness raising to enable societal and behavioural changes to increase safety towards women and girls.				
Description	To help bring about education and awareness raising and highlighting both the risks and safety measures that can take place to CSP's to enable societal and behavioural changes to increase safety towards women and girls.				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Sep-2022	Due Date	01-Sep-2025	Assigned To	Yvonne Beresford
Latest Note	Steven Arthur 05-Sep-2022 Meetings have already taken place to discuss the findings of the Women and Girls Consultation and to develop an action plan that will increase safety for the female population of West Lothian.				




Code	cssp1.6	Status Icon		Progress Bar	
Title	1.6 Women and Girls Safety: To develop a communication strategy, that will raise awareness of people and places where girls and women can go to, to better protect them to feel safe and to be safe.				
Description	To develop a communication strategy, that will provide feedback in relation to the consultation and reassurance that positive action is taking place, raise awareness of people and places where girls and women can go to, to find help, support and guidance to better protect them to				

	feel safe and to be safe. and to keep female safety high on the agenda as well providing signposting advice for those in need.				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Sep-2022	Due Date	01-Sep-2025	Assigned To	Yvonne Beresford
Latest Note	Steven Arthur 05-Sep-2022 Meeting planned				


Code	cssp1.7	Status Icon		Progress Bar	
Title	1.7 Community Regeneration: To provide a structure to engage with key hard to reach groups, community groups and communities, to encourage co-production of Community Safety and Community Planning processes.				<input type="text" value="0%"/>
Description	To provide a structure to engage with key hard to reach groups, community groups and communities including those identified through the SIMD bottom 20% DZs, to encourage co-production both to provide the CS and CP processes with a better insight into the issues affecting people.				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Sep-2022	Due Date	01-Sep-2025	Assigned To	Douglas Grierson
Latest Note	Steven Arthur 05-Sep-2022 Not yet started				


Code	cssp1.8	Status Icon		Progress Bar	
Title	1.8 Unintentional Injury: Undertake analysis of unintentional injury and identify key areas of focus				<input type="text" value="0%"/>
Description	Unintentional Injury: Undertake analysis of unintentional injury and identify key areas of focus for partners to seek improvement and reductions				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Sep-2022	Due Date	31-Mar-2023	Assigned To	Wesley Robertson
Latest Note	Steven Arthur 05-Sep-2022 Not yet started				

Code	cssp1.9	Status Icon		Progress Bar	
Title	1.9 Unintentional Injury: To engage with Health and Social Care to determine current prevention strategy				<input type="text" value="0%"/>
Description	To engage with Health and Social Care to determine current prevention strategy				
Desired Outcome				Expected Outcome	Will complete on time


Planned Start Date	01-Sep-2022	Due Date	31-Dec-2022	Assigned To	
Latest Note	Steven Arthur 05-Sep-2022 Not yet started				
Code	cssp2	Status Icon		Progress Bar	
Title	Priority 2: Place			3%	
Description	-- enter action details here --				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Apr-2022	Due Date	01-Sep-2025	Assigned To	
Latest Note					
Code	cssp2.1	Status Icon		Progress Bar	
Title	2.1 Partnership against Rural Crime: To reduce the incidents of ASB and crime within our community environments and ensure that our parks and green spaces remain safe and enjoyable places to live, work and visit.			8%	
Description	To have a sustained approach to providing crime prevention advice and increased communication / literature across West Lothian promoting green spaces in our communities and environments, thus empowering people to ensure these areas remain safe and enjoyable places to live, work and visit.				
Desired Outcome				Expected Outcome	
Planned Start Date	01-Apr-2022	Due Date	31-Mar-2025	Assigned To	Heidi Simpson
Latest Note	<p>Steven Arthur 07-Oct-2022 • Walk and Talk Event – Walk and Talk crime prevention event held at Learielaw Farm, Broxburn along with National Farmers Union Scotland, Scottish Fire and Rescue Service and West Lothian PSYV. Event held to offer practical crime prevention advice to local farmers and residents on how best to protect themselves from acquisitive crime as well as incidents that can occur from irresponsible access. Event well attended and well received by attendees.</p> <ul style="list-style-type: none"> • Off Road Vehicles – Ongoing activities in relation to the use of off-road vehicles at Greendykes Bing. Site visit conducted during Q1 along with West Lothian Council Ranger Service, Planning department, Historic Environment Scotland as well as local residents and elected members. Positive engagement and suggested works to restrict access to the Bing being considered by relevant agencies. • School Inputs – Joint school inputs conducted by Police Scotland and the Scottish Fire and Rescue Service in relation to fire raising carried out during Q1. • Meetings – 2 West Lothian Partnership Against Rural crime meeting conducted during Q1. 				
Code	cssp2.2	Status Icon		Progress Bar	
Title	2.2 Women and Girls Safety: To improve the safety of women and girls			5%	
Description	To take forward the development of a partnership approach to improve women and girl's safety across West Lothian				


Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Sep-2022	Due Date	01-Sep-2025	Assigned To	Yvonne Beresford
Latest Note	Steven Arthur 05-Sep-2022 Meetings have already taken place to discuss the findings of the Women and Girls Consultation and to develop an action plan that will increase safety for the female population of West Lothian.				


Code	cssp2.3	Status Icon		Progress Bar	
Title	2.3 Mediation: To provide refresher training to relevant staff on mediation techniques			<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">1%</div>	
Description	To increase the number of antisocial behaviour mediation interventions with a view to more people accepting these as a positive intervention				
Desired Outcome				Expected Outcome	Will complete on time
Planned Start Date	01-Sep-2022	Due Date	01-Sep-2025	Assigned To	Yvonne Beresford
Latest Note	Steven Arthur 05-Sep-2022 Initial discussion taken place to horizon scan mediation materials and training.				

Code	cssp2.4	Status Icon		Progress Bar	
Title	2.4 Road Safety: To reduce the casualty rates from road traffic collisions			<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">0%</div>	
Description	To provide a Partnership approach to Road Safety by using the aim of Scotland's Road Safety Framework to 2030 towards Vision Zero (no death and no serious injuries on Scotland's roads by 2050) by using the Safe System				
Desired Outcome				Expected Outcome	
Planned Start Date		Due Date	01-Sep-2025	Assigned To	.Head of Operational Services (J Jack)
Latest Note	Yvonne Beresford 07-Oct-2022 Initial discussions have taken place.				


Code	cssp2225	Status Icon		Progress Bar	
Title	Community Safety Strategic Plan 2022/2025			<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">4%</div>	
Description	The Community Safety Plan has 3 current priority areas, namely, People, Place and Prevention.				
Desired Outcome	To deliver the actions pertaining to the Community Safety Plan and monitor the associated performance indicators to ensure the outcomes are being met to promote safety across West Lothian.			Expected Outcome	Will complete on time
Planned Start Date	01-Apr-2022	Due Date	30-Sep-2025	Assigned To	
Latest Note					


Code	cssp3	Status Icon		Progress Bar
Title	Priority 3: Prevention			<input type="text" value="6%"/>
Description	-- enter action details here --			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Apr-2022	Due Date	30-Sep-2025	Assigned To
Latest Note				

Code	cssp3.1	Status Icon		Progress Bar
Title	3.1 Serious and Organised Crime: Prevention 1 – Information Sharing - sharing information intelligence, joint tasking and coordinating resources to prevent instances of crime and to target, disrupt and deter those involved in serious and organised crime.			<input type="text" value="8%"/>
Description	Delivery of Serious Organised Crime Action Plan covering: <ul style="list-style-type: none"> • Prevent and reduce Serious and Organised Crime across West Lothian • Reduce harm caused by Serious and Organised Crime through Detect, Deter, Divert and Disrupt activities • Tackling drug supply and misuse through enforcement • Improve access to uptake of drug prevention and diversionary activities 			
Desired Outcome				Expected Outcome Will complete on time
Planned Start Date	01-Apr-2022	Due Date	31-Mar-2025	Assigned To Heidi Simpson
Latest Note	Steven Arthur 05-Sep-2022 • During Q1, conducted 9 Procurement checks on behalf of WLC safeguarding contract funds totalling - £4,150,000, ensuring public funds do not enter SOCG. <ul style="list-style-type: none"> • Conducted SOCG procedures/checks training with WLC procurement & solicitors. Awaiting WLC signing off on the Information Sharing Agreement (ISA) draft with the legal team. This agreement will strengthen our partnership relationship. • Third Parties have been engaged regarding Divert and Deter areas of business, and in particular engagement and the partnership with RUTS (Rural & Urban Training Scheme) aimed at young people on the fringes of SOCG, training them in worthwhile skills to allow them a stepping stone to the work force, whilst engaging in a positive manner with LA & Police to educate and deter them from a life of crime. This is planned to be introduced across the 4 LA in J Div. 			



Code	cssp3.2	Status Icon		Progress Bar
Title	3.2 Counter Terrorism: Prevention 2 – CONTEST - to reduce the risk from terrorism, so that people can go about their lives freely and with confidence, and to respond to the threat from terrorism			<input type="text" value="8%"/>
Description	Ensure multi-agency safeguarding measures are available to prevent people from being drawn into terrorism.			



	Ensure that frontline staff who engage with the public should understand what radicalisation means and why people may be vulnerable to being drawn into terrorism as a consequence of it.		
	Maintain the local multi-agency CONTEST group to oversee activity in West Lothian and provide progress updates on activity contained in the local implementation plan.		
Desired Outcome			Expected Outcome Will complete on time
Planned Start Date	01-Apr-2022	Due Date 30-Apr-2025	Assigned To Heidi Simpson
Latest Note	Steven Arthur 05-Sep-2022 • Regular engagement with HMP Addiewell in respect of CT and Prevent awareness • Inputs to Prison Custody Officer's which is arranged and tracked by Learning & Development Staff • CT & Prevent Awareness delivered to Whitrigg & Torcroft Residential Unit Staff at Whitrigg. • Prevent awareness delivered by way of e-learning via WLC		

Code	cssp3.3	Status Icon		Progress Bar
Title	3.3 Counter Terrorism: Prevention 3 – Prevent – to stop people becoming terrorists or supporting terrorism and to reduce incidents and threats of attack in West Lothian from violent extremist and terrorist ideologies, groups and individuals.			<div style="border: 1px solid black; padding: 5px; display: inline-block;">0%</div>
Description	Embed Prevent into everyday activities and ensure the Prevent Referral Process is widely understood across the Community Safety Partnership. Ensure people who may be drawn into terrorism are safeguarded and offered appropriate advice and support through the Prevent Multi Agency Panel (PMAP) process. Enable high risk and vulnerable individuals to reach their full potential and successfully reintegrate into society			
Desired Outcome			Expected Outcome Will complete on time	
Planned Start Date	01-Apr-2022	Due Date 31-Mar-2025	Assigned To	Heidi Simpson
Latest Note	Steven Arthur 05-Sep-2022 • CT & Prevent awareness delivered to Link Housing • This was delivered to managers from the central belt along with link to relevant sites such as Home Office for e-learning should they want to roll out to staff.			

Code	cssp3.4	Status Icon		Progress Bar
Title	3.4 Counter Terrorism: Prevention 4 – Protect – to enhance physical, personnel and cyber protective security to protect against terrorism and other malicious threats.			<div style="border: 1px solid black; padding: 5px; display: inline-block;">8%</div>
Description	Increase the awareness of significant infrastructure and engage with partners to enhance the resilience / protective security capability at these locations.			

	Partners to identify locally relevant significant infrastructure assets and any existing gaps in security / resilience.		
	Collaborate with partners in order to overcome identified gaps.		
Desired Outcome		Expected Outcome	Will complete on time
Planned Start Date	01-Apr-2022	Due Date	31-Mar-2025
Assigned To	Heidi Simpson		
Latest Note	Steven Arthur 05-Sep-2022 • Engaged with West Lothian Leisure in respect of ACT online training through UK Protect app, <ul style="list-style-type: none"> • Prevent awareness around bookings for ERW events in West Lothian delivered to the West Lothian Licensing Forum • Power point shared, and refresher presentations planned. 		

Code	cssp3.5	Status Icon		Progress Bar
Title	3.5 Counter Terrorism: Prevention 5 – Prepare - to mitigate the impact of a terrorist attack that cannot be stopped.			
Description	Ensure appropriate advice on keeping yourself safe in the rare event of a firearms or weapons attack is provided. Increased resilience in order to recover after an attack.			
Desired Outcome		Expected Outcome	Will complete on time	
Planned Start Date	01-Apr-2022	Due Date	31-Mar-2025	Assigned To
Latest Note	Steven Arthur 05-Sep-2022 • During Q1, 2 x CT Workshops for Multi-Agency Contest Groups from Edinburgh and Lothians & Borders including West Lothian Council and Partners were delivered. <ul style="list-style-type: none"> • Overview of Contest/Threat Picture, Police, Ambulance and SFRS response to a Marauding Terrorist Attack and overview of CT Investigations. 			

Code	cssp3.6	Status Icon		Progress Bar
Title	3.6 Counter Terrorism: Prevention 6 - Pursue: - to investigate and disrupt terrorist attacks.			
Description	Ensure appropriate advice is provided on how to report suspicious activity and/or the threat of terrorist activity.			
Desired Outcome		Expected Outcome	Will complete on time	
Planned Start Date	01-Apr-2022	Due Date	31-Mar-2025	Assigned To
Latest Note				



Report to: Community Safety Board
From: WL Safer Communities Strategic Planning Group
Date: 24/10/22

Subject: West Lothian Multi-Agency Bonfire Plan 2022

1. Purpose of Report

The purpose of this brief paper is to provide an update to Community Safety Board regarding the development of the West Lothian Multi – Agency Bonfire Plan 2022 .

2. Terms of Report

This plan has been developed for the West Lothian local area following consultation between Community Safety Partners forming a bonfire working group including.

- Scottish Fire and Rescue Service (SFRS)
- Police Scotland (PS)
- WLC Trading Standards
- WLC NETS and Land Services
- WLC Roads
- WLC Waste Services
- CLD Youth Services
- West Lothian Youth Action Project
- Crime stoppers/Fearless

The purpose of this plan is to assist partner agencies to work together to promote fire and firework safety, reduce demand on services and maximise public safety in the lead up to and during the bonfire/firework period on 5th November.

Timeline for the plan - **October 15th – November 7th**

3. Summary of Implications

Relevant LOIP outcome (s)	We live in resilient, cohesive and safe communities People at risk are protected and supported to improve life chances
Relevant LOIP performance indicator (s)	Community Safety Indicators as per the LOIP Pentana Performance Report
Resources	Community Safety Partnership

OFFICIAL

Link to CPP prevention plan/Community Engagement plan	<p>West Lothian Local Policing Plan</p> <p>Scottish Fire and Rescue Service Plan for West Lothian</p> <p>Equally Safe – National Strategy for Prevention and Eradicating Violence Against Women and Girls</p> <p>Community Justice Strategy 2019-24</p> <p>Corporate Equality Outcomes 2017-21</p> <p>Corporate Plan 2018/19 – 2022/23</p> <p>Community Justice Outcome Improvement Plan</p>
Impact on inequalities	None
Key risks	Non-engagement from Local Authority or other Community Safety Partners

4. Conclusions

West Lothian Multi Agency Bonfire Planning group continues to build on existing strong relationships to focus activity to the reduction of Deliberate fire setting and fire related Anti-Social behaviour whilst promoting safe and enjoyable Bonfire and firework events.

5. Consultation – n/a**6. Recommendation**

That CSB note the West Lothian Multi Agency Bonfire plan, and consider opportunities to support the planning group, in tackling Deliberate fire setting, Bonfire related Anti-Social behaviour and promoting a safe and enjoyable Bonfire period.

Glossary of terms: West Lothian Council (WLC)
(NETS)

Appendices: West Lothian Multi-Agency Bonfire Plan 2022

Reported By: GC Steven Michie

Contact details: steven.michie@firescotland.gov.uk

Date: 07/10/2022



West Lothian Multi-Agency Bonfire Plan 2022

October 15th – November 7th

This plan has been developed for the West Lothian local area following consultation between Community Safety Partners forming a bonfire working group including

Scottish Fire and Rescue Service (SFRS)

Police Scotland (PS)

WLC Trading Standards

WLC NETS and Land Services

WLC Roads

WLC Waste Services

CLD Youth Services

West Lothian Youth Action Project

Crimestoppers/Fearless

1. BACKGROUND

The period leading up to and including bonfire night on the 5th of November has historically proven to be a time of increased activity due to the large number of bonfires that are lit. Statistics show that there has been a marked increase in deliberate fire setting, fire related antisocial behaviour, misuse of fireworks and hostility towards emergency workers at this time of year.

The bonfire working group as part of the West Lothian Community Safety Partnership have successfully worked together to promote safety during this period over a number of years.

	2016/17	2017/18	2018/19	2019/20	2020/21	5 Year Average	2021/22	% diff
Deliberate Fires	87	75	74	58	71	73	62	-15%
Deliberate Secondary Fires	67	63	65	50	65	62	52	-15%
Deliberate Secondary Refuse Fires	33	44	34	30	38	36	20	-44%

During the Bonfire period of 2021 there was a decrease in incident activity reported by all partners. The table above shows the bonfire period October 15th 2021 to November 7th 2021 compared with the 5 year average during that spell.

Partners in Police Scotland reported a decrease in antisocial behaviour and misuse of fireworks incidents. On 5th November 2021 West Lothian Police Scotland patrols used unmarked police cars which may have contributed to a reduction in confrontational antisocial behaviour towards emergency services. This tactic is recommended to be repeated for 2022.

There were 2 reported incidents of verbal abuse towards NETS/Roads staff while removing combustibles used for bonfire purposes at Spey Drive in Craigshill and Kirkhill in Broxburn. Police Scotland attended both incidents.

2. PURPOSE

The purpose of this plan is to assist partner agencies to work together to promote fire and firework safety, reduce demand on services and maximise public safety in the lead up to and during the bonfire/firework period on 5th November.

Particular attention will be paid to local area trends and statistics from previous bonfire periods and recent incidents provided through evidence-based analysis.

Recent trends suggest that Bathgate, Livingston South and Livingston North have experienced the most deliberate fires over the summer months. During 2021 the busiest wards during the bonfire plan period were Blackburn and Whitburn, Livingston South, Livingston North, East Livingston and East Calder.

3. EDUCATION

A national programme of education has been developed by SFRS to deliver key messages to our target groups of P6-P7 and S1-S2 Pupils.

Fearless are also developing education materials which will be promoted by the bonfire working group.

Coronavirus restrictions within education settings have been relaxed which will allow SFRS personnel and partner agencies to directly engage with young people. Personnel will make every effort to deliver the inputs, however the presentations have been developed so that they can also be delivered by teaching staff using the provided speaker's notes.

Fireworks/Bonfire presentations will be sent to schools following the October break.

Communication will be shared digitally with parents advising them of highlighted concerns around the bonfire/firework period and raising awareness of the available education materials.

Education will liaise with SFRS regarding concerns for any individual pupils who would benefit from a dedicated focus in relation to firesetting or firework related issues.

Education resources will be shared with all WLC Youth Services, community groups and youth groups in an attempt to reach those who may not be fully engaging with the mainstream education system.

4. COMMUNITY ENGAGEMENT

The spread of this bonfire plan is West Lothian wide and engagement will be intelligence led. Task and Coordinating Group (TAC) meetings provide intelligence on antisocial behaviour where partners will review how best to target issues using resources such as the West Lothian Youth Action Project (WLYAP), WLC Youth services and Community Regeneration Teams, SFRS Community Action Teams (CAT), community and school based officers from Police Scotland, WLC Safer Neighbourhood Teams and other youth voluntary organisations as appropriate.

Scottish Government funded Crimestoppers and Fearless campaign material will be distributed in target areas throughout West Lothian. Misuse of Fireworks banners will be displayed outside schools.

Where possible, partners will conduct the displaying of the banners jointly with schools and youth engagement groups to give young people some ownership of the messaging and the assets. Crimestoppers/Fearless will also provide social media messaging in postcode targeted areas.

A Community Event (by the 'BBNAG') is planned for the Blackburn area. Should this go ahead it will be an ideal opportunity to engage positively with the community prior to bonfire night and should be supported by all partners. Previous events have been well received and assisted with the reduction of ASB in the area.

Police Scotland and SFRS CAT will link in with West Lothian Youth Action Project (WLYAP) to provide input to groups that WLYAP are working with from across West Lothian.

SFRS Operational personnel will be provided with CLD Youth Group information to deliver bonfire and fireworks safety messaging.

5. MEDIA & MESSAGING

There will be a dedicated media campaign in the weeks leading up to bonfire night where messaging from all partner agencies will be shared. This will include messaging in the WLC Bulletin newspaper, WLC Facebook page, Blackburn Bonfire Night Action Group (BBNAG) Facebook page, SFRS Falkirk and West Lothian twitter account @scotfire_FlkWL

WLC media will collate messaging from partners and set up a dedicated webpage where this can be accessed. The Bulletin magazine which is delivered quarterly to all households in West Lothian will feature a generic graphic and safety messaging as well as signposting to local activity.

Messaging will include

- Bonfire/Fireworks safety messaging.
- Highlight reporting mechanisms for bonfire/fireworks and antisocial behaviour.
- Trading Standards fireworks legislation.
- Crimestoppers and Fearless Campaign.
- Waste – household reminder to retrieve wheelie bins.

6. SALE OR STORAGE OF FIREWORKS

The Fireworks (Scotland) Regulations 2004 were amended in 2021 to include three new measures. The regulations:

- restrict the times of day fireworks can be used by the general public to between 6pm and 11pm (subject to exempt dates detailed below)
- restrict the times of day fireworks can be supplied to the general public to during the daytime hours of 7am and 6pm, alongside existing requirements on retailers around sale and storage licences
- limit the quantity of fireworks that can be supplied to the general public to 5kg at any one time

Fireworks may only be used by the general public during the permitted hours of day 6pm-11pm. The exempted days when fireworks may be used outside of these hours are:

- 5 November, when they can be used from 6pm until midnight.
- New Year's Eve, the night of Chinese New Year and the night of Diwali, when they can be used from 6pm until 1am

The Fireworks and Pyrotechnics Articles (Scotland) Bill has been passed and although not all articles will be adopted for 2022 the Fireworks Review Group

recommended that a proxy purchasing offence is introduced making it a criminal offence to supply fireworks to under 18s. This is expected to be in place prior to November 5th 2022..

Trading Standards (TS) will endeavour to visit all firework retailers to ensure compliance with regulations and to share safety advice for customers. Where possible, Trading Standards will carry out test purchasing of direct sales to under 18's in retail environments. Locations of confirmed retailers and pop-up shops will be shared with SFRS to update Operational Intelligence.

Joint visits with SFRS Fire Safety Enforcement will be conducted where necessary.

Fearless media messaging makes reference to proxy purchasing. Education material and Media messaging will be shared through the appropriate channels.

Any suspected illegal selling of fireworks should be reported via the Police non-emergency number 101 or anonymously on Crimestoppers on 0800 555111. The Crimestoppers media campaign on the illegal selling of fireworks and misuse of fireworks will support the partnership messages.

A reminder will be sent to local businesses to dispose of or secure combustible waste away from buildings during the bonfire period.

Any partner who encounters firework sale or storage issues should contact Trading Standards Sally Burton [REDACTED] or Malcolm Craig [REDACTED] who will then liaise with PS and SFRS accordingly.

7. IDENTIFICATION AND REMOVAL OF COMBUSTIBLES

The identification and removal of unlit bonfires and stored combustible materials has proven to be highly effective in reducing the number of unorganised bonfires therefore reducing demand on all services and increasing public safety.

All partners are encouraged to report any identified storage of combustible materials while out in the community on business as usual.

A list of previous bonfire hotspots will be circulated which will assist partners in identifying combustibles in target areas.

SNT will target work in areas identified by intelligence made available from partners and the TAC group.

Bonfires should be considered dangerous when they are within 18 metres of any building or combustible structure, greater than 2.5 meters high or likely to affect any overhead power lines.

On finding bonfires under construction but not yet lit or combustibles suspected of being used for bonfire purposes, NETS/Land Services or Roads should be contacted through the West Lothian Council Contact Centre on **01506 280000**. The following details should be provided -

- type of materials
- quantity of materials
- any potentially dangerous items such as LPG cylinders.
- Any evidence of threat from persons present.

NETS team hours are:

Monday – Thursday 0745-1445hrs,

Friday 0745-1245hrs

Saturday 0745-1145hrs

NETS urgent contacts

Pat McArdle [REDACTED]

Ronnie Gardner [REDACTED]

Outside of normal business hours the direct mobile telephone number for the duty officer from NETS & Roads for the Bonfire period is available to **partners only** (see below). This should be for **urgent** requests to assist in the swift coordination and removal of unsafe bonfires during the period.

During the weekend of Friday 4th November to Monday 7th November Roads Operations will be available on the following numbers.

Roads Duty Officer

Tom Ward 04/11/21 to 07/11/21 on [REDACTED] or William Edmondson on [REDACTED]

Where bonfires are found already alight a call should be made to the SFRS on **999** and, if possible, include the following details:

- amount of material involved;
- materials involved e.g. cylinders – colour and type;
- distance from buildings;
- presence of persons;
- any evidence of a threat either from persons present or from items within the fire.

This will allow SFRS to prioritise the call and request police assistance if deemed necessary.

There is no requirement for any other Service to deal with LIT bonfires.

8. JOINT PATROLS

SFRS and Police Scotland will undertake joint patrols on 5th November where possible. During this period contact will be maintained with the out of hours Roads

bonfire teams, the street teams working on behalf of the Youth Action Project and the SNT to assess and resolve any issues as they emerge on the night.
SFRS Contact WC Paul Harvey [REDACTED]

9. ANTISOCIAL BEHAVIOUR/THREATS TO PARTNERS

Any partner agencies who experience antisocial behaviour and /or abuse during the bonfire reporting period should, in addition to local procedures, inform the Task and Coordinating group (TAC) to assist in the evaluation and for future planning.

10. PLANNED EVENTS

Licencing have received applications for organised firework events. Should they be granted, members of the public should be encouraged to attend an organised event rather than have their own bonfires. Applications received so far for 5th November-

- Calderwood East Calder 800 capacity.
- Deer Park Golf and Country 2000 capacity
- Blackridge, Land at Bedlormie Drive 500 capacity
- Linlithgow Rugby Club 3000 capacity

11. REVIEW

A multi-agency review will be carried out post bonfire period where activities presented through the Task and Coordinating Group will be collated and contribute to the post event review for presentation to the Community Safety Board. To enable this, partners are encouraged to report activity to the TAC and the chair of this planning group, such as:

- Bonfires removed
- Personnel encountering ASB
- Education
- Community Engagement
- Any diversionary tactics employed
- Hospital admissions concerning fire/firework related injuries

Distribution:

WLC NETS
WLC Roads
WLC Waste Services
WLC Trading Standards
Education
CLD Youth Services
Trading Standards
WLC Safer Neighbourhood Team
West Lothian Youth Action Project
Crimestoppers and Fearless
Police Scotland

Scottish Ambulance Service
Scottish Fire and Rescue Service



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West Lothian Bonfire Plan 2022

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Purpose

The purpose of the Bonfire Plan is to assist partner agencies to work together to promote fire safety and firework safety, reduce demand on services and maximise public safety.



Education

- A programme of resources developed by SFRS will be delivered to P6-P7 and S1-S2 Pupils by SFRS and partners.
- Fearless/Crimestoppers have produced Education materials which can be delivered by partner agencies.



Community Engagement

- Crimestoppers banners will be displayed across WL at schools.
- Joint SFRS and Police Scotland inputs to targeted groups working with WLYAP.
- Multi agency support of Blackburn Community Event on 29th October.



Media

- WLC dedicated media webpage sharing multi agency bonfire and firework safety messages.
- Bonfire safety messaging in WLC Bulletin, Courier.
- Partnership message sharing across all community councils in West Lothian.





STAY SAFE THIS BONFIRE NIGHT

- Follow the Firework Code
- Keep a safe distance
- Think of others
- It is illegal to use fireworks before 6pm or after 11pm*
- It is illegal to buy or give fireworks to anyone under the age of 18**

www.firescotland.gov.uk





1. FOLLOW THE FIREWORK CODE

During the bonfire season, most firework injuries treated at emergency departments happen at informal private displays. Over half of those requiring treatment are children.

To keep you and your family safe, read and follow the instructions on the packaging for every firework you use. Check the Firework Code at:

www.firescotland.gov.uk

2. KEEP A SAFE DISTANCE

There are two categories of fireworks you can legally buy to use in your garden, CAT F2 and CAT F3.

With CAT F2 fireworks, everyone in your party must stand at **least 8 metres** away for safety. That's around 26 feet - or the **length of two family cars parked end-to-end!**

CAT F3 fireworks have a minimum distance of **25 metres**, or about 82 feet. You really need a garden the **length of a local swimming pool** for CAT F3 fireworks.

The category and required safety distance will be clearly marked on the outside of the box.

3. THINK OF OTHERS

Please think of others if you're planning on setting off fireworks in your garden, and remember that for some people, fireworks can be particularly distressing and frightening. If your neighbours have pets, they will need to keep them indoors - so let them know well in advance.

*IT IS ILLEGAL TO SET OFF FIREWORKS BEFORE 6PM AND AFTER 11PM

This extends to Midnight on the 5th November and 1am on Hogmanay, Chinese New Year and Diwali.

**IT IS ILLEGAL TO BUY OR GIVE FIREWORKS TO ANYONE UNDER THE AGE OF 18

With the exception of F1 fireworks.



SCOTTISH FIRE AND RESCUE SERVICE
Working together for a safer Scotland



SCOTTISH FIRE AND RESCUE SERVICE
Working together for a safer Scotland

Sale & Storage of Fireworks

- Firework (Scotland) Regulation amended to restrict times fireworks can be sold and used.
- Criminal offence to supply fireworks to under 18s. Proxy purchasing checks.
- Trading Standards aim to visit all firework retailers and pop up shops supported by SFRS enforcement officers where required .



Removal of Bonfires

- The removal of bonfire combustible materials has been highly effective in reducing the number of bonfire incidents.
- All partners are encouraged to report any storage of combustibles believed to be for bonfire purposes.



Planned Events 5th November

- Deer Park Golf and Country Club 6pm – 8pm
- Linlithgow Rugby Club 5.30pm – 11pm
- Bedlormie Drive, Blackridge 3pm – 8pm
- Calderwood, East Calder 6pm – 11.30pm



Review

- A multi agency review will take place following the bonfire period.
- This will give partners the opportunity to share learning and inform the process for future bonfire reduction strategies.





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Appendix 1 - 2023- 24 Community Safety Calendar

Quarterly	Quarterly	Quarterly	6 Weekly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly
Police Scotland	Graeme Struthers	Graeme Struthers	Alison Smith	Julie Whitelaw	Julie Whitelaw	Clr Fitzpatrick	Clr Fitzpatrick	Graham Hope Clr Kirsteen Sullivan
Lothian & Scottish Borders CONTEST Group	CT Agenda Setting <i>ASAP after the Div Contest mtg and 1 WEEK between the Local WL CT Grp Mtg</i>	West Lothian Counter Terrorism Group	Partnership Tactical and Coordinating 6 WEEKLY TAC All: 10:30-12	Agenda Setting: Safer Communities Strategic Planning Group (SCSPG) Mtg	Safer Communities Strategic Planning Group (SCSPG) Mtg	Agenda Setting: Community Safety Board	Community Safety Board	Community Planning Strategic Grp Community Planning Board
22.11.2022 10-12	23.11.2022 10-11	28.11.2022 1-3	15.11.2022 20.12.2022	13.12.2022 10-11	20.12.2022 2-4	WK Beginning: 16.1.2023	30.1.2023 2-4	tbc
tbc	tbc	tbc	31.1.2023 14.3.2023	14.3.2023 10-11	28.3.2023 2-4	10.4.2023	24.4.2023 2-4	tbc
tbc	tbc	tbc	25.4.2023 23.5.2023 4.7.2023	16.5.2023 10-11	30.5.2023 2-4	WK Beginning 12.6.2023	26.6.2023 2-4	tbc

CT: Deter - Andrew Mackie Andrew.Mackie@westlothian.gov.uk, Divert - Catherine Campbell Catherine.Campbell@westlothian.gov.uk, Detect and Disrupt / (Divert/Deter) Phil McDonald Phil.McDonald@scotland.pnn.police.uk, Command Support at Dalkeith – 0131 654 5532
SOC: PC Alan Banks (All data for Pentana: PC Heidi Simpson)