

MINUTE of MEETING of the LINLITHGOW LOCAL AREA COMMITTEE held within MS TEAMS VIRTUAL MEETING ROOM, on 7 JUNE 2022.

Present – Councillors Sally Pattle (Chair) and Tom Conn

Apologies – Councillor Pauline Orr and Roy Bradley, Scottish Fire & Rescue Service

In Attendance

Graeme Struthers, Lead Officer, West Lothian Council

Dougie Grierson, Community Regeneration Team Leader, West Lothian Council

Sergeant Andrew Meikle, Police Scotland

Andy Johnston, Service Manager, West Lothian Council

Phyllis McFadyen, Housing Manager, West Lothian Council

Chris Cook, Linlithgow & Linlithgow Bridge Community Council

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. ORDER OF BUSINESS

The committee noted that in terms of the council's Scheme of Administration the meeting was inquorate. The meeting could proceed with two ward members present but any resolutions made would require to be reported to the Council Executive for ratification before they became effective

3. MINUTE

The Committee approved the Minute of its meeting held on 1 March 2022. The Minute was thereafter signed by the Chair.

4. PLACE BASED INVESTMENT PROGRAMME 2022 TOWN CENTRE CAPITAL FUND

The committee considered a report (copies of which had been circulated) by the Depute Chief Executive, Education, Planning and Economic Development inviting members to consider the applications to the Place Based Investment Fund Town Centre Fund and to agree the allocation of funding for the settlements within the ward.

It was recommended that the committee:

1. Note that 5 applications had been received for projects within the ward;
2. Note the recommendations provided by officers within each town within the ward;

3. Agree to award funding as set out in the report;
4. Note that some of the funding costs remained as estimates and delegate the Head of Planning, Economic Development Regeneration to finalise award amounts within the overall value of the funding available within the ward;
5. Note that as projects were implemented the detail and associated costs might change and so delegates the Head of Planning, Economic Development Regeneration to agree such changes and to re-allocate any money that became available as a result to other projects in the ward, both so long as projects remained within the aims, purposes and overall intent of the original applications and approvals; and
6. Note the terms and conditions associated to the awarding of grants as set out in the report.

Decision

As the meeting was inquorate, the Lead Officer would refer the report to the Council Executive for approval of the Linlithgow Ward funding applications, incorporating the views of ward members.

5. SCHEDULE OF LOCAL AREA COMMITTEE VENUES

The committee considered a report (copies of which had been circulated) by the Lead Officer advising of the process of agreeing venues for Local Area Committee meetings from August 2022 onwards.

It was recommended that the committee:

1. Note the options available to the committee; and
2. Agree suitable venues for all meetings in the calendar from August onwards.

Decision

1. To note the terms of the report.
2. To note the Chair's preference for hybrid meetings and Councillor Conn's preference for physical meetings in a single venue to allow public attendance by local people.
3. To note that the Lead Officer would explore alternative facilities within the town, or the use of additional equipment that could be used to host hybrid meetings in Linlithgow Partnership Centre, Tam Dalyell House and liaise with all members to agree future meeting location(s).

6. POLICE WARD REPORT

The committee considered a report (copies of which had been circulated) by Police Scotland providing an update on performance, activities and issues across the ward for the period up to 31 March 2022.

It was recommended that the committee note the content of the report.

Decision

To note the terms of the report.

7. FIRE SERVICE WARD REPORT

The committee considered a report (copies of which had been circulated) by Scottish Fire and Rescue Service providing an update on the activity within Linlithgow Multi-Member Ward for the period up to 31 March 2022.

It was recommended that the committee note and provide comment on the Linlithgow Multi-Member Ward Performance Report.

Decision

To note the terms of the report.

8. HOUSING, CUSTOMER AND BUILDING SERVICES

The committee considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services providing an overview of the service activities within the Linlithgow ward.

It was recommended that the committee note Housing, Customer and Building Service activity as detailed in the ward report for the period Quarter 4 – 1 January to 31 March 2022.

Decision

To note the terms of the report.

9. SERVICE UPDATE: NETS, LAND & COUNTRYSIDE

The committee considered a report (copies of which had been circulated) by the Head of Operational Services advising members of the recent activity of the NET's, Land & Countryside Services teams for the period 1 October 2021 – 31 December 2021.

It was recommended that the committee:

1. Note the work carried out by the service within the local area; and

2. Advise of any areas that require further information or investigation.

Having heard a verbal update on the Linlithgow Loch District Park and upgrade of Lady Park footpath, the Service Manager undertook to provide a briefing note for ward members once the legal advice from Brodies Solicitors had been analysed. The note would set out options and commit to arranging a meeting with all parties concerned thereafter. The Chair requested that Lady Park be added as a standing item to the workplan.

Decision

To note the terms of the report.

10. REPORT ON PROGRESS OF REGENERATION PLANNING

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration informing members of progress on partner activities, regeneration planning and other activities in Bridgend and the ward.

It was recommended that the committee note the report.

Decision

To note the terms of the report.

11. WORKPLAN

A workplan had been circulated for information.

Decision

- (a) To note the workplan.
- (b) To include Lady Park on the workplan for future meetings.