

MINUTE of SPECIAL MEETING of the BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE held within WEBEX VIRTUAL MEETING, on 15 JUNE 2021.

Present – Councillors Angela Doran-Timson (Chair), Chris Horne and Diane Calder

Apologies – Councillor Janet Campbell; Lynda McGivern (Dechmont Community Council)

In Attendance

Craig McCorriston, Lead Officer, West Lothian Council
Dougie Grierson, Community Regeneration Officer, West Lothian Council
Eirwen Hopwood, Nets, Land & Countryside Services, West Lothian Council
Phyllis McFadyen, Housing Manager, West Lothian Council
Gordon McCaig, Scottish Fire & Rescue Service
Sergeant Iain Wells, Police Scotland
Irene Bishop, Uphall Community Council
Keith McLeod, Broxburn Community Council
Nick Knox, Winchburgh Community Council
Brian Ross, Winchburgh Community Development Trust
Alan Russell, Winchburgh Community Development Trust

1 DECLARATIONS OF INTEREST

There were no declarations of interest made.

2 ORDER OF BUSINESS

The Chair ruled that agenda items 7 (*Police Ward Update*) and 8 (*Fire Report Q4 2020/21*) would be considered as the first substantive items in that order, before agenda item 5 (*Presentation Winchburgh Community Development Trust*).

3 MINUTES

The committee approved the minute of its meeting held on 5 March 2021.

4 POLICE WARD UPDATE

The committee considered a report (copies of which had been circulated) by Police Scotland providing an update on performance, activities and issues across the Ward for the period up to 28 March 2021.

During discussion, issues with underage drinking and drug usage were raised. It was also noted that further updates on actions by children and youth support groups to combat antisocial behaviour would be provided in due course.

It was recommended that the committee note the contents of the report.

Decision

To note the terms of the report.

5 FIRE REPORT Q4 2020/21

The committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Service providing an update on the activity within Broxburn, Uphall and Winchburgh Multi-Member Ward for the period up to 31 March 2021.

It was recommended that the committee note and provide comment on the contents of the report.

Decision

To note the terms of the report.

6 PRESENTATION WINCHBURGH COMMUNITY DEVELOPMENT TRUST

The committee considered a report (copies of which had been circulated) by the Winchburgh Community Development Trust providing an update on the Trust's developments and initiatives within the community.

During discussion, further information was requested on the delivery and installation dates for park benches under Town Centre Fund Project WIN20-03 and officers undertook to provide further details on this aspect of the project.

Decision

To note the presentation.

7 DEVELOPER CONTRIBUTIONS TOWARDS TOWN AND VILLAGE CENTRE IMPROVEMENTS IN CORE DEVELOPMENT AREAS

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing an update on the progress in opening up the developer contributions funding for applications to address the themes identified in the Winchburgh 'Local Place Framework' prepared by the Community Development Trust (CDT) to support the process to deliver projects in line with the agreed Supplementary Planning Guidance in Winchburgh.

It was recommended that the committee:

1. Note the Village Improvement Design Guide had been produced by

vWinchburgh CDT entitled 'Winchburgh Local Place Framework and Action Plan; and

2. Note that the five themes identified in Appendix 3 of that document would form the overarching themes for assessing applications to receive the specific town centre funding.

Decision

To note the terms of the report.

8 HOUSING UPDATE

The committee considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services providing an overview of the service activities within the ward.

During discussion, the different approaches to turnaround times and voids were discussed, while it was noted that support for moving from temporary to mainstream accommodation was also available. The issue of assessing housing eligibility was raised and the correct process for housing requests and allocation was reiterated. Clarifications regarding ASBO warnings during Covid were also provided.

It was recommended that the committee note Housing, Customer and Building Service activity as detailed in the ward report for the period Quarter 4, 1 January 2021 to 31 March 2021.

Decision

To note the terms of the report.

9 SERVICE UPDATE - NETS, LAND AND COUNTRYSIDE

The committee considered a report (copies of which had been circulated) by the Head of Operational Services advising members of the recent activity of the NETs, Land & Countryside Services teams for the period 1 January 2021 – 31 March 2021.

It was recommended that the committee:

1. Note the work carried out to date and future planned work; and
2. Advise of any areas that require further investigation or inclusion in future work plans.

Issues with grass and hedge cutting, cleanliness of war memorials and road edges, and online park improvement surveys were raised and officers undertook to liaise with the appropriate teams to address these.

Decision

To note the terms of the report.

10 TOWN CENTRE CAPITAL FUND UPDATE

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing an update on progress in delivering the Town Centre Capital Projects agreed by the Local Area Committee on 4 October 2019 and 22 December 2020.

Officers would further liaise with Borxburn Community Council to discuss Strathbrock Community Gardens Project with a view of supporting and facilitating progress with the planning stage of the project.

It was recommended that the committee note the updates for Town Centre Fund 2019/20 and 2020/21 projects for the ward.

Decision

To note the terms of the report.

11 WORKPLAN

A workplan had been circulated for information.

Decision

To note the workplan.