

MINUTE of MEETING of the WEST LOTHIAN LEISURE ADVISORY COMMITTEE held within WEBEX VIRTUAL MEETING ROOM, on 26 NOVEMBER 2020.

Present – Councillors Cathy Muldoon (Chair), Alison Adamson, Charles Kennedy, Andrew McGuire, Dom McGuire (substituting for Councillor Dodds) and David Tait

Apologies – Councillors Dave King and David Dodds

In Attendance –

James Cameron, Head of Education (Learning, Policy & Resources), WLC

Donald Forrest, Head of Finance and Property Services, WLC

Robert Young, Senior Service Accountant, WLC

Alan Colquhoun, Culture & Sport Manager, WLC

Tim Dent, Chief Executive, WLL

Andrew Heron, Head of Finance and Administration, WLL

1. DECLARATIONS OF INTEREST

Councillor Tait declared an interest as his partner worked for Azets accountancy firm who had been absorbed by Scott Moncrieff.

Councillor Andrew McGuire declared an interest as he held a membership with West Lothian Leisure.

2. MINUTES

The Committee approved the Minute of its Meeting held on 27 August 2020. The Minute was thereafter signed by the Chair.

3. PRIVATE SESSION

The committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973, that the public be excluded from the meeting during consideration of the following items of business as it involved the likely disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A of the Act.

4. MONITORING REPORT: CULTURE, SPORT, LEISURE & OUTDOOR EDUCATION - REPORT BY HEAD OF EDUCATION (LEARNING, POLICY AND RESOURCES) (EXEMPT IN TERMS OF PARAGRAPH 6)

The committee considered a report by the Head of Education (Learning, Policy and Resources) (which had been circulated) providing an update on the operation of Culture, Sport, Leisure and Outdoor Education services delivered by West Lothian Leisure (WLL) as at September 2020 and the operational impact of more recent Scottish Government changes to protection measures applicable in West Lothian.

Members heard of the detrimental impact of COVID-19 on West Lothian Leisure's operational performance for the period and noted that in the short term, it was considered appropriate that the monitoring and reporting of WLL's operational performance should focus on progress with business recovery activities.

It was recommended that the committee note the terms of the report.

#### Decision

To note the terms of the report.

### 5. WEST LOTHIAN LEISURE FINANCIAL POSITION

The committee considered a report (copies of which had been circulated) by the Head of Finance and Property Services providing an update on the West Lothian Leisure (WLL) financial position for the 2019/20 and 2020/21 financial years. The report also provided an update on the impact of the Covid-19 pandemic on WLL and the re-profiling of the management fee for 2020/21.

It was recommended that committee notes -

- (a) West Lothian Leisure's financial performance for the year to 31 March 2020.
- (b) West Lothian Leisure's financial performance for the six months to 30 September 2020.
- (c) WLL's financial forecasts for the year to 31 March 2021, as reported to the WLL Board on 29 October 2020.
- (d) That Council Executive agreed on 17 November 2020 that the previously reported £500,000 included as a contingency in the council's 2020/21 budget forecast be paid to West Lothian Leisure to assist in managing their financial and cashflow position.

#### Decision

To note the terms of the report.