



## ***Partnership and Resources Policy Development and Scrutiny Panel***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

11 September 2020

A meeting of the **Partnership and Resources Policy Development and Scrutiny Panel** of West Lothian Council will be held within the **Webex Virtual Meeting Room** on **Friday 18 September 2020** at **9:30am**.

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
4. Confirm Draft Minutes of Meeting of Partnership and Resources Policy Development and Scrutiny Panel held on Friday 07 February 2020 (herewith).
5. Lothian Valuation Joint Board Minutes - Report by Chief Executive (herewith)
6. Annual Complaint Performance Report 2019/20 - Report by Depute Chief Executive (herewith)
7. Quarterly Performance Report - Quarter 1 of 2020/21 - Report by Depute Chief Executive (herewith)
8. Regulation of Investigatory Powers - Annual Report 2019/20 - Report by

Depute Chief Executive (herewith)

9. Regulation of Investigatory Powers - Review of Policy and Procedures - Report by Depute Chief Executive (herewith)
10. Review of Decision-Making Arrangements - Deputations and Petitions - Report by Governance Manager (herewith)
11. Sickness Absence (1 April 2020 to 30 June 2020) - Report by Head of Corporate Services (herewith)
12. Policy on Misuse of Alcohol, Drugs and other Substances - Report by Head of Corporate Services (herewith)
13. Local Government Benchmarking Framework - Report by Head of Corporate Services (herewith)
14. Review of Standing Order for the Regulation of Contracts - Report by Head of Corporate Services (herewith)
15. Parental Bereavement Leave and Pay - Report by Head of Corporate Services (herewith)
16. Review of Decision-Making Arrangements - Webcasting and Recording Meetings - Report by Head of Corporate Services and Governance Manager (herewith)
17. Family Leave Provisions - Elected Members - Report by Governance Manager and Head of Corporate Services (herewith)
18. Horizon Scan - Report by Head of Finance and Property Services and Head of Planning, Economic Development and Regeneration (herewith)
19. 2019/20 Financial Performance - Month 12 Monitoring Report - Report by Head of Finance and Property Services (herewith)
20. Scottish Welfare Fund – Update on Scottish welfare fund during Covid-19 Crises - Report by Head of Finance and Property Services (herewith)
21. West Lothian Development Trust Annual Report - Report by Head of Planning, Economic Development and Regeneration (herewith)
22. Workplan (herewith)

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NOTE      **For further information please contact Val Johnston, Tel No.01506 281604 or email [val.johnston@westlothian.gov.uk](mailto:val.johnston@westlothian.gov.uk)**