



## ***Audit Committee***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

21 January 2020

A meeting of the **Audit Committee** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre** on **Monday 27 January 2020** at **2:00pm**.

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest
3. Order of Business, including notice of urgent business, declarations of interest in any urgent business and consideration of reports for information.

The Chair will invite members to identify any such reports they wish to have fully considered, which failing they will be taken as read and their recommendations approved.

4. Confirm Draft Minutes of Meeting of Audit Committee held on Monday 07 October 2019 (herewith)

#### **Public Items for Decision**

5. Internal Audit Progress Report - Report by Audit, Risk and Counter Fraud Manager (herewith)

**Public Items for Information**

6. Internal Audit of Information Security - Report by Audit, Risk and Counter Fraud Manager (herewith)
7. Internal Audit of Reactive House Repairs - Report by Audit, Risk and Counter Fraud Manager (herewith)
8. Internal Audit of School Security Arrangements - Report by Audit, Risk and Counter Fraud Manager (herewith)
9. Internal Audit Report Update - The Management of Pupils with Healthcare Needs in Educational Establishments - Report by Head of Education (Learning, Policy and Resources) (herewith)
10. Local Government in Scotland Financial Overview 2017/18 - Report by Head of Finance and Property Services (herewith)
11. Risk Actions Arising from Audit and Inspection Reports - Report by Audit, Risk and Counter Fraud Manager (herewith)
12. Counter Fraud Interim Report for the Period April 2019 to December 2019 - Report by Audit, Risk and Counter Fraud Manager (herewith)

**Private Items for Information**

13. The Clerk considers that the following business is likely to be taken in private (exempt under the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973)
14. Counter Fraud Interim Report for the Period April 2019 to December 2019 Appendix 1 - Summary of Fraud or Irregularity Established 1 April 2019 to 31 December 2019 - Report by Audit, Risk and Counter Fraud Manager (Exempt in terms of Paragraphs 1 and 14)
15. Counter Fraud Investigation - Civic Centre Cafe - Report by Audit, Risk and Counter Fraud Manager (Exempt in terms of Paragraphs 1 and 14)

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NOTE      **For further information please contact Anastasia Dragona on tel. no. 01506 281601 or email [anastasia.dragona@westlothian.gov.uk](mailto:anastasia.dragona@westlothian.gov.uk)**