



## ***Employee Appeals Committee (Private)***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

26 April 2019

A meeting of the **Employee Appeals Committee (Private)** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre** on **Wednesday 8 May 2019 at 10:00am**.

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
4. Minutes
  - (a) Confirm draft Minutes of Meeting of Employee Appeals Committee (Private) held on Friday 01 March 2019 (herewith)
  - (b) Confirm draft Minutes of Meeting of Employee Appeals Committee (Private) held on Monday 11 March 2019 (herewith)
5. Procedures
  - (a) A Copy of the Procedure for Consideration of Appeals in terms of the Sickness Absence Management Policy and Procedure (herewith)

DATA LABEL: Public

- (b) A Copy of the Procedure for Consideration of Appeals in terms of the Policy and Procedure for Supporting Attendance at Work (herewith)

- 6. PRIVATE SESSION - The Clerk considers that the following business is likely to be taken in private (exempt under the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act.

**Private Items for Decision**

- 7. Consideration of Appeal
  - (a) Submission on Behalf of the Council
  - (b) Submission on Behalf of the Appellant

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NOTE      **For further information please contact Anastasia Dragona on tel. no. 01506 281601 or email [anastasia.dragona@westlothian.gov.uk](mailto:anastasia.dragona@westlothian.gov.uk)**