



West Lothian  
Council

## ***Audit Committee***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

9 December 2009

A Meeting of the **Audit Committee** of West Lothian Council will be held within the **Conference Room 1, Civic Centre** on **Tuesday 15 December 2009** at **2:00pm**.

For Chief Executive

## **BUSINESS**

### **PUBLIC SESSION**

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
4. Confirm Minutes of Meeting of Audit Committee held on Tuesday 22 September 2009 (herewith)

### **PUBLIC ITEMS FOR DECISION**

5. Audit of Business Continuity Planning - Report by Director of Development and Environmental Services (herewith)
6. Audit of Covalent Performance Management System - Report by Internal Audit Manager (herewith)

7. Nurse Call Centre Pilot - Report by Head of Support Services (herewith)
8. Audit Scotland follow up of Computer Review - Report by Internal Audit Manager (herewith)
9. Audit Scotland Report on Information Management - Report by Internal Audit Manager (herewith)
10. Internal Audit Progress Report - Report by Internal Audit Manager (herewith)
11. Report to Members and the Controller of Audit on the 2008/09 Audit - Report by Head of Finance (herewith)

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NOTE      **For further information contact Val Johnston, Tel No 01506 281604 or email [val.johnston@westlothian.gov.uk](mailto:val.johnston@westlothian.gov.uk)**