

MINUTE of MEETING of the ENVIRONMENT AND SUSTAINABILITY POLICY DEVELOPMENT AND SCRUTINY PANEL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, LIVINGSTON, on 16 MARCH 2023.

Present – Councillors Tom Conn (Chair), Alison Adamson, Tony Boyle (substituting for Councillor Cathy Muldoon), Diane Calder, Tony Pearson, Veronica Smith, Kirsteen Sullivan

Apologies – Councillor Cathy Muldoon

In attendance – Pippa Plevin (Joint Forum of Community Councils); Carole Racionzer (Voluntary Sector)

1 DECLARATIONS OF INTEREST

There were no declarations of interest made.

2 MINUTES

- a The Panel approved the minutes of the Environment Policy Development and Scrutiny Panel meeting held on 8 November 2022. The Minute was thereafter signed by the Chair.
- b The Panel approved the minutes of the Environment Policy Development and Scrutiny Panel meeting held on 31 January 2023. The Minute was thereafter signed by the Chair.

3 ROADS ASSET SAFETY INSPECTION MANUAL - 2023 REVIEW

The panel considered a report (copies of which had been circulated) by the Head of Operational Services informing members of the review of the Road Asset Safety Inspection procedure and manual.

It was recommended that the panel note the decision not to change the road asset safety inspection procedure and approve the revised 2023 Road Asset Safety Inspection Manual version 1.3.

Decision

To note the terms of the report.

4 2022/23 FINANCIAL PERFORMANCE - MONTH 9 MONITORING REPORT

The panel considered a report (copies of which had been circulated) by the Head of Finance and Property Services providing an update on the financial performance of the Environment & Sustainability portfolio for the

General Fund Revenue budget and the General Services Capital Budget.

It was recommended the panel:

1. Note the financial performance of the Environment & Sustainability portfolio as at month 9;
2. Note that the Environment & Sustainability portfolio position as at month 9 had been part of the overall council budget position reported to Council Executive on 7 February 2023; and
3. Note actions required to be taken by Heads of Service and budget holders to manage spend within available resources.

Decision

To note the terms of the report.

5 QUARTERLY CLIMATE CHANGE UPDATE

The panel considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration presenting the latest quarterly climate change update advising of work undertaken to meet the actions in the Climate Change Strategy.

It was recommended that the panel:

1. Note the content of the report; and
2. Note the performance report on progress against Climate Change Strategy actions attached to the report.

Decision

To note the terms of the report.

6 PERFORMANCE REPORT - QUARTER 3

The panel considered a report (copies of which had been circulated) by the Head of Operational Services advising of the current levels of performance for all indicators which were the responsibility of the Environment & Sustainability Policy Development and Scrutiny Panel.

It was recommended that the panel note the performance information and determine if further action or enquiry was necessary for any of the indicators mentioned within the report.

Decision

To note the terms of the report.

7      WORKPLAN

A workplan had been circulated for information.

Decision

To note the workplan.