



West Lothian Council

Cathy Muldoon - Provost
West Lothian Civic Centre, Howden South Road, Livingston, West Lothian EH54 6FF
Tel: 01506 281738

Mr Graham Hope
Chief Executive
West Lothian Council
Civic Centre
Howden South Road
Livingston

10 January 2023

Dear Graham

I am calling a special meeting of full council to deal with a possible amendment to the Scheme of Community Councils. The only item of business will be:-

- *Request for Amendment to Scheme of Establishment of Community Councils in West Lothian: Request for the formation of a separate Carmondean Community Council – Report by Head of Corporate services*

As discussed, the meeting is to take place on Tuesday 24 January at 9.30 am, immediately before the scheduled council meeting.

Yours sincerely

Provost Cathy Muldoon