

MINUTE of MEETING of the COMMUNITY PLANNING PARTNERSHIP BOARD
held within THE GATEWAY, KING STREET, BATGHATE AND MS TEAMS
VIRTUAL MEETING ROOM, on 21 NOVEMBER 2022.

Present –

Councillor Kirsteen Sullivan (Chair)	West Lothian Council
Councillor Tom Conn	West Lothian Council
Graham Hope (Chief Executive)	West Lothian Council
Siobhan McGarty	West Lothian Council
Julie Whitelaw	West Lothian Council
Donald Forrest	West Lothian Council
Clare Stewart	West Lothian Council
Craig Smith	West Lothian Council
Alison White	Integration Joint Board
Ashley Goodfellow	NHS Lothian
Simon Earp	West Lothian College
Brenda McMahon	Police Scotland
Steven Michie	Scottish Fire and Rescue Service
Alan McCloskey	Voluntary Sector Gateway
Brenda Cumming	West Lothian Chamber of Commerce
Craig Sheerin	Jobcentre Plus
Jonathan Pryce	Scottish Government
John Sives	Joint Forum of Community Councils

In Attendance –

Susan Gordon	West Lothian Council
Laura Murray	West Lothian Council
Michael Davis	West Lothian Council
Pauline Cochrane	West Lothian Council
Nahid Hanif	West Lothian Council
Sarah Kelly	West Lothian Council
Corrie Boyd	West Lothian Council
Alistair MacDermid	Rock Trust

Apologies –

Councillor Angela Doran-Timson	West Lothian Council
Councillor Andrew McGuire	West Lothian Council
Graeme Struthers	West Lothian Council
Elaine Cook	West Lothian Council
Alice Mitchell	West Lothian Council
Katie Dee	NHS Lothian
Ben Lamb	West Lothian Leisure
Kenny Barbour	Scottish Fire and Rescue Services
Jackie Galbraith	West Lothian College
Jim Stewart	Sestran

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE

The Board confirmed the Minute of its meeting held on 22 August 2022.

The Minute was thereafter signed by the Chair.

3. COST OF LIVING SHORT LIFE WORKING GROUP

The Board received a report (copies of which had been circulated) providing an update on the actions undertaken by the Cost of Living Short Life Working Group.

It was recommended that the Board:-

- (i) Note the collective actions taken by the short life working group to help mitigate the impact of the cost of living crisis; and
- (ii) Note the targeted work undertaken to raise awareness of the local help and support available.

The Chair invited all partners to share information about the dedicated Cost of Living Hub on the council's website as widely as possible.

Decision

To note the terms of the report.

4. HOMELESSNESS IN WEST Lothian AND THE ROLE OF PARTNERSHIP WORKING

The Board received a very insightful joint presentation on Homelessness in West Lothian and the role of partnership working from Sarah Kelly and Alistair MacDermid. The presentation provided the Board with an overview of the Housing Need Service, a table that demonstrated the homeless position at 31 March 2021 and 2022, the main actions set out in the Rapid Rehousing Transition Plan, a list of the many challenges the authority faced, information about work with key partnership and the collaborative and innovative use of resources and what had been achieved. The presentation concluded with an overview and understanding of the Rock Trust's approach to working jointly with the council in order to end youth homelessness.

On behalf of the Board, the Chair thanked Sarah and Alistair for the excellent presentation.

Decision

To note the terms of the presentation.

5. HOMELESSNESS AND EDUCATION

Continuing on the theme of youth homelessness, the Board then received a very interesting presentation from Corrie Boyd on work underway within schools across West Lothian to tackle the issue of youth homelessness.

The project identified young people who were likely to be at risk of presenting as homeless in the future and a variety of the co-ordinated intervention works across council services and with partner organisations were in place to work towards avoiding youth homelessness wherever possible. They also heard of the various support measures in place in instances where it was not possible to support young people to stay within the family home.

On behalf of the Board, the Chair thanked Corrie for her excellent presentation.

Decision

To note the terms of the presentation.

6. LOCAL OUTCOMES IMPROVEMENT PLAN & ENGAGEMENT ACTIVITY

The committee noted a report (copies of which had been circulated) providing an update on the review process of the Local Outcomes Improvement Plan (LOIP) and local engagement activity.

It was recommended that the Board:-

- (a) Note the update on progress with the new LOIP; and
- (b) Note the update with local engagement activity.

Decision

To note the terms of the report.

7. COMMUNITY WEALTH BUILDING - WEST LoTHIAN

The Board considered report (copies of which had been circulated) providing an update on the development of an approach to Community Wealth Building in West Lothian.

It was recommended that the Board:-

- (a) Note the final report “Advancing Community Wealth Building in West Lothian” produced by the Centre for Local Economic Strategy.
- (b) Note the eleven recommendations contained in it.
- (c) Note the actions that had been identified, particularly those that were for the CPP partners.
- (d) Discuss how the Community Planning Partnership could support the development of the approach within West Lothian.

Arising from the discussion and having heard of early work underway to advance community wealth building within NHS Lothian and West Lothian College, the Board noted that the Community Wealth Building Manager was happy to meet and provide guidance to any partners wishing to develop the approach. There would be regular updates provide on the approach to meetings of the Board.

Decision

To note the terms of the report.

8. CPP COVID-19 DATASET

The Board received a report (copies of which had been circulated) providing an update on the development of the CPP dataset.

It was recommended that the Board :-

- Note the progress on developing the dataset
- Note and review the refreshed list of indicators
- Consider the indicators identified in the Community Planning Outcomes profile
- Agree indicators and measurements for inclusion

The Board noted that officers would explore whether more local information could be presented at partnership level under more of the Indicators and where that was not possible, reasons would be set out in future reports.

Decision

To note the terms of the report.

9. WEST LOTHIAN CHILDREN'S RIGHTS (UNCRC) REPORT 2017-20

The Board considered a report (copies of which had been circulated) informing the Board of the development of the West Lothian Children's Rights report 2017-2020 incorporating the United Nations Convention on the Rights of the Child (UNCRC), in compliance with the requirements of Part 1 (section 2) of the Children and Young People (Scotland) Act 2014..

It was recommended that the Board:-

- (a) Note the content of the West Lothian Children's Rights (UNCRC) report; and
- (b) Agrees for its submission to the Scottish Government.

Decision

To approve the terms of the report.

10. DATES OF NEXT MEETINGS

To note that future meetings of the Board would take place on the following dates:-

- 27 February 2023 – 2pm
- 22nd May 2023 – 10am
- 28th August 2023 – 10am
- 20th November 2023 – 10am