

West Lothian Integration Joint Board Development Session

Meeting Held on 11 December 2022 virtually on Microsoft TEAMS

MINUTE & ACTIONS

Present:	Alison White (chair), Bill McQueen, James Millar, Yvonne Lawton, Sharon Houston, Dave Huddleston, Ann Pike, George Gordon, Alan McCloskey, Cllr Anne McMillan, Cllr Andrew McGuire, Cllr Tom Conn, Steven Dunn, Katherina Kasper, Linda Roddie, Fiona Huffer, Linda Yule, Karen Love, Kerry Taylor
Apologies:	Patrick Welsh, Jo MacPherson

	Discussion/Decision	Action	By Whom	By When
1.	<p>Welcome, Introductions and Apologies Apologies were noted.</p> <p>Bill McQueen welcome all to the December IJB Development Day, and advised that Patrick Welsh was unwell therefore there had been a change to the agenda.</p> <p>Bill handed over to Alison White, Chief Officer, to chair.</p>			
2.	<p>Risk Management Kenneth Ribbons, Audit, Risk & Counter Fraud Manager (WLC) and Internal Auditor & Risk Manager (IJB) gave a comprehensive overview of Risk Management.</p> <p>Key areas covered:</p> <ul style="list-style-type: none"> • Why invest in risk management? • Risk definition / description / scoring • Controls • Examples of risk 			

	<ul style="list-style-type: none"> • Risk policy • Risk strategy • Risk register <p>Discussion from members regarding examples of risk and risk registers.</p>			
3.	<p>Transforming your Council 2018/19 to 2022/23</p> <p>Karen Love (KL), Senior Manager of Adults shared a high-level presentation relating to TYC savings over a 5-year period on behalf of Jo MacPherson.</p> <p>Key points:</p> <ul style="list-style-type: none"> • £18.1m savings • Two significant policy changes • Further measures – workforce policies, support, digitalisation <p>Planning & preparation:</p> <ul style="list-style-type: none"> • 18-month review of all service users • Joint working with advice shop • Changes were transformational • Move from residential • Progressing development of tenancies in Pumpherston <p>Services have been delivered with a change of Head of Service throughout this period along with full change of senior management.</p> <p>Future savings will maximise redesign, look nationally at different models with the concern of wellbeing of staff and service users as a priority. Additional resource may be required to get through this period of transformational change.</p>			

4.	Financial Context & Planning 2023/24 – 2027/28 As PW was unwell, this item was removed from the agenda. It was agreed there would be a catch-up session prior to the January IJB to discuss this item.	Diary invite to be issued for Tuesday 10 th January 2023 13:00-14:00.	KT	ASAP (complete)
5.	Close Alison thanked everyone for their participation and engagement through the session, and encouraged board members to get in touch if needed.			