

MINUTE of MEETING of the WEST LOTHIAN INTEGRATION JOINT BOARD AUDIT, RISK AND GOVERNANCE COMMITTEE held within MSTEAMS VIRTUAL MEETING ROOM, on 21 DECEMBER 2022.

Present – Martin Connor (Chair) (NHS Lothian Non-Executive Director) and Councillor Tom Conn

Apologies – Katherina Kasper (NHS Lothian Non-Executive Director)

In Attendance – Alison White (Chief Officer); Kenneth Ribbons (IJB Internal Auditor); James Millar (IJB Standards Officer), Patrick Welsh (IJB Chief Finance Officer); Sharon Houston (Head of Strategic Planning and Performance), Linda Cunningham (NHS Staff Representative); and Kerry Taylor (Business Support Officer, HSCP)

Absent – Steve Dunn (West Lothian Council Staff Representative)

1. DECLARATIONS OF INTEREST

No declarations of interest were made.

2. MINUTE

The committee approved the Minute of its meeting held on 7 September 2022.

3. GOVERNANCE ISSUES FROM ANNUAL GOVERNANCE STATEMENT - UPDATE ON PROGRESS

The committee considered a report (copies of which had been circulated) by the Standards Officer providing an update on issues identified for attention in the since last year's annual governance statement.

It was recommended that committee note the update on governance issues of concern and that further updated information will be included in this year's annual governance statement and its covering report.

Decision

1. To note the content of the report; and
2. To agree to hold all future meetings online using MSTEams with the exception being the June meeting which would be an in-person meeting.

4. IJB HIGH RISKS

The committee considered a report (copies of which had been circulated) by the Chief Officer advising of the IJB's high risks.

It was recommended that the committee :-

1. Considers the high risks identified, the control measures in place, and the risk actions in progress to mitigate their impact;
2. Makes recommendations it thinks appropriate to the Chief Officer in relation to those risks, controls and actions; and
3. Makes recommendations it thinks appropriate to the Integration Joint Board in relation to the risk register and the degree of assurance it provides

Decision

To note the content of the report

5. INTERNAL AUDIT OF INTEGRATION JOINT BOARD GOVERNANCE

The committee considered a report (copies of which had been circulated) by the Internal Auditor advising of the outcome of an internal audit of the IJB's governance arrangements.

It was recommended that the committee notes that control is considered to be effective.

Decision

To note the content of the report

6. NHS Lothian Risk Management Annual Report 2021/22

The committee considered a report (copies of which had been circulated) by the Chief Officer advising of the NHS Lothian Risk Management annual report for 2021/22, a copy of which was attached to the report.

It was recommended that the committee considers the NHS Lothian Risk Management annual report.

Decision

To note the content of the report and of the NHS Lothian Risk Management annual report 2021/22

7. NHS Lothian : Internal Audit Report 2021/22 Delayed Discharges

The committee considered a report (copies of which had been circulated) by the Internal Auditor asking committee to consider the NHS Lothian internal audit report on delayed discharges, a copy of which was attached to the report.

It was recommended that the committee :-

1. Considers the NHS Lothian internal audit report on delayed discharges; and
2. Asks the IJB Chief Officer to review the internal audit report to identify any potential areas of improvement for the West Lothian Health and Social Care Partnership

Decision

To approve the terms of the report

8. SCOTLAND'S PUBLIC FINANCES - CHALLENGES AND RISK

The committee considered a report (copies of which had been circulated) by the Chief Finance Officer providing an update on the Scotland's Public Finances report published by the Auditor General, a copy of which was attached to the report.

It was recommended that the committee notes and considers the key messages contained in the report

Decision

To note the content of the report and of the "Scotland's Public Finances – Challenges and Risks" report

9. WORKPLAN

A workplan had been circulated for information.

Decision

To note the content of the workplan.