

DATA LABEL: PUBLIC



## **EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

### **SCHEDULE OF LOCAL AREA COMMITTEE VENUES**

#### **REPORT BY THE LAC LEAD OFFICER**

##### **A. PURPOSE OF REPORT**

The purpose of this report is to inform the Local Area Committee of the process of agreeing venues for LAC meetings from August 2022 onwards.

##### **B. RECOMMENDATION**

It is recommended that the committee:

1. notes the options available to the committee;
2. Agrees suitable venues for all meetings in the calendar from August onwards.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. providing equality of opportunities; developing employees; making best use of our resources; working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Appropriate assessments will be carried out as required.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	None.
<b>V Relevance to Single Outcome Agreement</b>	The proposal does not raise any matters of conflict with the single outcome agreement.
<b>VI Resources - (Financial, Staffing and Property)</b>	None.
<b>VII Consideration at PDSP</b>	None
<b>VIII Other consultations</b>	None.

## **D. TERMS OF THE REPORT**

### **D.1 Background**

There are new rules in place on where Council meetings can take place from August 2022 onwards that requires the Local Area Committee to decide how it wants to arrange future meetings.

### **D.2 Local Areas Committee**

From August 2022 the following arrangements will be in place that affect all Council meetings including Local Area Committees. An overview of this is detailed below:

- Full council meetings will be in the Civic Centre chamber unless the Clerk considers there are exceptional circumstances to mean the meeting takes place somewhere else;
- Committees other than LACs must meet in the chamber unless the Clerk considers there are exceptional circumstances to mean the meeting takes place somewhere else;

For LAC meetings, the Standing Order needs the LAC itself to decide to meet elsewhere than the chamber:

1. They can meet in the chamber.
2. They can meet elsewhere in exceptional circumstances as determined by the Lead Officer.
3. They can meet elsewhere if the LAC resolve to do so and the Lead Officer agrees to the arrangements.

In relation to point 2 and 3 the Lead Officer will need to be happy that the venue is suitable in terms of health and safety, space and public access, including disabled access.

Members should also be aware as part of their consideration that meetings held remotely cannot be webcast. This would mean a trade-off between people being able to listen at home and coming into the meeting venue, hence the need for the venues to be suitable for public access in any decision.

## **E CONCLUSION**

The Local Area Committee is asked to agree the venues for all scheduled meetings currently in the council calendar and ask the Lead Officer to advise and agree on the suitability of the venue.

## **F. BACKGROUND REFERENCES**

None

Appendices/Attachments: None

Contact Persons: None

**David Maule**

**East Livingston and East Calder LAC Lead Officer**

14 June 2022