

**PARTNERSHIP AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY PANEL
WORKPLAN – TO 22 APRIL 2022**

	Agenda Item	Lead Officer	P&R PDSP Date / Month
1.	Code of Conduct Annual Report	Chief Executive	Annually December 2022
2.	Annual SPSO Repot	Chief Executive	Annually December 2022
3.	Lothian Valuation Joint Board Annual Report	Chief Executive	Annually 22 April 2022
4.	West Lothian Development Trust Annual Report	Head of Planning, Economic Development & Regeneration	Annually 3 June 2022
5.	Annual Complaints Report	Depute Chief Executive, Corporate, Operational and Housing Services	Annually August 2022
6.	Quarterly Performance Report	Depute Chief Executive, Corporate, Operational and Housing Services	Quarterly 22 April 2022 3 June 2022 August 2022 December 2022
7.	Horizon Scan Report	Head of Finance and Property Services	Quarterly 3 June 2022 August 2022 December 2022 February 2023
8.	Quarterly Sickness Absence Update	Head of Corporate Services	Quarterly 3 June 2022 August 2022 December 2022 February 2023
9.	Social Security Benefits and Welfare Reform	Head of Finance and Property Services	Biannually August 2022

DATA LABEL: PUBLIC

	Agenda Item	Lead Officer	P&R PDSP Date / Month
			February 2023
10.	Financial Performance Report	Head of Finance and Property Services	Biannually August 2022 December 2022
11.	Review of Scheme of Delegations to Officers	Chief Executive (Governance Manager)	22 April 2022
12.	Policies and Practices, Tenanted Non-Residential Property Portfolio	Head of Finance and Property Services	22 April 2022
13.	Lothian Valuation Joint Board minutes	Chief Executive	As available

Graham Hope
Chief Executive

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