

MINUTE of MEETING of the DEVELOPMENT AND TRANSPORT POLICY DEVELOPMENT AND SCRUTINY PANEL held within VIRTUAL MEETING ROOM, on 14 SEPTEMBER 2021.

Present – Councillors Cathy Muldoon (Chair), David Dodds, Alison Adamson (substituting for Tom Kerr), Tom Conn, Chris Horne and Dom McGuire

In Attendance – Malcolm Hill (Joint Forum of Community Council Representative)

Apologies – Councillor Tom Kerr

Absent – Councillor Robert De Bold

1. DECLARATIONS OF INTEREST

No declarations of interest were made.

2. MINUTE

The panel approved the Minute of its meeting held on 1 June 2021.

3. BUSINESS SUPPORT UPDATE

The panel considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing an update on the support being provided by the Business Gateway team to local firms in 2021.

The panel was asked to note the update on the local labour market, the range of impacts made by the Business Gateway team, progress through the Jobs Task Force, Council's bid to the Community Renewal Fund, and closer working with Heriot-Watt University.

Decision

To note the content of the report

4. UPDATE ON EMPLOYABILITY PROVISION

The panel considered a report (copies of which had been circulated by the Head of Planning, Economic Development and Regeneration providing an update on progress of employability work undertaken by Access2employment to support West Lothian residents in employment, training or education

It was recommended that the panel :-

1. Notes the range of employability provision delivered to support residents;

2. Notes the introduction of the Young Person's Guarantee and additional resources being provided to support delivery.

Decision

To note the content of the report

5. PARENTAL EMPLOYMENT SUPPORT PROJECT

The panel considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing an update on the Parental Employability provision within Access2employment that's supports Parents across West Lothian to gain fairer and sustainable employment.

It was recommended that the PDSP notes the significant progress that has been made in providing additional support to the employability needs of local parents in line with Scottish Governments plan to tackle child poverty.

Decision

To note the content of the report

6. COMMUNITY PLANNING AND REGENERATION UPDATE

The panel considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing an update to the panel on the work of the Community Planning and Regeneration Team within Economic Development and Regeneration.

It was recommended that the panel notes the work of the Community Planning and Regeneration Team within Economic Development and Regeneration service.

Decision

To note the content of the report

7. 2020/21 FINANCIAL PERFORMANCE - MONTH 12 MONITORING

The panel considered a report (copies of which had been circulated) by the Head of Finance and Property Services providing the panel with an update on the financial performance of the Development and Transportation portfolio for the General Fund Revenue budget.

It was recommended that the Panel:

1. Notes the financial performance of the Development and

## Transportation portfolio for 2020/21

2. Notes that the Development and Transportation portfolio position for the year formed part of the outturn reported to Council Executive on 22 June 2021
3. Notes any actions required to be taken by Heads of Service and budget holders to manage spend within available resources.

Decision

To note the content of the report

8. QUARTERLY PERFORMANCE REPORT - QUARTER 1 OF 2021/22

The panel considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration the purpose of which was to update the panel on the current level of performance for all indicators that support the council's Corporate Plan and are the responsibility of the Development and Transport Policy Development and Scrutiny Panel.

It was recommended that the panel note the performance information and determine if further action or enquiry is necessary for any of the performance indicators in the report.

Decision

To note the content of the report

9. WORKPLAN (HEREWITH)

The panel noted the contents of the workplan (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration.

Decision

1. To note the contents of the workplan;
2. To include an update to the next meeting on Adult Learning and it's cross-cutting with employability initiatives.