

## Environment Policy, Development and Scrutiny Panel

### Workplan 2020/2021

1.	Scotland's Climate Change Declaration – Annual Report 2019/20	The purpose of this report is to inform the Panel of West Lothian's annual Scottish Climate Change Declaration Report for 2019/20.  Report to be submitted to the PDSP on 10 November 2020	Peter Rogers	10 November 2020	Yes
2.	Petition - Request for Speed Reduction Measures in Falside, Bathgate	The purpose of this report is to inform the Panel of the receipt of a petition from the residents in the Falside area, Bathgate. This petition was remitted to the Environment PDSP from the Council Executive at its meeting on the 18 August 2020.  Report to be submitted to the PDSP on 10 November 2020	Gordon Brown/Stuart Geddes	10 November 2020	Yes
3.	Consultation on Cycle 2 Of the Forth Estuary Flood Risk Management Strategies and Plans	The purpose of the report is to update the Panel on the forthcoming public consultation for the Draft 2021 - 2027 Forth Estuary Flood Risk Management Strategy and the Draft 2022-2028 Forth Estuary Local Flood Risk Management Plan.  Report to be submitted to the PDSP on 10 November 2020	Graeme Hedger/Shona Collins	10 November 2020	Yes
4.	Environment PDSP Performance Report – Quarter 2	To report the current levels of performance for all indicators which are the responsibility of the Environment Policy Development and Scrutiny Panel  Report to be submitted to the PDSP on 10 November 2020	Jim Jack	10 November 2020	No
5.	Travelling Funfairs (Licensing)(Scotland) Bill – Call for Views	To make the Panel aware of the Scottish Parliament's call for views on the Travelling Funfairs (Licensing) (Scotland) Bill and to invite the Panel to consider the draft response appended to this report.  Report to be submitted to the PDSP on 10 November 2020	Audrey Watson	10 November 2020	Yes

6	Active Travel Plan for West Lothian 2021 To 2026	<p>The purpose of this report is to inform the Panel that the current Active Travel Plan for West Lothian requires to be reviewed and a new five-year plan developed for the period 2021 to 2026.</p> <p>Report to be submitted to the PDSP on 10 November 2020</p>	Ronnie Fisher	10 November 2020	No
7.	Dealing with the Presence of Coal Tar in Roads and Footways	<p>The purpose of this report is to inform the Panel of the impacts of the presence of coal tar when found in roads and footways.</p> <p>Report to be submitted to the PDSP on 10 November 2020</p>	Ronnie Fisher	10 November 2020	No
8.	Accessibility Improvement Schemes to The Road and Footway Network 2020/21 And 2021/22	<p>The purpose of this report is to inform the Panel of officers' recommendations for the programme of works for accessibility schemes (2020/21 and 2021/22).</p> <p>Report to be submitted to the PDSP on 10 November 2020</p>	Ronnie Fisher	10 November 2020	Yes
9.	School Crossing Patrol Guides - Recruitment Difficulties	<p>The purpose of this report is to advise the Panel of the current vacancy levels in the Street Crossing Patrol Guides service and the steps being taken to recruit staff to mitigate this shortfall.</p> <p>Report to be submitted to the PDSP on 10 November 2020</p>	Jamie Fisher	10 November 2020	No
10.	Consultation Response to Scotland's Road Safety Framework to 2030	Report to be submitted to the PDSP on 10 November 2020	Graeme Malcolm	10 November 2020	Yes
11.	Operational Services Management Plan 2020/21	<p>To advise the panel of the purpose, scope and content of the Operational Services Management Plan for 2020/21</p> <p>Report to be submitted to the PDSP on 10 November 2020</p>	Jim Jack	10 November 2020	No
12.	Planning, Economic Development and Regeneration Management Plan 2020/2021	<p>The purpose of the report is to make the panel aware of the Planning, Economic Development and Regeneration Management Plan 2020/21.</p> <p>Report to be submitted to the PDSP on 10 November 2020</p>	Craig McCorriston	10 November 2020	No

13.	Open Space Plan 2020 – 2024	<p>The purpose of this report is to make the panel aware of the content and adoption of the Open Space Plan for the period 2020-2024 and highlight to the panel the plans for the document going forward. Also, to seek approval for submission of the plan to Council Executive for approval.</p> <p>Report to be submitted to the PDSP on 10 November 2020</p>	David Cullen	10 November 2020	Yes
14.	Petition - Request for The Removal of The Spaces for People Temporary 20mph Speed Limits	<p>The purpose of this report is to inform the Panel of the receipt of an electronic online petition from Lorenzo F. This petition was remitted to the Environment PDSP from the Council Executive at its meeting on the 15 December 2020.</p> <p>Report to be submitted to the PDSP on 2 February 2021</p>	Gordon Brown	2 February 2021	Yes
15.	2020/21 Financial Performance – Month 6 Monitoring Report	<p>To provide the Panel with an update on the financial performance of the Environment portfolio.</p> <p>Report to be submitted to the PDSP on 2 February 2021</p>	Robert Young	2 February 2021	Yes
16.	Consultation on Cycle 2 Of the Forth Estuary Flood Risk Management Strategy and Plan – Update on West Lothian Council's Actions	<p>The purpose of this report is to advise the Panel of the proposed Flood Risk Management Actions for the Council, for Cycle 2 of the Flood Risk Management (Scotland) Act 2009, and to inform the Panel of the launch of the full public consultation on the Draft 2021-2027 Forth Estuary Flood Risk Management Strategy and the Draft 2022-2028 Forth Estuary Flood Risk Management Plan.</p> <p>Report to be submitted to the PDSP on 2 February 2021</p>	Shona Collins	2 February 2021	Yes
17.	Broxburn Flood Protection Scheme – Review of Flood Event	<p>The purpose of this report is to update the Panel, following preliminary review by officers and subsequent technical review, of the event which took place on 27 August 2020 and flooded 21 properties in Nicol Road and Pyothall Court, Broxburn and the implications that this has for any future flood protection scheme.</p> <p>Report to be submitted to the PDSP on 2 February 2021</p>	Graeme Hedger	2 February 2021	No

18.	West Lothian Statutory Return to Scottish Government on Public Body Reporting on Biodiversity Duty: 2018 - 2020	Report to the panel to advise on the proposed statutory return to the Scottish Government on how West Lothian Council has implemented its biodiversity duty over the 3-year period 2018-2020.  Report to be submitted to the PDSP on 2 February 2021	Chris Alcorn	2 February 2021	Yes
19.	Easter Inch Moss & Seafeld Law Local Nature Reserve – Review of Habitat Management Plan (2011 - 21)	To inform the Panel of the review of the LNR Habitat Management Plan (2011-21) for the site between Blackburn & Seafeld.  Report to be submitted to the PDSP on 2 February 2021	Chris Alcorn	2 February 2021	No
20.	Climate Emergency Update, Reporting & Timescales	The purpose of this report is to update the panel on progress made in the response to the Climate Emergency and to present proposals for revised reporting timescales.  Report to be submitted to the PDSP on 2 February 2021	Peter Rogers	2 February 2021	Yes
21.	The Role of Planning in tackling Climate Change	The purpose of the report is to make the panel aware of the role of planning in tackling climate change. Consideration of the role was a matter considered by West Lothian Council at a meeting on 10 March 2020.  Report to be submitted to the PDSP on 2 February 2021	Chris Alcorn	2 February 2021	No
22.	Sustainable Procurement Duty	This report provides an update to the Environment Policy Development and Scrutiny Panel on progress in the council's progress in implementing the Sustainable Procurement Duty.  Report to be submitted to the PDSP on 2 February 2021	Angela Gray	2 February 2021	No
23.	Youth Engagement on Climate Emergency	To update the Panel on the plan for engaging young people in the development of the Climate Change Strategy, as agreed at a meeting of West Lothian Council on 10 March 2020.  Report to be submitted to the PDSP on 2 February 2021	Joanna Anderson	2 February 2021	No

24.	Waste and Recycling Future Legislative Influences Reducing Environmental Impact	To update the Panel on future, environmentally driven, legislative influences affecting the collection, transport and processing of the materials generated by West Lothian residents and businesses, as agreed at a meeting of West Lothian Council on 10 March 2020.  Report to be submitted to the PDSP on 2 February 2021	David Goodenough	2 February 2021	No
25.	Decarbonising the Council's Fleet	To update the Panel on opportunities and methods through which the council can move towards decarbonising the council's fleet, as agreed at a meeting of West Lothian Council on 10 March 2020.  Report to be submitted to the PDSP on 2 February 2021	David Goodenough	2 February 2021	No
26.	Plans to develop EV charging infrastructure across West Lothian	To update the Panel on the existing Electric Vehicle (EV) charging infrastructure across West Lothian and outlining options for increasing and enhancing the charging network as part of our Climate Emergency response, as agreed at a meeting of West Lothian Council on 10 March 2020.  Report to be submitted to the PDSP on 2 February 2021	Peter Rogers	2 February 2021	Yes
27.	The Integration of net zero carbon targets in Housing Strategy	To update the Panel on the proposals for the integration of net carbon zero targets in housing strategy, as agreed at a meeting of West Lothian Council on 10 March 2020.  Report to be submitted to the PDSP on 2 February 2021	Ann Marie Carr	2 February 2021	No
28.	Improving the energy efficiency of council buildings	To update the Panel on options for decarbonising existing and future non-domestic buildings, including the use of renewable technologies where appropriate as agreed at a meeting of West Lothian Council on 10 March 2020.  Report to be submitted to the PDSP on 2 February 2021	Peter Rogers	2 February 2021	No
29.	Carbon Offsetting	To update the Panel on carbon offsetting requirements, as agreed at a meeting of West Lothian Council on 10 March 2020.  Report to be submitted to the PDSP on 2 February 2021	Peter Rogers	2 February 2021	No

30.	Climate change issues and actions identified by service areas	Report to be submitted to the PDSP on 30 March 2021	Peter Rogers	30 March 2021	
31.	Section 7 Agreements – Sewerage Scotland Act 1968	Report to be submitted to the PDSP on 30 March 2021	Graeme Hedger	30 March 2021	
32.	Environment PDSP Performance Report – Quarter 3	To report the current levels of performance for all indicators which are the responsibility of the Environment Policy Development and Scrutiny Panel  Report to be submitted to the PDSP on 30 March 2021	Jim Jack	30 March 2021	No
33.	Pentland Hills Regional Park – funding 2021/22 & updated Minute of Agreement.	Report to the panel to advise on the requested from City of Edinburgh Council as management organisation for PHRP and the revision and proposed update of the Minute of Agreement between CEC and Midlothian Council to operate the Regional Park.  Report to be submitted to the PDSP on 30 March 2021	Chris Alcorn	30 March 2021	Yes
34.	Easter Inch Moss & Seafeld Law Local Nature Reserve - update of Habitat Management Plan and wind up of local residents' habitat management group.	Report to the panel to advise on the revision of the EIM&SL LNR Habitat Management Plan from 2014 and the decision to wind-up the local residents habitat management groups after c15 years due to lack of local interest.  Report to be submitted to the PDSP on 30 March 2021	Chris Alcorn	30 March 2021	No
35.	Operational Services Management Plan 2021/22	To advise the panel of the purpose, scope and content of the Operational Services Management Plan for 2021/22  Report to be submitted to the PDSP on 1 June 2021	Jim Jack	1 June 2021	No
36.	Food Growing Strategy – Plan for Approval	Report to be submitted to the PDSP on 1 June 2021	David Cullen	1 June 2021	Yes

37.	Licensing of Sexual Entertainment Venues	Report to advise the panel of the outcome of public and stakeholder consultation regarding whether West Lothian should introduce an SEV licensing scheme and to seek comments on proposals	Audrey Watson	To be confirmed	Yes
38.	Hire Car Licensing	Report to advise the panel of the outcome of public and stakeholder consultation regarding the proposed review of the hire car licensing scheme and to seek comments on priorities for the review	Audrey Watson	To be confirmed	Yes
39.	Contaminated Land Supplementary Guidance, including the Contaminated Land Inspection Strategy	The purpose of this report is to advise the panel of preparation of Supplementary Guidance (SG) on contaminated land in support of the West Lothian Local Development Plan (LDP) and a contaminated land inspection strategy.	Fiona McBrierty	To be confirmed	Yes
40.	Broxburn Flood Protection Scheme - Property Level Protection	Report to advise the Panel of the progress being made delivering property-level protection	Graeme Hedger/Shona Collins	To be confirmed	Yes. Info only
41.	Reservoir Safety	Report to advise the Panel of the measures being taken to ensure the safety of Beecraigs Reservoir in the context of ageing infrastructure, a changing climate and recent dam failures elsewhere in the UK	Graeme Hedger	To be confirmed	Yes. Info only
42.	Communication protocol in respect of wastewater treatment in the Almond Valley		Graeme Malcolm	To be confirmed	Yes

**Jim Jack**  
**Head of Operational Services**  
 2 February 2021