

3. STATEMENT BY THE CHIEF EXECUTIVE ON COVID-19

The Chief Executive provided Council with an update with regards to the plans that were being put in place by the Council in relation to the Covid-19 pandemic.

He explained that the situation was highly dynamic and was changing each day and that substantial planning was taking place. A full time co-ordination team had been established and the Corporate Management Team was meeting on a daily basis to develop the council's plans, determine a response and co-ordinate action and communications.

Arrangements were also in place to ensure that all political group leaders were being briefed in detail each week and were being included in all staff briefings. In the meantime if individual elected members continued to have any questions in relation to the council's response they were to contact the Chief Executive's office direct.

All non-essential meetings had been cancelled, however formal committee meetings would continue in the meantime. Those attending would be asked to sit further apart than normal, however those showing symptoms of the virus were not expected to attend council meetings and were being asked to comply with the NHS guidelines.

Finally advice had been provided by Cosla which suggested that all surgeries and any unnecessary appointments with constituents should be cancelled unless these could be conducted remotely. Corporate Communications meantime would be available to elected members to communicate this advice to constituents.

Decision

To note the update from the Chief Executive in relation to the plans for dealing with Covid-19