



WEST LOTHIAN COUNCIL

APPOINTMENT OF A LAY MEMBER TO THE AUDIT COMMITTEE

REPORT BY HEAD OF FINANCE AND PROPERTY SERVICES

A. PURPOSE OF REPORT

To advise the Council of the outcome of the recruitment panel convened to identify a preferred candidate to be appointed as a lay member of the Audit Committee.

B. RECOMMENDATION

It is recommended that the Council appoints the preferred candidate, Moira Glencorse, as lay member of the Audit Committee.

C. SUMMARY OF IMPLICATIONS

I Council Values	Being honest, open and accountable, making best use of our resources.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	The Scheme of Administration provides for the council to appoint a lay member of the Audit Committee following a recruitment panel comprised of the Chair of the Committee, a member of the Committee from a different party to the Chair, and a senior officer.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	None.
V Relevance to Single Outcome Agreement	Our public services are high quality, continually improving, efficient and responsive to local people's needs.
VI Resources - (Financial, Staffing and Property)	None.
VII Consideration at PDSP	None.
VIII Other consultations	None.

D. TERMS OF REPORT

The Scheme of Administration provides for the appointment of a lay member to the Audit Committee. The previous lay member resigned in January 2019, and it has therefore become necessary to appoint a replacement.

The lay member is a non-voting member of the Committee, with a period of appointment of three years. At the end of the three year period, Council will be asked

to offer to extend the appointment for another three years, or to re-advertise. If necessary for any reason, the Council is able to terminate the appointment at any time.

The appointment process involved an interview panel. The panel unanimously agreed to recommend to Council that Moira Glencorse be appointed. Moira Glencorse has had a career in the further education sector, including posts with West Lothian College.

E. CONCLUSION

The appointment of a lay member to the Audit Committee will enhance the Committee's ability to scrutinise the council's internal control arrangements.

F. BACKGROUND REFERENCES

None.

Appendices/Attachments: None.

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Date of meeting: 17 March 2020