

Environment Policy, Development and Scrutiny Panel

Workplan 2019/2020

	Issue	Purpose	Lead Officer	Date	Referral to Council Executive
1.	Scotland's Climate Change Declaration – Annual Report 2018/19	The purpose of this report is to inform the Panel of West Lothian's annual Scottish Climate Change Declaration Report for 2018/19. Report to be submitted to the PDSP in 5 November 2019	Peter Rogers	5 November 2019	
2.	Adaptation Scotland Capability Framework	To report on the recent Adaptation Scotland Capability Framework guidance to local authorities Report to be submitted to the PDSP in 5 November 2019	Chris Alcorn	5 November 2019	Yes
3.	Hire car licensing	To inform the panel of the outcome of research into how provisions of the Equality Act 2010 affect hire car licensing Report to be submitted to the PDSP in 5 November 2019	Audrey Watson	5 November 2019	Yes
4.	Environment PDSP Performance Report – Quarter 1	To report the current levels of performance for all indicators which are the responsibility of the Environment Policy Development and Scrutiny Panel Report to be submitted to the PDSP in November 2019	Jim Jack	5 November 2019	No

5.	Air Quality In West Lothian	<p>The purpose of this report is to advise the panel that air quality in West Lothian met statutory objectives across the district in 2018 and that the statutory Annual Progress Report has been submitted to, and accepted by, the Scottish Government.</p> <p>Report to be submitted to the PDSP in November 2019</p>	David Brewster	5 November 2019	No
6.	West Calder area: Upgrading of two access routes using funds from Section 75 agreements related to lowland crofting developments	<p>Purpose of the report is to outline two access improvement proposals to the SW of West Calder utilising developers' funds arising from two Section 75 agreements for two Lowland crofting schemes, via Central Scotland Green Network Trust, following involvement with West Calder & Harburn CDT.</p> <p>Report to be submitted to the PDSP in November 2019</p>	Chris Alcorn	5 November 2019	Yes
7.	Revenue Budget Strategy 2020/21 To 2022/23 – Potential Additional Saving Measures	<p>This report provides the Panel with a summary of potential additional saving measures within the remit of the Panel for their scrutiny.</p> <p>Report to be submitted to the PDSP in November 2019</p>	Jim Jack	5 November 2019	
8.	Scottish Government Guidance On Burial Ground – Memorial Safety	<p>The purpose of the report is to update the Environment Policy Development and Scrutiny Panel on the Scottish Government Guidance on Burial Ground – Memorial Safety and to highlight variances with West Lothian Council current procedures.</p> <p>Report to be submitted to the PDSP in November 2019</p>	Andy Johnstone/ David Cullen	5 November 2019	No
9.	Scottish Road Works Commissioner's Performance Review 2018/19	<p>The purpose of the report is to update the Environment Policy Development and Scrutiny Panel on the Scottish Road Works Commissioner's performance review for 2018/19.</p> <p>Report to be submitted to the PDSP in November 2019</p>	Graeme Malcolm	5 November 2019	No

10.	Consultation On Improving The Operational Effectiveness Of The Control Of Dogs (Scotland) Act 2010	<p>The purpose of this report is to advise the panel of the Scottish Government consultation on improving the operational effectiveness of the Control of Dogs (Scotland) Act 2010, and the proposed response from West Lothian Council to this consultation.</p> <p>Report to be submitted to the PDSP in November 2019</p>	David Brewster	5 November 2019	Yes
11.	Recycling & Waste Services – Results Of Citizen Led Inspection	<p>The purpose of this report is to advise the Environment PDSP of the results of the Citizens Led Inspection (CLI) into Recycling & Waste Services, and to report the improvement plan that has been developed from the inspection and the actions implemented to date.</p> <p>Report to be submitted to the PDSP in November 2019</p>	David Goodenough	5 November 2019	No
12.	2019/20 Financial Performance – Month 6 Monitoring Report	<p>To provide the Panel with an update on the financial performance of the Environment portfolio.</p> <p>Report to be submitted to the PDSP in 11 February 2020</p>	Keith Johnstone	11 February 2020	Yes
13.	Edinburgh Airport Airspace Update Report	<p>The purpose of the report is to update the panel on the current position and likely future activity on Edinburgh Airport's desired airspace changes.</p> <p>Report to be submitted to the PDSP in 11 February 2020</p>	Craig Smith	11 February 2020	Yes
14.	Environment PDSP Performance Report – Quarter 2	<p>To report the current levels of performance for all indicators which are the responsibility of the Environment Policy Development and Scrutiny Panel</p> <p>Report to be submitted to the PDSP in February 2020</p>	Jim Jack	11 February 2020	No
15.	Product Safety Incident Management Plan	<p>The purpose of this report is to make the panel aware of the draft Product Safety Incident Management Plan that has been developed in line with guidance from the Office for Product Safety & Standards (OPSS).</p> <p>Report to be submitted to the PDSP in February 2020</p>	Ed Machin / Craig Smith	11 February 2020	Yes

16.	Petition – Parking Problems On Eliburn South Road And Jackson Place In Livingston	<p>The purpose of this report is to inform the panel of the receipt of a petition from the residents in the Eliburn South Road area of Livingston. This petition was remitted to the Environment PDSP from the Council Executive at its meeting on the 25th November 2019.</p> <p>Report to be submitted to the PDSP in February 2020</p>	Gordon Brown	11 February 2020	Yes
17.	West Lothian Parking Strategy: Appointment Of Consultant	<p>The purpose of this report is to inform the Panel of the appointment of Peter Brett Associates LLP to carry out the work associated with the development of the West Lothian parking strategy. The report outlines the anticipated timescales, costs and tasks for the parking strategy development work.</p> <p>Report to be submitted to the PDSP in February 2020</p>	Gordon Brown	11 February 2020	No
18.	National Highways And Transport Customer Satisfaction Survey 2019	<p>The purpose of this report is to inform the panel of the National Highways and Transport Network Public Satisfaction Survey results for 2019.</p> <p>Report to be submitted to the PDSP in February 2020</p>	Jason Halliday	11 February 2020	No
19.	APSE Award For Environmental Health Best Performer 2019	<p>The purpose of the report is to advise the panel that West Lothian Council's Environmental Health Team won the Association for Public Service Excellence Award for Environmental Health Best Performer 2019.</p> <p>Report to be submitted to the PDSP in February 2020</p>	Craig Smith	11 February 2020	No
20.	West Lothian Recycling – Annual Accounts	Report to be submitted to the PDSP in February 2020	Graeme Struthers/Keith Johnstone	11 February 2020	Yes
21.	Scotland's Low Emission Zones – Consultation On Regulations And Guidance, West Lothian Council's Response	<p>The purpose of this report is to advise the Panel of the Scottish Government's Consultation on Regulations and Guidance for Scotland's Low Emission Zones (LEZs) and to recommend a formal response to Council Executive</p> <p>Report to be submitted to the PDSP in February 2020</p>	Graeme Malcolm	11 February 2020	Yes

22.	Contaminated Land Supplementary Guidance, including the Contaminated Land Inspection Strategy	The purpose of this report is to advise the panel of preparation of Supplementary Guidance (SG) on contaminated land in support of the West Lothian Local Development Plan (LDP) and a contaminated land inspection strategy. Report to be submitted to the PDSP in March 2020	Fiona McBrierty	31 March 2020	Yes
23.	WLC Adaption Action Plan	Purpose of the report is to outline the creation of an Adaptation Action Plan for WLC, with consultant input and its resultant themes and actions. Report to be submitted to the PDSP in March 2020	Chris Alcorn	31 March 2020	Yes
24.	Strategic Litter Prevention Action Plan	Report to be submitted to the PDSP in March 2020	Andy Johnston	31 March 2020	
25.	Broxburn Flood Protection Scheme - Property Level Protection	Report to advise the Panel of the progress being made delivering property-level protection Report to be submitted to the PDSP in March 2020	Shona Collins	31 March 2020	Yes. Info only
26.	Update on Linlithgow Loch improvements	To provide an update report on various issues in and around Linlithgow Loch arising from the Loch Management Plan. Report to be submitted to the PDSP in March 2020	Graeme Hedger / Chris Alcorn	31 March 2020	No
27.	Environment PDSP Performance Report – Quarter 3	To report the current levels of performance for all indicators which are the responsibility of the Environment Policy Development and Scrutiny Panel Report to be submitted to the PDSP in March 2020	Jim Jack	31 March 2020	No
28.	Reservoir Safety	Report to advise the Panel of the measures being taken to ensure the safety of Beecraigs Reservoir in the context of ageing infrastructure, a changing climate and recent dam failures elsewhere in the UK Report to be submitted to the PDSP in March 2020	Graeme Hedger	31 March 2020	Yes. Info only

29.	RiverLife: Almond & Avon - Bathgate Waters Improvement Project	Report to update the Panel on the progress being made delivering this project Report to be submitted to the PDSP in March 2020	Graeme Hedger	31 March 2020	Yes
30.	West Lothian Community Choices	Report to be submitted to the PDSP in March 2020	Andy Johnston	31 March 2020	
31.	Grounds Maintenance and Open Space Related Assets – Participating Budget	Report to be submitted to the PDSP in March 2020	Andy Johnston	31 March 2020	
32.	Environment PDSP Performance Report – Full Year	To report the current levels of performance for all indicators which are the responsibility of the Environment Policy Development and Scrutiny Panel Report to be submitted to the PDSP in June 2020	Jim Jack	2 June 2020	No
33.	Operational Services Management Plan 2020/21	To advise the panel of the purpose, scope and content of the Operational Services Management Plan for 2010/21 Report to be submitted to the PDSP in June 2020	Jim Jack	2 June 2020	No
34.	Climate Change Strategy & Carbon Management Plan	Report to be submitted to the PDSP	Peter Rogers	To be confirmed	
35.	Local Climate Impact Profile	Report to be submitted to the PDSP	Peter Rogers	To be confirmed	
36.	UK Climate Change Profile	Report to be submitted to the PDSP	Peter Rogers	To be confirmed	
37.	Open Space Strategy Refresh	The purpose of this report is to make the panel aware of the content and adoption of the Open Space Plan refresh for the period 2015-2020 and highlight to the panel the plans for the document going forward.	Andy Johnston	To be confirmed	No

38.	Newton Final Air Quality Action Plan		David Brewster	To be confirmed	
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Jim Jack
Head of Operational Services
 11 February 2020