



PARTNERSHIP AND RESOURCES PDSP

SCHEME OF POLLING PLACES AND DISTRICTS

REPORT BY CHIEF EXECUTIVE

A. PURPOSE OF REPORT

The purpose of the report is to advise of the proposed polling scheme after consideration of a consultation in early 2019 and feedback from the two unscheduled polls held in 2019.

B. RECOMMENDATIONS

It is recommended that the PDSP:

1. Consider the potential changes to polling places and districts
2. Consider that the Chief Executive continue to have delegated authority to make any required changes (e.g. as a result of the loss of a polling place) in consultation with the Leader of the Council, Leaders of the other Political Groups, and local elected members, when there is not time to seek the approval of the Council Executive before a particular poll.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs Providing equality of opportunities Working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Representation of the People Act 1983 Electoral Administration Act 2006 Electoral Registration & Administration Act 2013
III Implications for Scheme of Delegations to Officers	No change
IV Impact on performance and performance Indicators	
V Relevance to Single Outcome Agreement	
VI Resources - (Financial, Staffing and Property)	
VII Consideration at PDSP	No
VIII Other consultations	Leader of the Council, Leaders of the other Political Groups, Independent Councillor,

D. TERMS OF REPORT

D1 Background

The council is required to carry out a periodic review of polling districts and places by The Electoral Administration Act 2006. The Electoral Registration and Administration Act 2013 requirement that a review be undertaken in the 16 month period from October 2018

A review began in January 2019. Following on from an initial consultation, analysis and review of the submissions was undertaken but the risk of unscheduled polls meant that the conclusion of the review was delayed for delivery of the European Election and the General Election last year. The successful delivery of the polls was prioritised.

It should also be noted that recommendations for Parliamentary constituencies were submitted by the Boundary Commission for Scotland in September 2018 but have not yet been approved. If, or when, these are approved by Parliament, then some further changes will be required

D2 Polling Place and District Requirements

In designating polling districts and polling places, legislation requires that each electoral ward must be divided into two or more polling districts unless there are special circumstances; that the council must designate a polling place for each polling district; and the polling place must be within the polling district unless special circumstances make it desirable to designate an area wholly or partly outside the polling district.

As part of the review the council must seek to ensure that all electors in a constituency in the local authority area have such reasonable facilities for voting as are practicable in the circumstances; and seek to ensure that so far as is reasonable and practicable every polling place for which it is responsible is accessible to voters who are disabled.

D3 Review

The council sought representations from local elected members, other council services, and the public. The council also sought representations from such persons as it thinks have particular expertise in relation to access to premises or facilities for persons who have different forms of disability. The council made Disability West Lothian and SCOPE aware of the review and invited representations. The appendix to this report contains the comments after consideration of feedback from this and feedback from the two polls held last year.

In addition, feedback from stakeholders (voters, polling staff, candidates and agents) which was received during and after the two polls held in 2019 has been collated to include in the review. The information from the checks made on polling places prior to the elections and feedback was also included.

D4 Use of Schools

Many of the representations received related to the use of schools as polling places. Whilst every effort has been made to identify a suitable alternative, it is not possible to eliminate the use of schools as polling places, as there are areas where the best meet the requirements for a polling place. To minimise the impact on parents and students, where the date of a poll is known in advance, polling day is designated as an In Service Training Day. .

For unscheduled polls, wherever possible arrangements are put in place which allow the school to remain open, but such arrangements are not feasible at all schools. It should be noted that some representations were objections to schools closing, and others were to them remaining open.

D5 Next Steps

On agreeing a polling scheme, the council will give reasons for its decisions and publish all information sent to the Returning Officer in connection with the review; all correspondence sent to persons with an expertise in access for people with disabilities; all representations made in connection with the review; the minutes of any meeting held by the council to consider the designation of polling districts and places; and details of the designated polling districts and places within the local authority.

Where any elector has a change to their polling place, they will be advised of this change by letter in advance of the next poll.

E. CONCLUSION

The council is reviewing its polling scheme and the PDSP is asked to consider the changes to polling districts and places.

F. BACKGROUND REFERENCES

None

Appendices/Attachments: 1. Polling Scheme

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Name of CMT Member: Graham Hope, Chief Executive,

Date: 7 Feb 2020

Appendix 1 – Polling Scheme

Polling District	Polling Place	Comments
	Ward 1 Linlithgow	
LFL1A	Chalmers Hall , Main Street, Linlithgow Bridge	No change proposed
LFL1E	Linlithgow Primary School , Preston Road, Linlithgow	For scheduled polls, polling day will be an In Service Training day. For unscheduled poll school remains open. No change proposed
LFL1F	Newton Community Centre , Duddingston Crescent, Newton	No change proposed
LFL1G	Philpstoun Community Centre , Main Street, Philpstoun	No change proposed
LFL1C	Queen Margaret Hall , Blackness Road, Linlithgow	No change proposed
LFL1D	Springfield Primary School , Springfield Road, Linlithgow	For scheduled polls, polling day will be an In Service Training day. For unscheduled poll school remains open. No change proposed
LFL1B	St Ninian's Craigmailen Parish Church Hall , Longcroft Hall Philip Avenue, Linlithgow	No change proposed
LFL1I LVL1H	Bridgend Village Hall , Bridgend,	No change proposed

Polling District	Polling Place	Comments
	Ward 2 Broxburn, Uphall and Winchburgh	
LVL2D	Bridgend Village Hall , Bridgend,	No change proposed
LVL2J	Broxburn Primary School , School Road Off West Main Street, Broxburn	For scheduled polls, polling day will be an In Service Training day. School closed for unscheduled polls. No change proposed
LVL2K	Broxburn Sports Centre , Church Street, Broxburn	No change proposed
LFL2A LVL2B	Dechmont Memorial Hall , Main Street, Dechmont	No change proposed
LVL2C	Ecclesmachan Community Hall , Ecclesmachan,	No change proposed
LVL2H	Kirkhill Primary School , Rashierig, Broxburn	For scheduled polls, polling day will be an In Service Training day. School closed for unscheduled polls. No change proposed
LVL2I	Strathbrock Partnership , West Main Street, Broxburn	No change proposed
LVL2E	Uphall Community Centre , Strathbrock Place, Uphall	No change proposed
LVL2F	Uphall Primary School , Crossgreen Drive, Uphall	For scheduled polls, polling day will be an In Service Training day. School closed for unscheduled polls. No change proposed
LVL2G	Uphall South Church Hall , East Main Street, Uphall	No change proposed
LFL2N LVL2M	Winchburgh Community Centre , Craigton Place, Winchburgh	No change proposed
LVL2L	Winchburgh Primary School , (Nursery Wing) Glendevon Park, Winchburgh	School can remain open for unscheduled polls. No change proposed

Polling District	Polling Place	Comments
	Ward 3 Livingston North	
LVA3B	Carmondean Connected , Carmondean Centre, Livingston	No change proposed
LVA3E	Carmondean Community Centre , Nether Dechmont Farm, Fells Rigg	No change proposed
LVA3A	Livingston Station Community Centre, Main Street, Deans, Livingston	No change proposed
LVA3C	Livingston Village Primary School , Kirkton North Road, Livingston	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LVA3F	Mosswood Community Centre , Knightsridge, Livingston	No change proposed
LVA3G	Newyearfield Farm Community Centre , Newyearfield, Livingston	No change proposed
LVA3D	Peel Primary School , Garden Place Eliburn East, Livingston	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed

Polling District	Polling Place	Comments
	Ward 4 Livingston South	
LVA4I	Bankton Mains Pavilion , Bankton Walk Murieston, Livingston	No change proposed
LVA4D	Bankton Primary School , Kenilworth Rise Dedridge, Livingston	For scheduled polls, polling day will be an In Service Training day. School is closed for unscheduled polls No change proposed
LVA4J	Bellsquarry Village Hall , Calder Road, Bellsquarry	No change proposed
LVA4F	Crofthead Farm Community Education Centre , Templar Rise Dedridge, Livingston	No change proposed
LVA4C	Dedridge Primary School , Dedridge East, Livingston	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LVA4A	Harrysmuir Primary School , Willowbank Ladywell, Livingston	For scheduled polls, polling day will be an In Service Training day. School is closed for unscheduled polls No change proposed
LVA4H	Murieston Village Hall , Murieston, Livingston	No change proposed
LVA4B	St.Andrew's R.C. Primary School Com Wing , Kingsport Avenue Howden, Livingston	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LVA4G	Williamston Primary School , Bankton Lane Murieston, Livingston	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LVA4E	Livingston Village Primary School, Kirkton North Road, Livingston	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed

Polling District	Polling Place	Comments
	Ward 5 East Livingston and East Calder	
LVA5D	Riverside Primary School, Craigshill, Livingston	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LVA5H	East Calder Primary School , Langton Road, East Calder	For scheduled polls, polling day will be an In Service Training day. School is closed for unscheduled polls. East Calder Partnership Centre could accommodate the required number of polling stations
LVA5J	Kirknewton Village Hall , Main Street, Kirknewton	No change proposed
LVA5C	Letham Primary School , Forth Drive Craigshill, Livingston	Move Holly Grove and Larch Grove from LVA5B as it is easier for the voters to get to the polling place
LVA5I	Centenary Hall, Linburn, Wilkieston	No change proposed – The Military Musuem was used for the December 2019 election due to the unavailability of Centenary Hall because of pre-existing booking.
LVA5F	Mid Calder Institute Hall , Market Street, Mid Calder	No change proposed
LVA5G	Mid Calder Primary School , Spottiswoode Gardens, Mid Calder	No change proposed
LVA5B	Pumpherstons and Uphall Station Community Primary School, Drumshoreland Road, Pumpherstons	Move Holly Grove and Larch Grove to LVA5C as it is easier for the voters to get to the polling place.
LVA5A	Uphall Station Institute Hall , Marrfield Terrace, Uphall Station	No change proposed
LVA5K	West Calder Community Centre , Young Street, West Calder	No change proposed

Polling District	Polling Place	Comments
	Ward 6 Fauldhouse and the Breich Valley	
LVA6G	West Calder Community Centre , Young Street, West Calder	No change proposed
LVA6H	Parkhead Primary School , Harburn Road, West Calder	For scheduled polls, polling day will be an In Service Training day. School is closed for unscheduled polls. No change proposed
LVA6F	Addiewell Community Centre , Church Street, Addiewell	No change proposed
LVA6D	Woodmuir Primary School, Woodmuir Road, Breich	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LVA6A	Fauldhouse Salvation Army Hall , BlackFaulds Place, Fauldhouse	Fauldhouse Partnership Centre assessed as a suitable alternative
LVA6C	Fauldhouse Training Centre , Eastfield Road, Fauldhouse	Fauldhouse Partnership Centre assessed as a suitable alternative
LVA6B	St John the Baptist Church Hall , Main Street, Fauldhouse	No change proposed
LVA6E	Longridge Primary School (Community Wing) , School Road, Longridge	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LVA6J	Stoneyburn Community Centre , Main Street, Stoneyburn	No change proposed
LVA6I	Polbeth Village Hall , Polbeth Road, Polbeth	No change proposed

Polling District	Polling Place	Comments
	Ward 7 Whitburn and Blackburn	
LFL7E	Brucefield Church Hall , East Main Street, Whitburn	No change proposed
LFL7F	Burgh Hall, East Main Street, Whitburn (Whilst this building is unavailable due to refurbishment, Polkemmet Social Club, East Main Street, Whitburn)	No change proposed
LFL7G	East Whitburn Community Centre , Hen's Nest Road, East Whitburn	No change proposed
LFL7A	Greenrigg Primary School , Polkemmet Road, Harthill	Move the boundary between LFL7A and LFL7B so that the new developments at Heartlands are in LFL7B (Colliery Lane, Crawford Road, Cults Road, Dardanelles Road, Hare Moss View, Kinniburgh Crescent, McGregor Crescent, Mclean Crescent, Mclean Place, Mickel Crescent and Polkemmet Road)
LVL7J	Murrayfield Primary School , Rowan Street, Blackburn	For scheduled polls, polling day will be an In Service Training day. School is closed for unscheduled polls. Blackburn Partnership Centre could accommodate the required number of polling stations
LFL7H LVL7I	Our Lady of Lourdes R.C. Primary School , Hopefield Road, Blackburn	For scheduled polls, polling day will be an In Service Training day. School is closed for unscheduled polls. Blackburn Partnership Centre could accommodate the required number of polling stations
LFL7B LVL7C	Whitburn Bowling Club , West Main Street, Whitburn	Move the boundary between LFL7A and LFL7B so that the new developments at Heartlands are in LFL7B (Colliery Lane, Crawford Road, Cults Road, Dardanelles Road, Hare Moss View, Kinniburgh Crescent, McGregor Crescent, Mclean Crescent, Mclean Place, Mickel Crescent and Polkemmet Road)
LFL7D	Whitburn South Parish Church Hall , Manse Road, Whitburn	No change proposed
LVA7K	Seafield Community Centre , Redhouse Road, Seafield	No change proposed
LVA7L	Polbeth Village Hall , Polbeth Road, Polbeth	No change proposed

Polling District	Polling Place	Comments
	Ward 8 Bathgate	
LFL8D	Balbardie Primary School , Torphichen Street, Bathgate	No change proposed
LFL8E	Bathgate High Church Hall, Gideon Street, Bathgate	No change proposed
LFL8H	Boghall Primary School , Elizabeth Drive, Boghall	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LFL8K LVL8G	Simpson Primary School , Wester Inches, Bathgate	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LFL8A	St Columba's Episcopal Church , Glasgow Road, Bathgate	No change proposed
LFL8I LFL8J	St Johns Church Hall , Mid Street, Bathgate	No change proposed
LFL8C	St Marys Catholic Church Hall , Livery Street, Bathgate	No change proposed
LFL8F	St Marys RC Primary School , Whitburn Road, Bathgate	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. Complaints have been received from parents. Bathgate Partnership has been assessed and is not recommended as parking and access arrangements for disabled voters would be poorer. The Regal Theatre has also been assessed. It is not within the polling district but would provide suitable accommodation .
LFL8B	Windyknowe Primary School , Windyknowe Crescent, Bathgate	No change proposed

Polling District	Polling Place	Comments
	Ward 9 Armadale and Blackridge	
LFL9H	Armadale Bowling Club , South Street, Armadale	No change proposed
LFL9B	Armadale Community Centre , North Street, Armadale	No change proposed
LFL9I	Armadale Primary School , Academy Street, Armadale	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LFL9A	Craig Inn Centre , Main Street, Blackridge	No change proposed
LFL9E	Methodist Church Hall , East Main Street, Armadale	No change proposed
LFL9G LFL9F	St Anthony's Primary School , South Street, Armadale	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed
LFL9D	Torphichen Community Centre , Bowyett, Torphichen	No change proposed
LFL9C	Westfield Primary School , Lomond View, Westfield	For scheduled polls, polling day will be an In Service Training day. School can remain open for unscheduled polls. No change proposed