

## Development & Transport Policy Development and Scrutiny Panel

### Workplan 2019/2020

Issue	Purpose	Lead Officer	Date	Referral to Council Exec
Revenue Budget Strategy 2020/21 to 2022/23 – Potential Additional Saving Measures	This report provides the Panel with a summary of the potential additional saving measures within the remit of the Panel for their scrutiny.	Craig McCorriston	05/11/2019	Yes
Kirknewton Conservation Area Appraisal	The purpose of this report is to advise the panel on the proposed variation of the conservation area boundary in Kirknewton as a result of a Conservation Area Appraisal (CAA) which was carried out in compliance with the Scottish Government's Planning Advice Note (PAN) 71: Conservation Area Management (2004).	Chris Alcorn	05/11/2019	Yes
Draft Planning Guidance: Controlling obtrusive lighting (Light Pollution) and reducing lighting energy consumption.	The purpose of this report is to advise the panel of the preparation of Planning Guidance (PG) on controlling obtrusive lighting (light pollution), reducing lighting energy consumption in support of the West Lothian Local Development Plan (LDP) and to set out the next steps towards finalisation and approval of the guidance.	Steve Lovell	05/11/2019	Yes

Supplementary Guidance: Developer Contributions towards Transport Infrastructure	The purpose of this report is to advise the panel of a proposed revision to draft Supplementary Guidance (SG) on Developer Contributions Towards Transport Infrastructure, prior to issuing the SG for public consultation. Revisions are required in relation to proposed developer contribution rates relating to Linlithgow. The SG is required to support the West Lothian Local Development Plan (LDP).	Fiona McBrierty	05/11/2019	Yes
Tourist Tax Consultation	To advise the panel on a Scottish Government consultation and to consider the council's response to that consultation	Jim Henderson	05/11/2019	Yes
Petition - Broxburn Town Centre Local Bus	To advise the panel on the receipt of the petition and to consider the terms of that petition.	Nicola Gill	05/11/2019	Yes
Petition - Wester Inch School Bus	To advise the panel on the receipt of the petition and to consider the terms of that petition.	Nicola Gill	05/11/2019	Yes
Petition - Ladywell West Local Bus	To advise the panel on the receipt of the petition and to consider the terms of that petition.	Nicola Gill	05/11/2019	Yes
West Lothian Local Development Plan (LDP): Development Plan Scheme No 12	The purpose of this report is to advise the panel of a Development Plan Scheme (DPS No.12) for the West Lothian Local Development Plan (LDP2).	Fiona McBrierty	11/02/2020	Yes
Public Realm Design Guides	To update the panel on progress/implementation of actions	Chris Alcorn	11/02/2020	Yes
Supplementary Guidance: Wind Energy	The purpose of this report is to advise the panel of preparation of statutory supplementary guidance (SG) on wind energy in support of the West Lothian Local Development Plan (LDP).	Sarah Collings	11/02/2020	Yes

Developer Contributions for Town Centre Improvements in Fauldhouse and Whitburn	To advise the panel on the receipt of contributions from the developer at Heartlands and to consider the disbursement of those funds.	Craig McCorriston	11/02/2020	Yes
City Region Deal Annual Report	To advise the panel on the publication of the first City Region Deal Annual Report and to consider the terms of that annual report.	Craig McCorriston	11/02/2020	Yes
Planning Guidance: House Extension and Alteration Design Guide	The purpose of this report is to advise the panel of preparation of refreshed planning guidance on house extensions and alterations.	Ross Burton	TBC	Yes
Supplementary Guidance: Green Network	The purpose of this report is to advise the panel of preparation of statutory supplementary guidance (SG) on the green network in support of the West Lothian Local Development Plan (LDP).	Chris Alcorn	TBC	Yes
Planning Guidance: Non-employment uses within Employment areas	The purpose of this report is to advise the panel of preparation of planning guidance (PG) on non-employment uses within employment areas in support of policy EMP 1 of the West Lothian Local Development Plan (LDP).	Margaret Stone	TBC	Yes
Planning Guidance: Woodland, Trees and High Hedges	The purpose of this report is to advise the panel of preparation of planning guidance (PG) relating to woodland, trees and high hedges.	Sarah Collings	TBC	Yes
Planning Guidance: Renewable Energy	The purpose of this report is to advise the panel of preparation of planning guidance (PG) on renewable energy in support of the West Lothian Local Development Plan (LDP).	Peter Rogers	TBC	Yes
West Lothian Local Development Plan Action Programme	The purpose of this report is to advise the panel of the annual review of the West Lothian Local Development Plan (LDP) Action Programme.	Fiona McBrierty	TBC	Yes
Progress Update on Employability Initiatives	The purpose of the report is to provide an update on the progress of employability work undertaken by Access2employment to support West Lothian residents into employment, training or education.	Clare Stewart	TBC	No

Supplementary Guidance: Healthcare & Community Facilities in New Housing Development	The purpose of this report is to advise the panel of preparation of supplementary guidance (SG) on healthcare and community facilities in new housing development in support of the West Lothian Local Development Plan (LDP).	Margaret Stone	TBC	Yes
Amendments to the Scheme of Delegation and other Planning Matters.	To advise the panel of proposed changes to the Scheme of Delegation and other Planning Matters.	Tony Irving	TBC	Yes
SEStran Minutes	To advise the panel on matters considered by SEStran committee.	Graeme Malcolm	Various Dates	No
SESPlan Minutes	To advise the panel on matters considered by SESplan Joint Committee.	Fiona McBrierty	Various Dates	No
Performance Report	To update the panel on the performance of the services which report to the panel	Craig MCCorrison	Quarterly	No

<b>D&amp;T PDSP Reports</b>	<b>Quarter 2</b> July - September	<b>Quarter 3</b> October – December	<b>Quarter 4</b> January – March	<b>Quarter 1</b> April – June
<b>PDSP scorecard report</b>	<ul style="list-style-type: none"> <li>Performance scorecard report (Q1)</li> </ul>	<ul style="list-style-type: none"> <li>Performance scorecard report (Q2)</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Performance scorecard report (Q3)</li> </ul>	<ul style="list-style-type: none"> <li>Performance scorecard report (full year - Q1-4)</li> </ul>
<b>Corporate performance report</b>				<ul style="list-style-type: none"> <li>Performance scorecard report (full year)</li> </ul>

<b>D&amp;T PDSP Reports</b>	<b>Quarter 2</b> July - September	<b>Quarter 3</b> October – December	<b>Quarter 4</b> January – March	<b>Quarter 1</b> April – June
<b>Management Plan</b>				<ul style="list-style-type: none"> <li>• PEDR Management Plan 2019/20</li> <li>• Operational Services Management Plan 2019/20</li> </ul>
<b>Service performance report</b>	<i>As required / requested by PDSP</i>	<i>As required / requested by PDSP</i>	<i>As required / requested by PDSP</i>	<i>As required / requested by PDSP</i>