

Environment Policy, Development and Scrutiny Panel

Workplan 2019/2020

	Issue	Purpose	Lead Officer	Date	Referral to Council Executive
1.	Environment PDSP Performance Scorecard Report – Full Year (Q1 – Q4)	To report the current levels of performance for all indicators which are the responsibility of the Environment Policy Development and Scrutiny Panel. Report to be submitted to the PDSP in 4 June 2019	Jim Jack	4 June 2019	No
2.	Operational Services Management Plan 2019/20	To advise the panel of the purpose, scope and content of the Operational Services Management Plan for 2019/20 Report to be submitted to the PDSP in 4 June 2019	Jim Jack	4 June 2019	No
3.	Planning, Economic Development and Regeneration Management Plan 2019/2020	The purpose of the report is to make the panel aware of the Planning, Economic Development and Regeneration Management Plan 2019/20 Report to be submitted to the PDSP in 4 June 2019	Craig McCorriston	4 June 2019	No
4.	Food Service Plan 2019/2020	The purpose of this report is to make the panel aware of the Food Service Plan 2019/2020 and the obligation upon the council to approve an annual Food Service Plan. Report to be submitted to the PDSP in 4 June 2019	Craig Smith	4 June 2019	No

5.	Health and Safety Service Plan 2019/2020	<p>The purpose of this report is to make the panel aware of the Health and Safety Service Plan 2019/2020 and the obligation upon the council to approve an annual health and safety service plan.</p> <p>Report to be submitted to the PDSP in 4 June 2019</p>	Craig Smith	4 June 2019	No
6.	Broxburn Flood Prevention Scheme – Proposed Works	<p>To update the Panel on the progress being made to deliver the final component of the Broxburn Flood Protection Scheme, provide protection to properties not afforded protection under the existing scheme and ensure that the level of protection provided to homes and businesses by the existing scheme remains under review in the context of new modelling guidance, better long-term data and new climate change projections</p> <p>Report to be submitted to the PDSP in 4 June 2019</p>	Graeme Hedger/Richard Harlow	4 June 2019	Yes
7	Transport (Scotland) Bill – Stage 1 Report	<p>The purpose of this report is to update the Panel on the Transport (Scotland) Bill, Stage 1 report which was published on 7 March 2019 by the Scottish Parliament's, Rural Economy and Connectivity Committee.</p> <p>Report to be submitted to the PDSP in 4 June 2019</p>	Graeme Malcolm	4 June 2019	No
8.	The use of chemical for sports pitch marking	<p>The purpose of the report is to inform the members of the Panel of the European Union's decision to ban the chemical Finale 150 that is currently used for weed spraying sports pitch lines; and how this will change the service's approach and methodology for future pitch marking</p> <p>Report to be submitted to the PDSP in 4 June 2019</p>	Andy Johnston	4 June 2019	No

9.	2018/19 Financial Performance – Month 12 Monitoring Report	To provide the Panel with an update on the financial performance of the Environment portfolio for the General Fund Revenue budget and the General Services Capital Investment Strategy Report to be submitted to the PDSP in 3 September 2019	Keith Johnstone	3 September 2019	Yes
10.	Sexual Entertainment Venue Licensing	To inform the Panel of changes to legislation enabling the council as licensing authority to introduce a licensing scheme for sexual entertainment venues (SEVs). Report to be submitted to the PDSP in 3 September 2019	Audrey Watson	3 September 2019	Yes
11.	Public Entertainment and Theatre Licensing	To inform the Panel of changes to legislation regarding theatre licensing which will impact on the public entertainment licensing scheme Report to be submitted to the PDSP in 3 September 2019	Audrey Watson	3 September 2019	Yes
12.	Low Emission Zone for the City Of Edinburgh: West Lothian Council's Consultation Response	The purpose of this report is to outline the City of Edinburgh's Low Emission Zone (LEZ) proposals for the City and to recommend a formal response to the Council Executive. Report to be submitted to the PDSP in 3 September 2019	Graeme Malcolm	3 September 2019	Yes

13.	West Lothian Parking Strategy for Consultancy Brief	<p>The purpose of this report is to seek approval from the Panel for a consultancy brief for a West Lothian Parking Strategy. The consultancy brief will underpin the necessary preparation work for a West Lothian wide parking strategy; as requested by Council Executive on 5 February 2018.</p> <p>Report to be submitted to the PDSP in 3 September 2019</p>	Gordon Brown	3 September 2019	Yes
14.	Litter Bin Plan	<p>The purpose of the report is to inform members of the panel of the details of the proposed Litter Bin Plan for West Lothian Council that will provide criteria for the type, size and location of litter bins across the area and to seek support for its inclusion in the council's Litter Policy.</p> <p>Report to be submitted to the PDSP in 3 September 2019</p>	Andy Johnston	3 September 2019	Yes
15.	Contaminated Land Supplementary Guidance, including the Contaminated Land Inspection Strategy	<p>The purpose of this report is to advise the panel of preparation of Supplementary Guidance (SG) on contaminated land in support of the West Lothian Local Development Plan (LDP) and a contaminated land inspection strategy.</p> <p>Report to be submitted to the PDSP in 3 September 2019</p>	Fiona McBrierty	To be confirmed	Yes
16.	Climate Change Strategy & Carbon Management Plan	Report to be submitted to the PDSP in 5 November 2019	Peter Rogers	5 November 2019	
17.	UK Climate Change Profile	Report to be submitted to the PDSP in 5 November 2019	Peter Rogers	5 November 2019	
18.	Local Climate Impact Profile	Report to be submitted to the PDSP in 5 November 2019	Peter Rogers	5 November 2019	

19.	WL Adaption Action Plan	Report to be submitted to the PDSP in 5 November 2019	Peter Rogers	5 November 2019	
20.	Strategic Litter Prevention Action Plan		Andy Johnston	5 November 2019	
21.	Hire car licensing	Report to be submitted to the PDSP in 5 November 2019	Audrey Watson	5 November 2019	
22.	Recycling and Waste Services Citizens Led Inspection Report	Report to be submitted to the PDSP in 5 November 2019	David Goodenough	5 November 2019	
23.	Environment PDSP Performance Report	To report the current levels of performance for all indicators which are the responsibility of the Environment Policy Development and Scrutiny Panel Report to be submitted to the PDSP in November 2019	Jim Jack	5 November 2019	No
24.	Annual report on air quality in West Lothian	Report to be submitted to the PDSP in November 2019	David Brewster	5 November 2019	
25.	Newton Final Air Quality Action Plan		David Brewster	To be confirmed	
26.	Open Space Strategy Refresh	The purpose of this report is to make the panel aware of the content and adoption of the Open Space Plan refresh for the period 2015-2020 and highlight to the panel the plans for the document going forward.	Andy Johnston	To be confirmed	No

Jim Jack
Head of Operational Services
 3 September 2019