



# West Lothian Council

## AUDIT COMMITTEE

### AUDIT SCOTLAND REPORT ON INFORMATION MANAGEMENT

#### REPORT BY INTERNAL AUDIT MANAGER

##### **A. PURPOSE OF REPORT**

To inform the Audit Committee of the outcome of Audit Scotland's recent audit of the council's information management systems.

##### **B. RECOMMENDATION**

That the Committee notes the terms of this report.

##### **C. SUMMARY OF IMPLICATIONS**

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|---|--|
| <b>I Council Values</b>   | Being honest, open and accountable.<br>Making best use of resources. |
| <b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b> | None.  |
| <b>III Resources - (Financial, Staffing and Property)</b>   | None.  |
| <b>IV Consultations</b>   | Audit Scotland have consulted with council officers as appropriate.  |

##### **D. TERMS OF REPORT**

As part of their 2008/09 audit work, Audit Scotland have conducted a review of the council's arrangements for information management. Audit Scotland's detailed findings are contained in the appended audit report.

Audit Scotland have identified that the council has a programme in place to raise awareness and improve information governance. The council aims to identify all the information gathered and shared across the council and to ensure practices and processes are standardised and subject to review.

The action plan at the end of Audit Scotland's report details areas where continued risk exposure requires management action.

##### **E. CONCLUSION**

Audit Scotland have concluded that the council is making good progress in establishing a sound information management environment.

##### **F. BACKGROUND REFERENCES**

None.

Appendices/Attachments: Audit Scotland: Information Management Audit Report dated September 2009.

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