

LOIP Review – Draft Plan

Timescale	Action
25 March 2019	CPP Board consider and sign-off LOIP review plan
April/May	<ul style="list-style-type: none"> • Data Analysis <ul style="list-style-type: none"> ○ Meet thematic leads/partners (set up sub-group) ○ Strategic needs assessment ○ What outcomes are already being delivered successfully elsewhere • Community engagement <ul style="list-style-type: none"> ○ Review recent engagement activity (regeneration, anti-poverty, etc) – what does this tell us? ○ Set up a sub-group to plan further community engagement activity • Integrated Impact Assessment/Strategic Environmental Assessment • Begin to think about LOIP content (context, profile, principles, etc)
End May-mid August (12 weeks)	<p><u>Community Engagement</u></p> <ul style="list-style-type: none"> • Engagement materials/activity to be informed by review of what existing engagement results and data tells us • Both West Lothian wide and targeted (e.g. equality forums, Citizens Panel, tenants forums...) using a range of tools (e.g. online survey, workshops, Place Standard) • This will include a facilitated priority-setting session to present draft priorities based on robust engagement/analysis – to discuss/agree/what missing
End August	<p><u>Partner priority setting session</u></p> <ul style="list-style-type: none"> • Present draft priorities, based on robust data analysis/engagement • Agree priorities and begin to discuss outcomes/actions (logic modelling) • Facilitated by Improvement Service
Sept/Oct	<ul style="list-style-type: none"> • Update report to 2 September CPP Board meeting • Fully develop outcomes/Pis • Finalise draft LOIP • Develop a consultation plan for draft LOIP
22 Oct	Papers due for CPSG (29 October meeting) – CPSG discuss draft LOIP
11 November	Papers due for CPP Board (18 November meeting) – CPP Board to discuss draft LOIP and approve consultation plans
November-end January	Consult on draft LOIP
21 January	Papers due for CPSG (28 Jan) – CPSG discuss consultation responses and any proposed changes to draft LOIP
3 Feb	Papers due for CPP Board (10 Feb) – CPP Board sign-off LOIP
From February 2020	Launch new LOIP and implement communications plan to raise awareness