

CPP Development Update

1. Purpose of Report

The purpose of this report is to provide an update on the CPP development actions, specifically requesting approval to progress two of the actions in relation to the Local Outcomes Improvement Plan (LOIP) review and the new Health and Wellbeing Partnership.

2. Recommendations

The CPP Board is asked to:

1. Consider and approve plans to review the LOIP;
2. Note the update from the Health and Wellbeing Partnership meeting held on 4 February; and
3. Consider and approve the Health and Wellbeing Partnership terms of reference and proposal for the chair.

3. Discussion

Background

A CPP development day was held in March 2018. A number of actions were identified in relation to the CPP structure, the LOIP and community involvement. The CPP Board received an update on these actions at the November 2018 meeting. Two key actions from the session were to review the LOIP and to set up a forum for health, inequalities and prevention. This report specifically provides an update on these actions and sets out plans for the CPP Board to consider and approve.

LOIP Review

The CPP developed its Single Outcome Agreement (SOA) in 2013 through a robust strategic assessment process. When the Community Empowerment (Scotland) Act 2015 came into force, the CPP reviewed its SOA and agreed that this met the requirements of a LOIP. The SOA was therefore adopted as the LOIP in May 2016 (this continued to be referred to as the SOA until August 2017 when the Board agreed this would now be called the LOIP).

Upon reflection and through further discussion at the development day, and in-line with recommendations of the national LOIP Stock-Take report, it has been agreed that the focus of the LOIP is very broad and that it would be more helpful for the CPP to concentrate on a smaller number of priority issues that require partnership action

and where the CPP can have the biggest impact. It was agreed that the LOIP priorities would be reviewed.

It is intended that rather than reviewing and amending the existing LOIP, the CPP should start afresh, identifying collective priorities that require partnership action and developing a new document based on these. This will ensure that the LOIP is based on an up-to-date understanding of local needs and aspirations, will allow the CPP to meaningfully involve communities and partners in setting the strategic direction of the partnership and will ensure that the LOIP is better aligned with other plans and strategies (e.g. regeneration plans and Anti-Poverty Strategy).

Specific criteria will inform what a 'priority issue' is for the CPP, including:

- An issue that is not already being successfully delivered elsewhere (the LOIP should not replicate or capture actions or outcomes already being taken forward by other partnership plans/groups);
- Complex and stubborn issues that require additional partnership action, leadership, support or collaboration;
- Where the CPP can have the biggest impact;
- Must be based on clear qualitative and quantitative evidence;
- Focus on tackling inequalities; and
- Aim to tackle current issues but look towards preventing further issues/breaking the cycle.

The new LOIP will include a new set of outcomes and a more meaningful, narrower set of short, medium and long term performance indicators will be developed in order to measure progress. It is intended that the new LOIP will be a 10 year plan.

A proposed plan is included in Appendix 1. The process is summarised below.

- **Data gathering and analysis** (*April/May*): Partners and thematic leads to assist with a strategic needs analysis; review recent engagement activity (e.g. local regeneration plans); map what CPP is already doing across existing groups
- **Community engagement** (*May-August*): Including a community priority setting session
- **Partner priority setting session** (*August*): Facilitated by the Improvement Service; pulling together information from data analysis and community engagement to agree set of priorities/outcomes
- **Develop new LOIP and new PIs** (*for 2020/21*)

The Improvement Service has offered support and assistance at various stages of the priority setting process. We will also look to good practice from elsewhere and will take account of the LOIP 'stock-take' that has already taken place at a national level.

All partners will be invited to be involved in the LOIP review process. Robust community engagement will be key and communities will be involved at an early stage to inform the process. The CPP's existing Community Engagement Plan, which aims to embed good community engagement across the partnership, will be reviewed alongside the LOIP.

It is also intended that an Integrated Impact Assessment (IIA) will be carried out at the beginning of the process, using the West Lothian Council template. A Strategic Environmental Assessment screening review will also be carried out to assess whether the LOIP will have significant impacts on the environment.

Health and Wellbeing Partnership

At its meeting on 26 November 2018, the CPP Board agreed that members of the newly formed Health & Wellbeing Partnership come together for an initial meeting to have further discussion about the role and remit of the group. The Health and Wellbeing Partnership had its first meeting on 4 February 2019.

The Health & Wellbeing Partnership will provide an opportunity to develop and support new ways of working across different policy areas. It will help to embed a preventative focus in the core work of the CPP and means that future health inequalities work would be part of a wider CPP approach to issues like poverty, employment, education, housing and transport. Inequalities and prevention policies will be developed in a 'whole-system' approach involving a broad range of partners.

As part of the approach to develop the group, and engage key services and organisations, a number of potential key issues were identified through discussions with a broad range of partners and stakeholders prior to the partnership coming together. These were discussed and agreed at the meeting on the 4th February. Issues identified were;

- Homelessness
- Mental Health
- Isolation and Loneliness
- Alcohol (and addictive behaviours)
- Empowerment, engagement and resilient communities

These were discussed at the meeting on the 4 February. There was broad agreement that these do represent key issues in West Lothian. It was agreed that, given the cross cutting nature of 'Health and wellbeing' there is a requirement to keep the scope of the group focussed and ensure priorities are meaningful and achievable. In terms of the approach the partnership takes it is important to recognise this is not about identifying additional work but what can be done differently by bringing key services and partners together to focus on a key number

of issues. The partnership will provide a platform and forum to enable partners and services to change the direction of travel.

Next Steps

It was agreed that in order to move forward, it's important that a common understanding is required of the key issues that the partnership might want to take forward. A significant amount of the discussion at the meeting highlighted mental health as an issue that affects all partners and has significant impact on their service or organisation. It became apparent that there are different understandings and perspectives on this that need to be further explored. The next meeting of the partnership has been set for 27th March and this will focus on Mental Health. Members of the group have been asked to submit information prior to the meeting on how mental health manifests itself in their service/organisations and how it affects service delivery; what are the issues around mental health that they face; and identify any gaps. It was agreed that this approach is necessary to enable the group to achieve a common understanding of the issue itself and the related gaps before exploring and developing solutions. It is also important that the group doesn't duplicate what is going on in other partnerships.

Terms of Reference

A draft Terms of Reference has been developed for approval by the CPP Board. It was proposed and agreed at the meeting of the Partnership that the group should be chaired by NHS Lothian Public Health. This would be a positive move in terms of having a CPP partner chair one of the thematic groups, and provide impetus from a health perspective.

4. Summary of Implications

Relevant LOIP outcome (s)	ALL
Relevant LOIP performance indicator (s)	ALL
Resources	The LOIP will be reviewed within existing resources, with support from the Improvement Service.
Link to prevention/community engagement	The new LOIP will be informed by community engagement and will have a focus on prevention. A key focus of the Health & Wellbeing Partnership is prevention.
Impact on inequalities	A key focus of the LOIP will be to tackle inequalities. An IIA will be carried out. A key focus of the Health & Wellbeing Partnership is tackling inequalities.

Key risks	N/A
------------------	-----

5. Consultations

All community planning partners will be invited to be involved in the review of the LOIP. The process will also involve robust community engagement.

The CPP Board considered the draft Health and Wellbeing Partnership terms of reference at the November 2018 meeting.

6. Conclusions

A CPP development day was held in March 2018. A number of actions were identified in relation to the CPP structure, the LOIP and community involvement. This report specifically provides an update on the actions relating to the LOIP review and Health and Wellbeing Partnership. CPP Board members are asked to approve plans to review the LOIP, to note the update from the 4 February Health and Wellbeing Partnership meeting and to approve the Health and Wellbeing Partnership terms of reference and the proposal for the chair.

Report written by/contact details/date

Susan Gordon, Community Planning Development Officer, 01506 282141

susan.gordon@westlothian.gov.uk

Joanna Anderson, Community Planning Development Officer, 01506 281086

joanna.anderson1@westlothian.gov.uk

References

CPP Board Report, '*CPP Development Update*', November 2018

LOIP Stock-Take report:

http://www.improvementservice.org.uk/documents/community_planning/loip-stocktake-emerging-findings-may2018.pdf

Appendices

1. Draft LOIP Review Plan
2. Draft Health and Wellbeing Terms of Reference