

**WEST LOTHIAN COUNCIL
CLIMATE CHANGE & SUSTAINABILITY WORKING GROUP / ENVIRONMENT FORUM**

27th November 2018

ACTION NOTE

Present – Craig McCorriston, Andy Johnston (NET,L&C), Chris Alcorn (Planning), Joanna Anderson (Community Planning), Lindsey Patterson, (Waste Services), Fiona Simpson,(Education Services) Anne Wood & Grace Wisniewska (Advice Shop).

Apologies – Peter Rogers (Property), Paul Couper (Environmental Health), Euan Marjoribanks (Housing), Douglas West (Fleet).

The items for action and the allocation of that action are listed below.

If you have any queries, please contact Peter Rogers as soon as possible on 01506-281107.

Item	Title	Decision	Action	Completion Date	Update on Actions
1.	Apologies	Note apologies as outlined above.	None	N/A	N/A
2.	Action note from last meeting	<ul style="list-style-type: none">Peter had received ideas from all Services for Climate Change week: 1-5th October 2018.	None	N/A	N/A
3.	Services Updates	Officer updates received: Energy & Property (Peter) <ul style="list-style-type: none">Nondomestic Energy Efficiency Framework project – contractors been carrying out site surveyed to produce detailed Investment Grade proposal. Due to be presented to Council at end November& include recommendation all 9 sites and set out guaranteed savings level to be delivered.Funding applications submitted to support innovative PV & battery storage project at	ALL - Officers to provide written updates prior to meetings going forward. Key points will then be discussed at the group.	Ongoing	

DATA LABEL - PUBLIC

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		<p>Civic centre – know end December if successful.</p> <ul style="list-style-type: none"> • Andy raised Countryside Services field at Beecraigs producing solar power. • Craig mentioned battery process planning application at Pumpherston was approved on Appeal. <p>Waste Services (Lindsey)</p> <ul style="list-style-type: none"> • Household waste recycling rate has increased from 48.5% in 2016 to 61.3% in 2017.Improvement has seen WLC move from 16th in Scotland to 2nd.Increase due to rolling out vegetable matter bins and difference in contracts to decrease landfill. • “Individual, Social, Material sessions held with crews and education team assisted by Changeworks. Service improvements discussed on communications to crews / public, bin contamination tags and improving recycling rates. • Good take up of Lending Kits in schools e.g.; Wormery Challenge Waste Audits and Paper Making. <p>Adaptation Action Plan (AAP)Sub-Group (Chris)</p> <ul style="list-style-type: none"> • Meeting with consultants in early November to finalise AAP. Briefing Note to be prepared for Executive Management Team > Heads of Service. Craig noted ”spend to save “ would be received positively but “spend to do”, more negatively • APP potentially at Environment PDSP in 	<p>Peter to contact Eirwen Hopwood- CS Manager</p>		

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		<p>April alongside updates on: Climate Change Strategy (CCS) / Carbon Management Plan (CMP) / Local Climate Impact Profile (LCIP) & new UKCP18 data.</p> <p>NETs, Land & Countryside Services (Andy)</p> <ul style="list-style-type: none"> Number of project complete or underway to reduce flooding, improve access in areas susceptible to flooding and improve water quality by filtering run-off e.g.: <ul style="list-style-type: none"> additional drainage features to Wood park Armadale, Westrigg Blackridge & Blaeberryhill Park Whitburn; extensive drainage improvements at St Anthony's Armadale & Eastfield park Fauldhouse. construction of raised paths in areas susceptible to flooding at Breich green, Torphichen Park and Boghall playing fields. Report due at Environment PDSP on ecosystems concept in light of "Transforming Your Council" proposals reduction in service standard. Change to Environmental Protection Act and council now got statutory duty to produce new Litter Strategy. Craig view this has a role in the CC&S WG but what wider thinking <p>Community Planning Partnership (CPP)-Joanna</p> <ul style="list-style-type: none"> Continuing to develop set of actions to develop the CPP. Discussions on involvement of partners in thematic groups 			

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		<p>(including CC&SWG) occurring. Discussion not concluded on invitation to be sent to key partners SEPA, SNH, HES & SEStran to gauge interest / ability to become involved as CPP has had two meetings in revised format and more engagement of existing partners.</p> <ul style="list-style-type: none"> Review of Local Outcomes Improvement Plan (LOIP) priorities and PI's will occur early in 2019 as a parallel process. CPP Board meets quarterly. Craig view time to inform them is when CCS / CMP etc updated at PDSP.CPP Annual Report in September for previous year has case studies e.g.; could be climate change <p>Education Services (Fiona)</p> <ul style="list-style-type: none"> Number of Schools applying for funding for school gardens. Many are now growing own food and then using it to cook in school. Some selling excess to parents. Schools took part in Climate Week, covering a wide range of topics including melting Antarctic ice sheets, impact of climate change to Scotland's weather and food growth. Remaining frustration that wider sustainability not reported as part of curriculum and being put into practice. Every Primary and majority of Secondary Schools have community gardens. <p>Housing Services (Euan)</p> <ul style="list-style-type: none"> Completed a small air source heat pump 	<p>Andy to arrange meeting with Education</p>		

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		<p>(ASHP) pilot to properties in Ballencrieff Toll. Tenants happy with new heating systems and reporting significantly reduced energy costs. Developing a tender to appoint ASHP contractor on a term contract to carry out around 150 upgrades in 2018/19 and 2019/20.</p> <ul style="list-style-type: none"> Properties in Ballencrieff Toll also had integrated solar PV panels fitted as part of re-roofing works. More installations of PV expected in Westfield over the next 2 years. <p>Fleet Services (Douglas)</p> <ul style="list-style-type: none"> Looking to use £208k of Transport Scotland grant to increase number of electric vehicles (EV's) in the fleet. Council has been allocated £250k to install additional EV charging points across WL. Early indications suggest that business mileage across the council will reduce in 2018/19. More work is required to meet reduction targets though. <p>Environmental Health (Paul)</p> <ul style="list-style-type: none"> Air pollution in all 3 Air Quality Management Areas (AQMA) has met air quality objectives for the last 3 years and it's likely that they will continue to do so. Detailed assessments underway to establish whether AQMA can be revoked – to be complete by end of financial year. <p>Advice Shop</p> <ul style="list-style-type: none"> New Advice Officer, Grace Wisniewska, 			

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		<p>has been recruited as part of council's Home Energy & Advice Programme Scotland (HEEPS)/ Area Based Scheme (ABS) work.</p> <ul style="list-style-type: none"> In 2018/19 Q2 Advice shop had 203 new energy related cases open with total value of advice given of £82,537. 			
4.	Climate Change Reporting – Scottish Government Annual Report 2017/18	<ul style="list-style-type: none"> 2017/18 Climate Change Report now through Council Executive and submitted to Scottish Government. 14% reduction in WLC Carbon footprint. 			
5.	Format of Future CC&S WG meetings	<ul style="list-style-type: none"> All before next meeting consider comprehensive review of what Services do in relation to Climate Change & Sustainability and what focus should be of group to drive agenda forward. Education view that head teachers were not informing centre as they think centre not listening and schools are isolated. Feedback to Craig / Peter as helpful to identify what issues are and what could be solution(s). 	<p>ALL</p> <p>ALL</p>	February 2019	
6.	Communicating CCSWG / climate change message	<ul style="list-style-type: none"> Craig / Peter / Joanna to have separate discussion how to reframe this issue and pose some questions to group. All Services to give thought if were going to Community Planning Partnership (CPP) on Climate Change Strategy, who are the key partners? Fiona raised Education Health & Wellbeing Team 	<p>Craig / Peter / Joanna</p> <p>ALL</p>		
7.	AOB and DONM	<p>No other business</p> <p>12 February 2019, 13:30 to 15:00, Civic Centre Room 2N1</p>	ALL – advise attendance ASAP		