



PERFORMANCE COMMITTEE WORKPLAN 2018/19

The committee workplan is developed to ensure that the Committee receives outcome reports from the WLAM programme at the earliest opportunity. The programme operates on a risk based approach, with assessment and scrutiny taking place in every council service (excluding schools) over a three year improvement cycle.

Date	Focus Area	Report	WLAM Unit	Responsible Officer	CMT
17 December 2018	Factfile 2018	Corporate performance report	Performance and Improvement Service	Rebecca Kelly	Graeme Struthers
	Corporate Complaints Q2 2018-19	Corporate performance report	Performance and Improvement Service	Joe Murray	Graeme Struthers
	HR and Support Services	Service performance report	HR and Support Services	Lesley Henderson	Julie Whitelaw
	Financial Management	Service performance report	Financial Management	Patrick Welsh	Donald Forrest
	Environmental Health and Trading Standards	Service performance report	Environmental Health and Trading Standards	Andrew Blake	Craig McCorriston
	Workplan				
4 February 2019	Community Care	Service performance report	Community Care	Pamela Main	Jo MacPherson
	Inclusion and Wellbeing Service	Service performance report	Inclusion and Wellbeing Service	Alison Raeburn	Jim Cameron
	Children and Families	Service performance report	Children and Families	Tim Ward	Jo MacPherson
	Housing Repairs	Service performance report	Building Services	Grant Taylor	
	Workplan				

Date	Focus Area	Report	WLAM Unit	Responsible Officer	CMT
18 March 2019	Corporate Complaints Q3 2018-19	Corporate performance report	Performance and Improvement Service	Joe Murray	Graeme Struthers
	Roads and Transportation	Service performance report	Roads and Transportation	Graeme Malcolm	Jim Jack
	Facilities Management	Service performance report	Facilities Management	Matt Baxter	Jim Jack
	Public Transport	Service performance report	Public Transport	Nicola Gill	Jim Jack
	Regeneration	Thematic performance report	Economic Development and Regeneration	Alice Mitchell	Craig McCorriston
	Citizen Led Inspection – annual update report	Corporate performance report	Performance and Improvement Service	Rebecca Kelly	Graeme Struthers
	Workplan				
13 May 2019	Improvement Strategy – annual review	Corporate performance report	Performance and Improvement Service	Rebecca Kelly	Graeme Struthers
	WLAM Summary 2018/19	Corporate performance report	Performance and Improvement Service	Rebecca Kelly	Graeme Struthers
	Corporate Complaints Q4 2018-19	Corporate performance report	Performance and Improvement Service	Joe Murray	Graeme Struthers
	Corporate Procurement	Service performance report	Corporate Procurement	TBC	Julie Whitelaw
	Recycling and Waste Services	Service performance report	Recycling and Waste Services	David Goodenough	Jim Jack
	Strategic Resources / Learning, Policy and Performance	Service performance report	Strategic Resources / Learning, Policy and Performance	Donna Adam	Jim Cameron
	Workplan				

It should be noted that the Performance Committee has the power to call any Elected Member or officer before the Committee and the workplan would be amended accordingly.