

MINUTE of MEETING of the EMPLOYEE APPEALS COMMITTEE (PRIVATE) held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, on 30 NOVEMBER 2018.

Present – Councillors George Paul (Chair), Tom Conn, Peter Heggie, Chris Horne, Dom McGuire

Apologies – Andrew McGuire, Damian Timson

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE

The Committee confirmed the Minute of its meeting held on 26 October 2018 as a correct record. The Minute was thereafter signed by the Chair.

PRIVATE SESSION

The Committee resolved in terms of paragraph 1 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 that the remaining items of business be taken in private.

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4. CONSIDERATION OF APPEAL

The committee considered an email that had been sent by the appellant advising that he would not be attending the hearing. The email provided an explanation for non-attendance and a request that the Committee consider the case in his absence.

Having considered the contents of the email and the fact that they could not read the appellant's submission the committee were not content to proceed in the absence of the appellant and agreed that he should be offered a further opportunity to attend in person or seek representation.

Decision

That the Clerk writes to the appellant offering a new hearing date on 8 May 2019. It was also agreed that the appellant be given 14 days to respond to that offer and failure to do so within that timescale would result in the hearing on 8 May 2019 being cancelled and the matter closed.

